



**AFFIDAVIT**

\_\_\_\_\_  
Name of Applicant (PRINT) Current Building Owner? Y/N \_\_\_\_\_

\_\_\_\_\_  
Street Address of Applicant

\_\_\_\_\_  
City State Zip Code

I hereby request, in accordance with Sections 19850 and 19851 of the California Health and Safety Code, a duplicate of the official copy of:

- \_\_\_\_\_ **Architectural/Engineering Plans/Maps**
- \_\_\_\_\_ **Specifications and Calculations**
- \_\_\_\_\_ **Reports**
- \_\_\_\_\_ **Documents**

**FOR THE BUILDING LOCATED AT (BUILDING ADDRESS):**

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I affirm that I am aware of and understand the provisions of Section 19851, of the California Health and Safety Code which states in part:

*(b) Any building department of a city or county, which is requested to duplicate the official copy of the plans maintained by the building department, shall request written permission to do so from the certified, licensed, or registered professional, or his or her successor, if any, who signed the original documents and from (1) the original or current owner of the building or (2), if the building is part of a common interest development, from the board of directors or other governing body of the association established to manage the common interest development.*

*(c) The building department shall also furnish the form of an affidavit to be completed and signed by the person requesting to duplicate the official copy of the plans, which contains provisions stating all of the following:*

- 1. That the copy of the plans shall only be used for the maintenance, operation and use of the building;*
- 2. That drawings are instruments of professional service and incomplete without the interpretation of the certified, licensed or registered professional of record;*
- 3. That subdivision (a) of Section 5536.25 of the Business and Profession Code states that:  
A licensed architect who signs and stamps plans, specifications, reports, or documents shall not be responsible for damage caused by subsequent changes to or uses of those plans, specifications, reports, or documents, where the subsequent changes or uses, including changes or uses made by state or local governmental agencies, are not authorized or approved in writing by the licensed architect who originally signed the plans, specifications, reports, or documents, provided that the written authorization or approval was not unreasonably withheld by the architect and the architectural service rendered by the architect who signed and stamped the plans, specifications, reports, or documents was not also a proximate cause of the damage.*

Attested to by:

\_\_\_\_\_  
Signature of Applicant Date Telephone Number/Email