

BOARD OF APPEALS

SPECIAL MEETING MINUTES

September 29, 2015, 3:00 p.m.

Room 109, City Hall, 333 Civic Center Plaza

Web Site: www.ci.tracy.ca.us

1. Chairperson Alegre called the meeting to order at 3:00 p.m.
2. Roll Call found Board Members Alegre, Caling, Davis, and Yerian present; Board Member Aubin absent. Also present were Bill Sartor, Assistant City Attorney, and Adrienne Richardson, Secretary.
3. Items from the Audience - None
4. Approval of May 25, 2010, minutes – It was moved by Board Member Yerian and seconded by Board Member Davis to adopt the May 25, 2010, special meeting minutes. Voice vote found all in favor; passed and so ordered.

DEVIATION

7. Appoint Chair and Vice Chair – It was moved by Board Member Yerian and seconded by Board Member Davis to appoint Board Member Alegre as Chairperson. Voice vote found all in favor; passed and so ordered.

It was moved by Board Member Alegre and seconded by Board Member Davis to appoint Board Member Yerian as Vice Chair. Voice vote found all in favor; passed and so ordered.

5. Review, Discuss and Recommend Adopting Bylaws – Bill Sartor, Assistant City Attorney, stated the Bylaws had been modified to accommodate the amendments to Tracy Municipal Code Section 9.02.050, 9.0.00 and Chapter 9.44 Board of Appeals adopted by Ordinance 1176 on November 20, 2012. Mr. Sartor provided a brief overview of the amended Bylaws. It was moved by Board Member Yerian and seconded by Board Member Caling to recommend adoption by Council of the Board of Appeals Bylaws. Voice Vote found all in favor; passed and so ordered.
6. Review, Discuss and Adopt Hearing Procedures – Bill Sartor, Assistant City Attorney, gave a brief overview of the Draft Administrative Appeal Hearing Procedures. It was moved by Board Member Davis and seconded by Board Member Yerian to adopt the Board of Appeals Administrative Appeal Hearing Procedures. Voice vote found all in favor; passed and so ordered.
8. Schedule Hearing Date – The City Clerk's office received a request for a hearing on July 27, 2015, appealing a Notice for Order for violations on a residential property in Tracy. It was moved by Board Member Yerian and seconded by Board Member Caling to set Tuesday, September 29, 2015, at 4:00 p.m. as the hearing date. Voice vote found all in favor; passed and so ordered.

9. Adjournment – It was moved by Board Member Davis and seconded by Board Member Caling to adjourn. Voice vote found all in favor; passed and so ordered. Time: 3:39 p.m.

The above agenda was posted at the Tracy City Hall on September 22, 2015. The above are action minutes.

Attest:

Chairperson Alegre

Secretary