

**PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
March 1, 2012**

1. **CALL TO ORDER:** Commissioner Jimenez called the meeting to order 7:00 p.m.

2. **ROLL CALL:**

- a. Present: Commissioner Jimenez; Commissioner Birk; Commissioner Gouveia; Commissioner Saltzman; Commissioner Foley; Commissioner Holguin
- b. Absent: Commissioner Jayne
- c. Staff Present: Rod Buchanan, Director of Parks & Community Services; Kevin Tobeck, Director of Public Works
- d. Recorded By: Stephanie Garcia, Executive Assistant

3. **ITEMS FROM THE AUDIENCE:** None

4. **APPROVAL OF MINUTES FROM THE REGULAR MEETING ON FEBRUARY 2, 2012**

- a. Motion: Commissioner Gouveia
- b. Second: Commissioner Saltzman
- c. Abstain:
- d. Vote: Passed

APPROVAL OF MINUTES FROM THE SPECIAL MEETING ON FEBRUARY 16, 2012

- a. Motion: Commissioner Saltzman Motion to approve with correction: further CDBG Sub Committee review needed for incubator business project before implementation
- b. Second: Commissioner Holguin
- c. Abstain: Commissioner Birk, Commissioner Jimenez, and Commissioner Gouveia
- d. Vote: Passed

5. **Correspondence** None

6. **Old Business:**

- a. Update Commission Goals for Fiscal Year 10/11 & 11/12
Rod presented the staff report to the Commission.

7. **New Business:**

- a. Receive presentation, review and approve support of staff recommendation to City Council regarding a policy for the placement of temporary security cameras in City Parks
Rod presented the draft City of Tracy Temporary Security Camera Placement Policy to the Commission. It is planned that Commissioners will be involved in the outreach efforts.

Input from Discussion:

- The Commission could move faster on the outreach process if a Sub-Committee was formed.
- Consider assigning decision on the location by staff lower than a Director.
- Consider expanding the policy to include day operations.

- Consider including language that allows the camera to be used at staffs' discretion.
- Consider posting signs in the area that they are being monitored and notify residents of the cameras operational factors and how to contact staff.

Rod stated that based on input he will bring this item back to the Commission and asked the Commissioners to email him any additions/changes they feel is necessary.

8. ITEMS FROM STAFF:

- a. Parks and Community Services Director Report:
 - i. Upcoming Events & Programs
 - Foundation meeting was cancelled unexpectedly and has been rescheduled for March 12, 2012.
 - Jr. Giants is very close to entering into a contract with the YMCA, City staff will take registrations at City Hall, Parks Dept.
 - Mark Honberger is no longer with the City and there will be a replacement. Floyd's position is not being replaced; those duties are being absorbed and some are being contracted out such as Jr. Giants with little impact.
 - ii. Projects Update
- b. Recreation Division Update: Report is available in packet
- c. Facilities Report: Report is available in packet
- d. Public Works Parks Maintenance Division Report:
 - Lincoln Park is looking very nice. City staff is meeting with P.G. & E. regarding lighting. The fencing will be taken down in late March or April depending on the turf.
 - Tracy Love Day on April 28, 2012, this is a national event. There will be a full gamut of activities.
 - The Downtown Plaza is looking nice with the roundabout. This is Tracy's first official roundabout.

9. ITEMS FROM THE COMMISSION:

- Commissioner Holguin handed out a flyer from the Tracy Police Department to the Commission. Coffee with the Chief, Saturday, 7:00 a.m. at the Tracy Branch Library. Commissioner Holguin encouraged everyone to bring neighbors, friends, and family.
- Commissioner Foley received the YAC agenda, is there an expectation that the Commissioner's attend. There is not an expectation for a PCS Commissioner to attend. Commissioner Foley asked about inflatable structures in the park; she would like staff to bring it back to the Commission. The pricing structure was approved and staff would check further.
- Commissioner Jimenez asked a procedural question regarding a Notice of a Special Meeting; will this count against a Commissioner who does not attend? An absence only counts when a regular meeting is missed.

10. ITEMS FROM THE AUDIENCE: None

11. ADJOURNMENT:

- a. Motion: Commissioner Gouveia
- b. Second: Commissioner Holguin
- c. Vote:
- d. Time: 7:57 p.m.