

PARKS & COMMUNITY SERVICES COMMISSION
MEETING MINUTES
May 1, 2014

1. **CALL TO ORDER:** Commissioner Jimenez called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. Present: Commissioner Jimenez; Commissioner Gouveia; Commissioner Saltzman; Commissioner Johnson; Commissioner Birk; Commissioner Holguin; Commissioner Jayne
 - b. Absent: None
 - c. Staff Present: Brian MacDonald, Management Analyst II; Jolene Jauregui, Recreation Coordinator II; Kim Scarlata, Recreation Manager; David Ferguson, Public Works Director; Don Scholl, Parks Superintendent
 - d. Recorded By: Laura Serrano, Administrative Assistant II
3. **ITEMS FROM THE AUDIENCE** – None
4. **APPROVAL OF MINUTES FROM THE REGULAR MEETING ON APRIL 3, 2014** – Commissioner Jimenez asked for clarification regarding the use of the ball fields by Tracy High School and Kimball High School. Staff explained that Tracy High’s baseball teams are utilizing Monte Vista. Tracy High uses the Sports Complex for their softball program. Kimball now asked for and utilizes a field at the Sports Complex due to the current drought situation. Commissioner Jimenez thanked staff for the explanation.
 - a. Motion: Commissioner Gouveia
 - b. Second: Commissioner Birk
 - c. Abstain: Commissioner Jimenez
 - d. Vote: Passed
5. **CORRESPONDENCE** - None
6. **OLD BUSINESS:**
 - a. **Update Commission Goals for Fiscal Year 13/14 & 14/15** – Staff gave the updated Commission Goals to the commissioners and the audience and stated that it was not included in the original agenda packet. Staff stated many of the dates remain the same due to the Community Facilities Division being short staffed. Staff will make suggestions at the next commission meeting to move some of the items forward. Commissioner Jimenez asked if there were any comments or questions regarding the hand out received. There were no comments or questions. Commissioner Jimenez accepted the handout and stated they will look forward to the item next month.
7. **NEW BUSINESS**
 - a. **Receive and discuss the results from the joint City Council and Parks and Community Services Commission Workshop and approve staff recommendations to address senior needs and concerns** - Staff provided the Commission with background information regarding the Community Conversation Meetings with the public. Staff stated that the city hosted two Community Conversation Meetings on December 9, 2013, with the assistance of a management consultant and the Senior Steering Committee who worked together to identify and discuss current and future service needs for the local

senior population. On February 4, 2014, City Council and the Parks and Community Services Commission held a joint meeting to accept and discuss the report on current and future needs of senior citizens in Tracy based on the results from the community conversations and approved direction on the next steps. Staff stated that an interdepartmental meeting was held on March 20, 2014, by city staff to discuss the findings and assign them to the appropriate City department or agency.

Staff reviewed the recommendations based on the results from the workshops with the Commission. Staff stated there were eleven concerns and recommendations and asked for feedback. Commissioner Jimenez asked to open the discussion up to the audience. Commissioner Saltzman stated that a lot of the items were directly related to the budget. Staff stated that the items that require additional budget are being addressed in the Recreation Division's Fiscal Year 2014-2015 budget. Staff asked to review the recommendations by department:

City Manager's Office/Recreation Division

Commissioner Jimenez stated that she visited the website and complimented the activities planned for Older American's month. Commissioner Jimenez also compared the activities and programs the City of Manteca offers to those the City of Tracy offers and indicated that the programs offered by the City of Tracy are more reasonably priced. Commissioner Jimenez asked how the City of Manteca is able to run Bingo out of their Senior Center. Staff stated that the City of Manteca partners with a non-profit who actually runs the Bingo program. Commissioner Jimenez thanked staff for clarification. Commissioner Jimenez also asked if the City of Tracy is able to fundraise. Staff stated that the City is not able to fundraise but sponsorship opportunities are available and a sponsorship and advertising policy is in effect. Commissioner Holguin asked who would be speaking at the seminars and presentations at the Senior Center on a bi-monthly basis. Staff stated they will be working with various agencies and departments to select the appropriate speakers based on the topic of the presentation or seminar.

City Manager's Office/Public Information Officer

No comments

Development Services

Commissioner Jimenez stated she would like to recommend partnering with the Tracy Coalition for the homeless to assist with the homeless issues. Staff stated the Code Enforcement Division currently works closely with the Tracy Coalition for the Homeless to address many of the issues. Commissioner Jimenez stated she would like for staff to reach out to the Tracy Coalition for the Homeless to ask if they would like to share information about the services they provide to the senior population. Commissioner Jimenez mentioned the limited parking around the Senior Center and Community Center. Commissioner Jimenez stated that the senior center parking lot is always full and asked if the people who are parking there are patrons or employees. Staff stated that the Senior Center is at max capacity Monday through Friday from 9am to 3pm and that employees do not park in that parking lot. Staff stated that renters of the Community Center

often park in the Senior Center parking lot even though there are signs posted indicating Senior Center parking only. Commissioner Jimenez asked if there were any other concerns with the Development Services section. Commissioner Saltzman asked if the beggars that will be removed from the streets are throughout the city or only around the Senior Center. Staff said it was throughout the city. Commissioner Jimenez asked if staff could conduct an event to share the various services regarding low income and senior housing. Staff stated there is information available at the Senior Center regarding low income and senior housing as well as an open house and health fair conducted by the City in the month of May where they invite the various service providers to share their information.

Public Works

Commissioner Jimenez stated that Public Works does an outstanding job and appreciates their dedication. Commissioner Saltzman stated that transportation is always an issue for seniors. Staff stated the transportation issues have been directed to the Transportation Advisory Commission so they can be addressed appropriately.

Police Department

No comments

Administrative Services

No comments

San Joaquin Department of Aging

No comments

General Comments

Commissioner Jayne asked if the city uses other newspapers aside from Tracy Press. Staff stated the city has a three-page marketing outreach strategy which includes various ways of advertising. Commissioner Jimenez thanked staff for the information. Commissioner Jimenez asked how staff is communicating with homebound seniors. Staff stated there are agencies who act as intermediaries. Commissioner Jimenez thanked staff.

Mr. Tanner asked why there are end dates on some issues he felt were ongoing. Staff indicated that those dates are more due dates than end dates and that the items will continue to be addressed.

Mr. Riddle asked when the senior resource brochure would be available for distribution. Staff stated the target date is September 2014. Mr. Riddle suggested for staff to consider hosting the presentations at facilities other than the Senior Center. Staff thanked Mr. Riddle for his suggestion and stated they would consider other locations that are accessible. Commissioner Jimenez stated staff will return to the Commission with a status update in six months and asked that staff communicate the dates of all the workshops to the Commission. Staff stated they will create a flyer with a list of all the presentations and deliver it to the Commissioners. Commissioner Birk stated Sister Cities non-profit status is incorrect on the attachment and should be listed as a 501(c)3. Commissioner Saltzman motioned to approve the recommendations.

8. ITEMS FROM STAFF

- a. Recreation Division Report – Staff stated the report is attached to agenda.
- b. Parks and Recreation Report – Staff stated that calls began coming in regarding the splash pads. The schedule has been adjusted in recognition of the drought. Staff said the current water feature schedule is 11:30am-7pm. Aeration of parks will begin shortly. Approximately 100 cubic yards of recycled mulch has been installed in the planter beds at the Civic Center, Transit Station, Clyde Bland Park by a volunteer group. An eagle scout is interested in working with the city on a project. Commissioner Johnston stated that the West Side Pioneers hold a portion of their programming in the plaza and would like the water feature schedule adjusted. *Staff stated they will discuss adjusting the schedule after the meeting.* Commissioner Birk asked what the ground squirrels are being treated. Staff said they are currently treated with a rodenticide. Staff stated the city is working with the school district to try a different approach that does not use pesticides.
- c. Facilities Report – Staff said the Community Facilities Division processed special event rentals for the NorCal Baseball Tournament held at the Tracy Sports Complex and Clutch Burners Car Show at Dr. Powers Park attract large amounts of visitors to Tracy. Commissioner Jimenez asked if there are any incentives for visitors. Staff said the Tracy Chamber of Commerce is currently working on a guide that will be distributed.
- d. Director Report – David said that staff has working to create a magnet with information regarding who to contact to report a problem been created and distributed at City Hall and Boyd Service Center. *Staff said they will deliver some magnets to the Commissioners.*

9. ITEMS FROM THE COMMISSION

Commissioner Birk said he attended the Senior Center Outdoor area ribbon cutting and thought there would be more people in attendance and complimented staff about the event. Staff said that it was most likely because it was in the afternoon. Commissioner Johnston commended staff on their work with the Dancing with the Tracy Stars fundraising event. Commissioner Johnston said the date for next year's event is set for Saturday, May 9, 2015. She said that Lincoln Park looks very nice. Commissioner Jimenez said the Parks Foundation is working with the Recreation Division to host the drinking stations at the Block Party series and asked the Commissioners to volunteer. Commissioner Jimenez said the Parks Foundation also has been selected to have a fireworks booth this year and is looking for volunteers to man the booth. Commissioner Jimenez said the small dog park is near completion and will work with the Recreation Division to plan the ribbon cutting.

10. ITEMS FROM THE AUDIENCE – None

11. ADJOURNMENT:

- a. Motion: Commissioner Gouveia
- b. Second: Commissioner Birk
- c. Vote: Unanimous
- d. Time: 7:55 p.m.