

**PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
October 7, 2010**

1. **CALL TO ORDER:** Chair Jimenez called the meeting to order at 7:05 pm
2. **ROLL CALL**
 - a. Present: Linda Jimenez; James Atkins; Gene Birk; Tim Jayne; Walter Gouveia; Gloria Saltzman;
 - b. Absent: Steve Winchell
 - c. Staff Present: Rod Buchanan, Director of Parks and Community Services; Kevin Tobeck, Director of Public Works; Mark Honberger, Recreation Services Supervisor; Floyd Lewis, Recreation Services Supervisor; Brandi James, Aquatics Specialist
 - d. Recorded By: Mark Honberger, Recreation Services Supervisor
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF MINUTES FROM REGULAR MEETING ON SEPTEMBER 2, 2010**
 - e. **Motion:** Commissioner Atkins
 - f. **Second:** Commissioner Gouveia
 - g. **Abstain:** None
 - h. **Vote:** Passed unanimously.
5. **CORRESPONDENCE:** None
6. **OLD BUSINESS:** None
7. **NEW BUSINESS:**
 - a. **Receive presentation from RJM Design Group regarding the Final Design of the Community Swim Center and Provide Input to Staff**

John Courtney, from RJM Design Group, made a presentation regarding the final design of the Community Swim Center. Mr. Courtney gave a summary of all public comments received to date, and reviewed the design. Mr. Courtney described bidding scenarios. Rod Buchanan, Director of Parks and Community Services, described a detailed list of items regarding the project; and how each item has been addressed in the final design plan.

Molly Lowe (2690 Atherton Court) addressed the need for electrical access for swim teams to be able to operate their own concessions. She also thanked the City for bringing this project to this point. Lowe then spoke of the need for the 50m pool. Jo Lucero (1126 Dahlia Court) asked about how the phasing would work for the project. Michelle Bassinet expressed his thanks to the city for reaching this milestone with the swim center.
 - b. **Recommend appointment of a three member sub-committee to assist City staff annually for the purpose of establishing local needs priorities, evaluating and ranking CDBG applications and making funding allocation recommendations**

Sharon Marr, Community Development Analyst from Tracy Economic Development, made a presentation regarding the need for three member sub-committee to assist City staff in ranking CDBG Applications. She described the history of the CDBG program as an equal distribution of available funds to qualified non-profit organizations. The city council's desire to move towards a competitive distribution of these CDBG funds would require the three member sub-committee. Commissioner Atkins made a motion in

support of the policy change to recommend to the City Council the appointment of a three member sub-committee to assist City staff annually for the purpose of establishing local needs priorities, evaluating and ranking CDBG applications and making funding allocation recommendations. Commissioner Gouveia seconded the motion. The motion passed unanimously.

8. ITEMS FROM STAFF:

a. Parks and Community Services Director Report

- i. Upcoming Events and Programs: Fall Wine Stroll is occurring on Fri 10/29 starting at 6:30 pm in the downtown; Halloween Parade is occurring on Sat 10/30 starting at 1 pm in the downtown; Haunted House is occurring on Wed through Sat, 10/27 through 10/31, starting at 7 pm at the Grand Theatre.
- ii. Youth Sports Leagues MOU Update: Reaching a final agreement to be presented to the leagues in November

b. Recreation Division Update: The Commission accepted the report

c. Facilities Report: The Commission accepted the report

d. Public Works Parks Maintenance Division Report: Kevin Tobeck reported on the flooding of the parking lot and sports fields at Placencia. Tree trimming has begun. The City has 44,000 trees. The medians are being repaired on several on the city's streets.

9. ITEMS FROM THE COMMISSION:

- Commissioner Jayne requested that future presentations be limited to no more than 30 minutes each.
- Commissioner Atkins requested a presentation to commission on the City's Branding efforts.
- Commissioner Saltzman requested a presentation to the commission on the Lammersville Schoolhouse located in Clyde Bland Park. She also requested a presentation to the commission on a Community Garden project regarding California Native plants. She thanked staff for bringing forward the Community Swim Project.
- Commissioner Gouveia shared that the McDonald Park event on 10/18 was a success, and thanked staff for their help with the event.
- Commissioner Birk shared his experience on a recent Police Department "ride-along." He was able to speak with the officers regarding their concern for park safety.
- Commissioner Jimenez thanked staff for their help with the McDonald Park event. She also brought, to staff's attention, some occasions of tree limbs blocking stop signs.

10. ITEMS FROM THE AUDIENCE: None

11. ADJOURNMENT:

- a. **Motion:** Commissioner Jayne
- b. **Second:** Commissioner Gouveia
- c. **Vote:** Unanimous
- d. **Time:** 8:52 p.m.