

PARKS & COMMUNITY SERVICES COMMISSION
SPECIAL MEETING MINUTES
July 22, 2014

1. **CALL TO ORDER:** Commissioner Gouveia called the meeting to order at 7:01 p.m.
2. **ROLL CALL:**
 - a. **Present:** Commissioner Gouveia; Commissioner Johnson; Commissioner Birk; Commissioner Jimenez
 - b. **Absent:** Commissioner Jayne; Commissioner Holguin; Commissioner Saltzman
 - c. **Recorded By:** Stephanie Garcia, Executive Assistant
3. **ITEMS FROM THE AUDIENCE:** None
4. **DISCUSS AND UPDATE PARKS AND COMMUNITY SERVICES COMMISSION GOALS FOR FISCAL YEAR 13/14 & 14/15** – Staff welcomed Chair Gouveia and Vice Chair Johnson to their first Commission meeting of the year. Commissioner Gouveia thanked Commissioner Jimenez and Commissioner Birk for their many years of service as Chair and Vice Chair.

Staff provided an overview of the presentation which included the Background; Duties of the Parks Commission; Role and Responsibilities; Purpose; S.M.A.R.T. Goals; Goals vs. Objectives; and Develop a Subcommittee for each goal.

The following recommended Goals are as follows:

Goals

- Update and Review Policies – i.e. Include other park issues such as Indoor and Outdoor Rentals and Special Events (Linked to Support Efficient Policies)
- Senior Center – Space is limited for seniors (Linked to Community Involvement)
- Cameras in the Park – should be in place due to vandalism (Linked to Park Safety)
- Tracy Ball Park (Linked to Park Safety)

Commissioner Jimenez recommended that the completed goals be removed and compiled into one format and reviewed annually as a generic column. She asked if there was some type of method for the Commission to support Legacy Fields to get it up and running due to the fact that Little League is now involved and may create issues. It is her understanding that in order to have a workshop with suggestions for Legacy Fields that it would be Councils decision to have a workshop. She said that there were 13 non-profits participating in the fireworks booths downtown and she did not see any baseball or soccer leagues participating. As a Commission they should be able to say “let us help you”.

Staff suggested that the Objectives be revised and leave the Goals as is for FY 14/15 & 15/16. The following recommended Objectives are as follows:

Objectives

- Protection of Property (Linked to the Safety Goal)
 - Repairing Lammersville Pioneer School House
- Wading Pool – Suggestion for Joe Wilson Pool (Linked to the Community Involvement Goal) or revise Goal 3 to include Sports Facilities
 - ADA and children under 3
- Senior Citizens (Linked to the Community Involvement Goal)
 - Increase visibility of the Commission within the senior community
 - On December 8th, the Recreation Division is hosting a “Getting to know your City Services” 10:00 a.m. – 12:00 p.m., Transit Station – Action Step is to Include a representative from the Parks Commission available to attend the Open House
- Consolidate Historical Resources within Tracy (Linked to Community Involvement, expand 2.1.B.1.)
- Present to the Commission an update to the MOU Guidelines (Support Efficient Policies 1.1.A.) add as an Action Step
- Update and Review on an annual basis the policies on Legacy Fields (Linked to Community Involvement Goal)
- Partner with Non-profits and Community Groups (Linked to Park Safety – Adopt a Park Program)

Staff to expand on 2.1.B.4. Action Steps to include sports leagues.

Community involvement would include inviting the leagues for an annual update and have the opportunity to speak in front of the Commission.

Action Steps - 2.1.B., Update the Commission on policies on an individual basis to assign a completion date annually.

A brief update will be provided to the Commission in regards to Legacy Fields during the August 7, 2014 meeting.

Commissioner Jimenez asked that staff research the Council item regarding Joe Wilson Pool to recommend a wading pool.

Staff recommended that this item be brought back to the next Parks Commission meeting on August 7, 2014, to complete the completion dates. The Commission was in agreement.

Commissioner Jimenez said that she would like the Commission to be involved with the Parks Foundation such as events in the community. She attended the Parks Foundation meeting last night and gave an update on the Small Dog Park. Yvonne Derby who is on the Board of Directors for the Foundation would like to invite vendors such as Pets Smart for the ribbon cutting ceremony at the Small Dog Park.

Commissioner Johnson made a suggestion that 3.1.B. Implement an Adopt a Park Program be partnered with the Parks Foundation and the Neighborhood Watch Program.

Action Steps – 3.1.B., focus on community involvement to partner with the local non-profit groups.

Commissioner Gouveia suggested that the Commission find a Neighborhood Watch to show public relations and marketing efforts.

Staff will refine the goals once input is received from the full Commission. Goals 1 & 2 are broad enough to capture the current needs.

Next Steps: Develop sub-committees for each goal to get the Commissioners involved and stay on task as well as developing specific or additional action steps. The sub-committees are allowed to use any City facility as long as staff is notified prior to their meetings for booking purposes. Staff will participate with advance notice in the sub-committee meetings as resources. The representatives from the sub-committee will provide updates to the full Commission.

- 10. ITEMS FROM THE AUDIENCE** – Robert Tanner, 1371 Rusher Street, Tracy. Mr. Tanner received clarification that the Commission can have three sub-committees. He said that the fireworks booths were shared this year with non-profits and that the revenue was split and wasn't as high as the first year.

11. ADJOURNMENT:

- a. **Motion to Adjourn:** Commissioner Birk
- b. **Second:** Commissioner Jimenez
- c. **Vote:** Approved by unanimous vote
- d. **Time:** 8:05 p.m.