

**PARKS & COMMUNITY SERVICES COMMISSION**  
**REGULAR MEETING MINUTES**  
**June 7, 2012**

1. **CALL TO ORDER:** Commissioner Jimenez called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. Present: Commissioner Jimenez; Commissioner Birk; Commissioner Foley; Commissioner Holguin; Commissioner Jayne; Commissioner Saltzman
  - b. Absent: Commissioner Gouveia
  - c. Staff Present: Rod Buchanan, Director of Parks & Community Services; Don Scholl, Public Works Parks & Sports Fields Superintendent
  - d. Recorded By: Stephanie Garcia, Executive Assistant
3. **ITEMS FROM THE AUDIENCE:** Pete Mitracos, 363 W. Eaton, Tracy, CA – represents West Side Pioneer Association. Mr. Mitracos proposed a commemorative historic marker by having Eagle Scout Baily Savage to take on a portion of this project. Don Scholl was able to connect with Mr. Mitracos, and Eagle Scout Baily Savage to proceed with the process of proposing a commemorative historic marker in Joan Sparks Park.
4. **APPROVAL OF MINUTES FROM THE REGULAR MEETING ON MAY 3, 2012:**
  - a. Motion: Commissioner Holguin
  - b. Second: Commissioner Saltzman
  - c. Abstain:
  - d. Vote: Passed unanimously
5. **CORRESPONDENCE:** Letter of Denial of Rental – Informational Only – Rod shared that there was a recent letter denying use of the Transit Station for a specific rental and that he would mail a copy to the Commissioners.
6. **OLD BUSINESS:**
  - a. N/A
7. **NEW BUSINESS:**
  - a. **Election of Chair and Vice Chair**

Commissioner Jimenez made a motion to nominate Commissioner Birk to continue his duty as Vice Chair; Commissioner Foley seconded the motion which passed by unanimous vote.

Commissioner Saltzman made a motion to nominate Commissioner Jimenez to continue her duty as Chair; Commissioner Holguin seconded the motion which passed by unanimous vote.

Commissioner Jayne would like the Commission to consider rotating the Chair and Vice Chair duties.
  - b. **Discuss Commission Goals for 12/13 & 13/14**

The following were discussed as goals for 12/13 & 13/14

    - Park Safety
      - Park Watch
      - Playgrounds/Equipment

- Adopt-a-Park – More involvement with the Community
- Increased Revenue
- Active Involvement/Visibility
  - Help with Senior Programming
  - Help write a Grant
  - Park Clean-up
  - Marketing
  - Special Events

Staff will refine the list and bring back a draft work plan. Commissioner Gouveia will be contacted to discuss his ideas for Commission Goals for 12/13 & 13/14.

c. **Approve cancellation of regular meeting on July 5, 2012**

Commissioner Foley made a motion to approve cancellation of regular meeting on July 5, 2012. Commissioner Jayne seconded the motion which passed by unanimous vote.

d. **Discuss City Council “Procedures and Preparation, Posting and Distribution of Agenda and the Conduct of Public Meetings” and Guidelines on Items from the Commission**

The procedure to place an item on the agenda was presented and discussed.

**8. ITEMS FROM STAFF:**

- a. Parks and Community Services Director Report: The Air Pollution Control District gave a citation to the contractor at the Holly Sugar site for dust control; work expected to resume on Monday.  
Staff sent a final letter to the County Board of Supervisors regarding the Library item and they told the City they would not entertain anything other than a joint Stockton/Tracy, mutual agreement on process.  
Foundation update – Rod will be meeting with about 20 potential members during the month of June and the new Foundation should be in place in the month of July.  
July is Parks & Recreation Month and Rod asked if he could get a volunteer from the Commissioner to accept the Proclamation on June 19, 2012 City Council.
- i. Upcoming Events and Programs – Lincoln Park, Ribbon cutting ceremony at Lincoln Park, June 19, 2012, 4:00 p.m.
  - ii. Projects Update
- b. Recreation Division Update: Available in packet
- c. Facilities Report: Available in packet
- d. Public Works Parks Maintenance Division Report: Don gave the report on Lincoln Park; the irrigation is looking good, some areas are settling and seeded. PG&E made additional connections to the lights and things are coming along at the park. Rod said that the CIP was competitive and without the support of the Commissioners this project would have been difficult to get approved.  
The playground projects; we have several LMD and a couple of general fund parks being renovated and are very close to finishing up the playgrounds. There was a walk through today at Dr. Powers and Zanussi Park. The fencing around the main

playground at Zanussi Park will come down either Monday or Tuesday of next week and there will be some clean-up work on the turf. The top lawn area will get some sod work done in the next week and will take 2 – 3 weeks to firm up to reopen for use. Soccer field #3 at the Sports Complex is closed until later in the month due to sod and sprinklers.

**9. ITEMS FROM THE COMMISSION:**

- Commissioner Jayne said that a huge chunk of fencing at Clyde Bland Park was missing and residence are using it as a personal walk way. Don said it's been that way for years. It has been repaired multiple times in a week and staff can't keep up with it; the day it gets repaired, the next day it's down. A block wall is the only thing that will resolve it.
- Commissioner Jimenez encouraged the Commissioners to continue to visit the parks; it's been an eye opener and enjoys talking to people. The children certainly enjoy the water features at the Plaza and it's becoming a center for the community which is great. There are children playing in the water and older adults sitting on the bench talking; a place where you can sit down and enjoy.

**10. ITEMS FROM THE AUDIENCE:**

**11. ADJOURNMENT:**

- a. Motion: Commissioner Jayne
- b. Second: Commissioner Saltzman
- c. Vote: Unanimous
- d. Time: 9:20 p.m.