

**PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
November 4, 2010**

1. **CALL TO ORDER:** Chair Jimenez called the meeting to order at 7:00 pm.
2. **ROLL CALL**
 - a. Present: Linda Jimenez; James Atkins; Gene Birk; Tim Jayne; Walter Gouveia; Gloria Saltzman;
 - b. Absent: Steve Winchell
 - c. Staff Present: Rod Buchanan, Director of Parks and Community Services; Don Scholl, Public Works Superintendent; Mark Honberger, Recreation Services Supervisor; Floyd Lewis, Recreation Services Supervisor
 - d. Recorded By: Mark Honberger, Recreation Services Supervisor
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF MINUTES FROM REGULAR MEETING ON SEPTEMBER 2, 2010**
 - e. **Motion:** Commissioner Atkins
 - f. **Second:** Commissioner Gouveia
 - g. **Abstain:** None
 - h. **Vote:** Passed unanimously.
5. **CORRESPONDENCE:** None
6. **PRESENTATION:**
 - a. **Receive presentation from West Side Pioneer's Lammersville School Group regarding the Lammersville Schoolhouse building located at Clyde Bland Park**

Bill Carter, with the West Side Pioneers began with an introduction of David lee, President of West Side Pioneers; Rhonda Kooy, Leader of the Lammersville School Group

Carter shared historical facts about the School House. In 2000, public interest in restoration of the school house began to build. Clyde Bland was very interested in having the building restored as a landmark and placed in the newly built Clyde Bland Park. The school house was moved to the park in 2001. To facilitate the move and the placement of the building on public property, the City assumed ownership. Restoration of the building continued until 2004, when the first simulated classes began with 35-56 students. Today, it is a living history program which allows school children to go back in time and see what it was like to live and go to school in 1876.

Carter then provided a description of some site issues including the following:

 - Lights – The lights located next to the building, that illuminate the outside of school house, are not working.
 - Litter/Trash/Etc – When school house staff makes a safety circuit around the building prior to a school tour, they often find items such as glass, cigarettes, condoms, needles, and trash.
 - Windows – The six windows have side boards which are bulging and stopping them from opening. Currently 2 out of 6 are stuck. As there is no air conditioning, it is important to be able to open the windows during the warmer months.
 - Shutters – There are shutters on all windows, for security purposes. These are held by pin and slide bar and cannot be opened without proper window operation.

- Alarm system – The setting of the alarm requires windows to be closed. Additionally, the horn for the alarm does not work.
- Graffiti/Homeless – Due to a lack of visibility from streets or from neighbors, there is a large hiding place on the backside of the building. Homeless often sleep there, and there is often graffiti. School house staff does call for help when they see a problem, and PD is usually good about responding.

The Commissioners then asked some comments about the program and the issues there. Chair Jimenez summarized the issues listed above. Staff will work to address these issues and report on the implemented solutions.

7. **OLD BUSINESS:**

a. **Update Commission Goals for Fiscal Year 2010/2011**

The Commission determined a lead for each active task team: Group 1 = TBD, Group 2 = Commissioner Gouveia, Group 3 = Commissioner Jayne

The Commission discussed park safety element of their plan, arriving at the following goals for their park safety program:

- Park Watch / Neighborhood Watch
- Adopt a Park
- Graffiti abatement
- LMD Education

8. **New Business**

a. **Receive and review report on the Lincoln Park renovation project (CIP #78123) and Lincoln Park Gazebo project (CIP 78126)**

Floyd Lewis, Recreation Supervisor stated that the Restroom Renovation has changed. At first the goal was to replace it completely, as it was built in 1990, but due to budget constraints, the plan now changed to a facelift with add-on building behind the existing building. The add-on will add single stall restrooms and create a larger storage area for events. This updated plan will save \$100,000.

The timeline was discussed next. The turf won't be established in time for 4th of July, so installation will be postponed until after the 4th of July celebration. This creates a phased construction scenario. Phase 1 = concrete gazebo and sprayground. Phase 2 = turf, irrigation, trees.

b. **Receive presentation and provide input to staff on Dr Powers Park playground improvements**

Khoder Baydoun, DES engineer, provided information regarding the preliminary design for the playground improvement at Dr. Powers Park. The commission provided direction to create a playground that is more active and challenging for participants. Their desire was to have a playground similar to what is installed at El Pescadero

9. Items from Staff

a. Parks and Community Services Director Report

i. **Upcoming Events and Programs**

1. senior thanks giving dinner
2. holiday tree lighting

ii. **Youth Sports Leagues MOU Update**

MOU completed and being reviewed by one league. Design team has met with all groups but one.

b. Recreation Division Update

c. Facilities Report

d. **Public Works Parks Maintenance Division Report**

Don School described the Tree inventory project, the Field Over Seeding procedures, the Median strip projects (cypress, 11th street), and the Hard court surfaces project (Dr powers tennis court, plus others)

10. ITEMS FROM THE COMMISSION

- Commissioner Gouveia described an upcoming event for the Southside organization, the Day of the Dead, held at the Guadalupe center.
- Commissioner Saltzman stated that she was proud of the West Side Pioneers, and wants to encourage more programs like this.
- Commissioner Birk reminded the commission about the Brighter Christmas Event
- Commissioner Jimenez gave compliments to the PW crew for being quick to trim the tree in front of the stop sign near McDonald Park.
- Commissioner Atkins also thanked PW for tree trimming.

11. ITEMS FROM THE AUDIENCE: None

12. ADJOURNMENT:

- a. **Motion:** Commissioner Atkins
- b. **Second:** Commissioner Gouveia
- c. **Vote:** Unanimous
- d. **Time:** 8:50 p.m.