

**PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
June 5, 2014**

1. **CALL TO ORDER:** Commissioner Jimenez called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Commissioner Jimenez; Commissioner Birk; Commissioner Gouveia; Commissioner Jayne; Commissioner Saltzman; Commissioner Holguin; Commissioner Johnson
 - b. **Absent:**
 - c. **Staff Present:** David Ferguson, Public Works Director; Brian MacDonald, Management Analyst II
 - d. **Recorded By:** Stephanie Garcia, Executive Assistant
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF MINUTES FROM REGULAR MEETING ON MAY 1, 2014:**
 - a. **Motion to Approve:** Commissioner Gouveia
 - b. **Second:** Commissioner Saltzman
 - c. **Abstain:**
 - d. **Vote:** Approved by unanimous vote
5. **CORRESPONDENCE:** None

Deviation in Agenda

6. **OLD BUSINESS:**
 - a. Update Commission Goals for Fiscal Year 13/14 & 14/15 – Staff recommends that this item be brought back as a workshop during a special meeting in July to discuss goals and objectives.
7. **NEW BUSINESS:**
 - a. Review and Approve Revised Policy for Placement of Storage Containers in City Sports Facilities – Staff gave an overview on the report.

Robert Tanner, 1371 Rusher Street, asked if there are any storage containers that are 120 square feet or greater in the parks that require a building permit. Staff confirmed that we do have storage containers larger than 120 square feet that will require City of Tracy permits. Mr. Tanner asked why not include Legacy Fields in this policy?

Commissioner Johnson asked for the location of the storage containers at the Tracy Sports Complex and if there is anything that can be done to beautify the containers such as paint or landscaping? Staff said the policy states the designated locations at each facility and the containers have been painted an off white to blend with the facility. In regards to advertising, the City is prohibited to do so and there are certain code requirements that we have to adhere to in order to reflect our City standards.

Commissioner Jayne said he feels the Commission should have recommendations on placements of the containers at the Tracy Ball Park area and said that the location of the containers at Tracy Ball Park are an eyesore and should be moved to the cubby area behind the American Legion due to possible vandalism and graffiti. He said he is concerned about the random lottery and asked if an appeal policy process could be put in place.

Commissioner Saltzman said she is concerned about the visibility of the containers and prefers that no advertising be placed on them, perhaps place a logo. She asked if the containers were designated to one group per park or can they be shared. Staff said the Tracy Ball Park storage space available is about 400 square feet and may not be enough space to share containers.

Commissioner Gouveia asked for clarification on the revised statement that there could not be a priority for youth sports organizations versus any other non-profit, or is it open to anyone. Staff said that the license is open to all non-profit sports organizations and the first priority is to youth non-profit organization, as an example, in the case of two adult sports organizations asking for space, staff would work their way down the “Assignment of Container Space” list to identify if both leagues meet the priority system listed in the Administrative Policy. If both organizations meet the criteria, assignments shall be through a random lottery draw to be taken place in a public forum.

Commissioner Jimenez said that in the case of graffiti removal, the organization has 48 hours to take corrective action; how will a volunteer coach, if they commute, remove the graffiti within forty eight hours? Staff said that the standard was placed in the policy and will be addressed on a case by case basis. Staff will work with leagues to rent storage space to limit license terms. She spoke to two coaches to understand their needs, for baseball they use containers for bases and umpire gear, and for football they use containers to store 300 pound sleds and football gear. Also, she said she has walked through neighborhoods during the primary election and noticed some parks, due to the drought situation, are looking a little tad and she knows it's due to water issues and knows Public Works is addressing them. Staff said it's regarding the irrigation issues that we are working on to correct and the cut back on water usage. There are brown spots throughout the City not only the parks but the streetscapes and medians, as well.

Staff stated that once Legacy Fields is playable and storage is available on site, it will free up some facilities, at this point, if leagues were in dire need then there would be an option of sharing a container.

Robert Tanner, 1371 Rusher Street, the City has a graffiti removal truck and perhaps fix the graffiti within 48 hours and would could charge the leagues a nominal fee for removal, if gang related.

Bill Haskett, 785 Independence, asked who will supply the containers. Staff said the leagues supply their own container and are responsible for the removal. Mr. Haskett said the containers are too heavy and have to be commercially moved with a cost of \$1,000. He coached sports for a long time and carried their equipment in the back of his van and trailer, there was no storage at that time and he thinks the storage containers are a joke and an

eyesore, the kids should carry their own equipment and the football sleds could be chained down.

Commissioner Jayne made a motion to approve the Revised Policy for Placement of Storage Containers in City Sports Facilities with the amended additions: 1) Staff will include language, as a reference to the Property Development and Lease Agreement, that the four leagues will have provisions to have storage containers at Legacy Fields 2) Page 4 - a subcategory - The Tracy Ball Park priority is Youth non-profit football organizations and Youth non-profit organizations for a period of 12 months and 3) staff will add language to the appeal process. Commissioner Gouveia seconded the motion, passed by unanimous vote.

- b. Election of Parks Commission Chair and Vice Chair** – Commissioner Jayne made a motion to nominate Walter Gouveia as Chair and Commissioner Holguin seconded the motion, passed by unanimous vote. Commissioner Johnson self-nominated herself as the Vice Chair and Commissioner Holguin made a motion to nominate Janice Johnson as the Vice Chair and Commissioner Birk seconded the motion, passed by unanimous vote.

Commissioner Jimenez received clarification regarding attendance. The Bylaws of the Parks and Community Services Commission states: **C.3. Attendance.** *If a member of the Parks and Community Services Commission fails to attend four regular meetings in any calendar year, his or her position on the Parks and Community Services Commission shall automatically become vacant and the staff liaison shall so inform the City Clerk. Absences may not be excused; however, a commissioner may request a leave of absence as outlined in these Bylaws. For quorum confirmation, a member who is unable to attend a meeting shall inform the staff liaison designated by the relevant City Department at least 48 hours before the next meeting.*

Commissioner Holguin removed himself from the meeting at 7:20 p.m.

8. ITEMS FROM STAFF:

- a. Recreation Division Report – Report is available in packet
 - i. Upcoming Events and Programs
- a. Public Works Parks Maintenance Division Report
- b. Community Facilities Report – The Orange Bowl & the All American Sports Academy tournaments took place at the Tracy Sports Complex over Memorial Day weekend with a total of 55 teams. This is great for the kids and the participants as well as the City. Also, there are other tournaments coming up soon.
- c. Director Report
 - i. Project Update – Staff is working with the Chamber to promote the City during the tournaments, i.e. brochures will be created with things to do and places to eat when visiting the City. The brochures will be available to hotels and tournament directors to hand out to the teams. Updates on

Legacy Fields – the four leagues have agreements with the City, three have come to the table and one has not. Staff has been meeting with the leagues on a regular basis to talk about a development plan and how and when they plan to complete the build-out and what assistance the City can provide to them to get started. The report will be brought to Council on August 19, 2014, to provide options based on the feedback they receive from the leagues.

In regards to the Landscape Maintenance District, City staff is providing services to 41 zones in the City due to the contracted services with Sycamore Landscaping; there have been some issues which caused them to stop work. As a result of lack of service, there has been a decline in appearance of the landscape. City staff is restoring the landscape areas and meanwhile, the City is working on a temporary contract. A press release has been sent out this week notifying the residents about the situation.

9. ITEMS FROM THE COMMISSION:

Commissioner Gouveia said that summer is upon us and that he hopes all youths and adults enjoy the recreational facilities the City has to offer. He said based on the statistics of usage and money that we are doing quite well compared to the previous year. The Tracy Unified School District had a very good graduation with 1,234 graduates from the TUSD; this is our future!

Commissioner Saltzman said that someone who works at Tracy Interfaith Ministry's and walks around El Pescadero Park asked about a plan to resurface or mark the parking areas to distinguish the parking spots. Staff will look into the striping of the parking lot. Commissioner Birk said in regards to the seniors in Manteca, he has been receiving their monthly newspaper and it has great publication for their seniors, it has coupons for senior and events and trips; he knows that Jolene is doing an excellent job, however, he can see why Manteca is way above our seniors and he doesn't know if it will take more money but the complaints he gets from the seniors is that there is no room for them. He is willing to bring the brochures to the Commission and show them the work of art that Manteca does for their seniors and maybe give us ideas. The Tracy seniors want to play Bunco but there is a waiting list, bottom line, we need more room for our seniors. Our seniors need more help!

Commissioner Jimenez said that she visited the Manteca senior website and has what they call a travel department and great events; however, the events are priced quite high. She asked staff if it's time to re-elect a liaison for the Parks Foundation. Staff will look into the re-election period as the liaison to the Parks Foundation. The Small Dog Park is almost in completion and there will be a grand opening. The Parks Foundation is looking for new ideas and Commissioner Jimenez asked the Commission to email her individually any ideas they may have. She said to the Commission that it's been her pleasure to serve as the Chair these last few years and thanked Commissioner Birk for serving alongside of her; she firmly believes that the positions as Chair and Vice Chair need to be rotated. She thanked Commissioner Gouveia for accepting the position as Chair and thanked Commissioner Johnson for accepting the position of Vice Chair.

10. **ITEMS FROM THE AUDIENCE:** None

11. **ADJOURNMENT:**

- a. **Motion to Adjourn:** Commissioner Birk
- b. **Second:** Commissioner Jayne
- c. **Vote:** Approved by unanimous vote
- d. **Time:** 8:38 p.m.