

**PARKS & COMMUNITY SERVICES COMMISSION
SPECIAL MEETING MINUTES
January 31, 2013**

1. **CALL TO ORDER:** Commissioner Jimenez called the meeting to order at 7:01 p.m.

2. **ROLL CALL:**

- a. Present: Commissioner Jimenez; Commissioner Saltzman; Commissioner Jayne; Commissioner Gouveia
- b. Absent: Commissioner Birk; Commissioner Foley, Commissioner Holguin
- c. Staff Present: Vanessa Carrera, Management Analyst II; Scott Claar, Associate Planner
- d. Recorded By: Stephanie Garcia, Executive Assistant

Prior to addressing the items on the agenda, Commissioner Jimenez stated that Commissioner Gouveia was unable to attend last month's regular Commission meeting, as he was required to attend a mandated Tracy Unified School District board meeting. Commissioner Jimenez asked staff if there is a process to have his absence waived.

3. **ITEMS FROM THE AUDIENCE:** None

4. **Approve CDBG Subcommittee Recommendations to City Council Regarding the Allocation of Community Development Block Grant (CDBG) Funds and Home Funds for Fiscal Year 2013-2014**

Staff provided an overview of the Community Development Block Grant Allocations of the CDBG Funds and Home Funds for FY 2013-2014.

Representatives spoke on behalf of their Organizations and clarified questions from the Commission.

Commissioner Gouveia made a motion to reallocate the Public Services Category Funds as stated below. The motion was seconded by Commissioner Jayne and passed by unanimous vote.

CDBG FUNDS – Public Services Category (15% Cap):

<u>Organization Name</u>	<u>Requested</u>	<u>Recommended</u>
McHenry House	\$25,000	\$12,500
Tracy Interfaith Ministries	\$15,000	\$10,000
Women's Center	\$10,000	\$ 7,000
Second Harvest Food Bank	\$10,000	\$ 7,000
Emergency Food Bank	\$ 2,000	\$ 1,272
VBR Foster Family Agency	\$ 8,500	\$ 5,000
SJC Human Services Agency	\$ 9,000	\$ 9,000
Tracy Volunteer Caregivers	\$ 6,800	\$ 0
True Vine Christian Intl.	\$10,000	\$ 0
Boys & Girls Club of Tracy	\$15,000	\$ 0
*San Joaquin Fair Housing	\$10,228	\$10,228

* NOTE: Following the CDBG subcommittee meeting, the County informed City staff that it is a HUD mandate to fund fair housing activities. The County has a contract with the

San Joaquin Fair Housing Authority for this purpose in which the City participates. The fund amount is the same as last year; \$10,228.

TOTAL AMOUNTS:	\$111,300	\$62,000
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Commissioner Jayne made a motion to approve the reallocation of the Public Facilities Category Funds as stated below. The motion was seconded by Commissioner Saltzman and passed by unanimous vote.

CDBG FUNDS – PUBLIC FACILITIES CATEGORY:

City of Tracy	\$238,875	\$ 75,000
Boys & Girls Club of Tracy	\$150,000	\$ 75,000
McHenry House	\$ 30,353	\$ 30,353
Coalition to Assist Homeless	\$ 32,912	\$ 20,000
Tracy Interfaith Ministries	\$207,153	\$155,408
TOTAL AMOUNTS:	\$659,293	\$355,761

Commissioner Jayne made a motion to approve the Home Funds as recommended. The motion was seconded by Commissioner Saltzman and passed by unanimous vote.

Home Funds:

Women’s Center	\$50,000	\$50,000
Neighbor Works	\$16,000	\$ 0

5. ADJOURNMENT:

- a. Motion: Commissioner Jayne
- b. Second: Commissioner Gouveia
- c. Vote: Unanimous
- d. Time: 8:37 p.m.