

**PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
May 6, 2010**

1. **CALL TO ORDER:** Chairman Atkins called the meeting to order at 7:02 p.m.
2. **ROLL CALL:**
 - a. Present: James Atkins; Gene Birk; Walter Gouveia; Tim Jayne; Linda Jimenez; Gloria Saltzman; Steve Winchell
 - b. Absent: None
 - c. Staff Present: Rod Buchanan, Director of Parks and Community Services; Don Scholl, Public Works Parks and Sports Fields Superintendent; Mark Honberger, Recreation Supervisor
 - d. Recorded By: Tish Foley, Executive Assistant
3. **ITEMS FROM THE AUDIENCE:** None.
4. **APPROVAL OF MINUTES FROM REGULAR MEETING ON APRIL 1, 2010:**
 - a. Motion: Commissioner Gouveia
 - b. Second: Commissioner Jayne
 - c. Abstain: None
 - d. Vote: Passed by unanimous vote.
5. **CORRESPONDENCE:** None.
6. **OLD BUSINESS:**
 - a. **Provide input to staff on Goals of the Commission to be addressed as part of the Parks and Community Services Department's Work Plan for Fiscal Year 2010/2011:** Rod Buchanan led the Commission in an exercise to review the current work plan and establish goals and objectives. The Commission provided recommendations and discussed potential goals for the upcoming year. Assignments and timelines will be identified at a future meeting. See Parks Commission Goals and Work Plan for more information.
7. **NEW BUSINESS:** None.
8. **ITEMS FROM THE COMMISSION:**
 - a. **Consider Commissioner Jimenez's Request to Discuss and Schedule the Commission's "Meetings in the Parks" for the Summer of 2010:** Rod Buchanan restated the process that City Council developed and all commissions are to follow. Commissioner Winchell asked staff if there would be a way to speed up the process. Commissioner Jimenez described her desire to address current issues taking place in local area parks in a public forum. She is seeking action from the Commission to determine a mechanism to respond to citizens' issues in a timely fashion. She suggested some ways to do so, such as letters to the editor and for the Commission to be more visible in the public's eye. Now that the Commission has established the Work Plan (Item 6.a. above), Commissioner Jimenez is no longer concerned with placing this item on the agenda stated she feels staff and the Commission have an action plan moving forward. Commissioner Jimenez withdrew her request.
 - b. **Commissioner Birk:** Will be absent for the July meeting.

- c. **Commissioner Jimenez:** Has been visiting the newly-refurbished parks and is very pleased with the changes.
- d. **Commissioner Jayne:** Asked for a status report on bids for Lincoln Park. Don Scholl responded that the subcommittee will be meeting before July. Commissioner Jayne would like to see a conceptual plan at the next meeting. Rod Buchanan suggested holding a meeting in Lincoln Park to display those plans and that the public meeting might be funded by the CIP budget.
- e. **Commissioner Gouveia:** Recently visited McDonald Park and had a pleasant discussion with residents in the park. It was a very positive experience.
- f. **Chairman Atkins:** Asked for an update on the bathroom project in Dr. Powers Park and play equipment project. Don Scholl reported staff is working with the contractor and the equipment supplier to address several issues with the play equipment. The bathroom is done and open to the public.

9. **ITEMS FROM STAFF:**

- a. **Parks and Community Services Director Report:**
 - i. Upcoming Events: Copies of the Grand Theatre Arts Education Catalog was distributed to the Commission. Upcoming events include Extreme Sports Day at El Pescadero Park on Saturday, May 15, 2010; Downtown Wine Stroll Downtown on May 21, 2010; Concerts in the Park series beginning on June 17, 2010; and Movies on the Plaza beginning June 25, 2010.
 - ii. Staff is moving forward with the sale of 100 acres of the Holly Sugar property to San Joaquin County. Funds from the sale will go back into the Wastewater Treatment Fund to replace the original purchase expense. Some of the funds may be used in other area projects, such as recycled water (purple pipe) at the proposed sports park.
 - iii. City Council will hold a Closed Session on May 18, 2010, to discuss the Holly Sugar Sports Park MOU with the youth sports leagues.
 - iv. Staff has received 15 proposals for the Aquatic Center design and narrowed it to five consultants. Interviews will begin next week with bid award projected for a Council meeting in June. After the design is completed and construction begins, staff anticipates the project could be completed as early as Summer 2012.
 - v. On May 18, 2010, City Council will hear a staff presentation on the FY 2010/11 budget. The Parks and Community Services Department may face future budget cuts to meet the \$2 subsidy limit approved by Council.
- b. **Recreation Division Update:** Mark Honberger highlighted several new recreation programs such as a day camp at Eagal Lake. A community meeting will soon be held as part of the Parks Master Plan project. Four focus groups have been identified: youth, sports teams, two open to the general public, along with specific interest groups. The Commission will receive notice of these meetings and will be asked to participate in community intercept events, working together with staff, to obtain community feedback.
- c. **Facilities Report:** The Commission accepted the report.
- d. **Public Works Parks Maintenance Division Report:** Don Scholl reported on several current projects. The medians on 11th Street and Tracy Boulevard have been removed and will be renovated soon. The restroom in Dr. Powers Park is open and the turf is beginning to fill in. The Clutch Burners car show was held in Dr. Powers Park this past weekend. There hasn't been much progress with the tennis court renovation at Dr. Powers, but the lights have been repaired with the electrical panel being replaced. Phase 2 of the playground renovation is in the design phase, with soil testing completed

and drainage systems design evaluated. Kenner Park restroom will be replaced and is going out to bid soon. The project includes replacing the restroom, installing a new shade structure, and replacing concrete and asphalt in some areas to meet ADA compliance. A tree in Galli Park was damaged when a car hit it. The tree has been replaced and will be billed to the driver's insurance company. Spring irrigation startup repairs are ongoing. Booster pumps are down at Veterans Park and Cecilian Park due to electrical problems. Volunteer projects at local parks include Zanussi Park planter beds and trees planted at the Tracy Sports Complex. Vandalism continues to be addressed by staff as soon as possible and Don looks forward to the Commission's efforts to educate the public to report and prevent future vandalism.

10. ITEMS FROM THE AUDIENCE: None.

11. ADJOURNMENT:

- a. Motion: Jayne
- b. Second: Gouveia
- c. Vote: Unanimous
- d. Time: 8:54 p.m.