

**PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
November 6, 2014**

1. **CALL TO ORDER:** Commissioner Gouveia called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Commissioner Gouveia; Commissioner Birk; Commissioner Jayne; Commissioner Johnson; Commissioner Jimenez; Commissioner Saltzman
 - b. **Absent:** Commissioner Holguin
 - c. **Staff Present:** David Ferguson, Director of Public Works; Brian MacDonald, Management Analyst II; Kim Scarlata, Division Manager; Jolene Jauregui, Recreation Services Supervisor; Ed Lovell, Management Analyst II; Andrew Malik, Director of Development Services
 - c. **Recorded By:** Stephanie Garcia, Executive Assistant
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF MINUTES FROM REGULAR MEETING ON OCTOBER 2, 2014:**
 - a. **Motion to Approve:** Commissioner Saltzman
 - b. **Second:** Commissioner Jimenez
 - c. **Abstain:**
 - d. **Vote:** Approved by unanimous vote

DEVIATION IN AGENDA

Brian announced and introduced the newest member to the Community Facilities Division, Jun Gandia, Recreation Program Coordinator I. Jun is the contact for all sports field rentals.

Jolene announced and introduced Justin Geibig to his new position in the Recreation Division as the Recreation Coordinator I. He has been with the City since 2011 working as the Recreation Leader III.

5. **NEW BUSINESS**

- a. **Receive, Discuss, and Accept the 2014-2015 Youth Advisory Commission Annual Report –** Nabeel Razi and Bill Yang gave the presentation.

Commissioner Jimenez asked about the 2015 Goal #2 – Increase Awareness for Higher Education Preparation. What types of events are planned and how can the Parks Commission help the Youth Commissioners, also will college representative be hosting events to speak to the students? Commissioner Jimenez volunteered her time to outreach to some of the colleges to come in and be guest speakers if that is the plan. She will contact the Youth Commission to further discuss this topic. Also, she thanked the Youth Commission for doing an outstanding job!

Commissioner Johnson asked if their 2014 Goal for Teens Helping Seniors would extend into 2015. The Youth Commissioner said perhaps since this was a testing sight that worked very well.

Commissioner Saltzman asked about the 2015 Goal #3 – Participate and create new service projects. What types of activities are planned for this year? Staff said that the Commission will be working with staff on developing the ideas in the next two months with

the subcommittees and will be looking and benchmarking other cities in the surrounding areas on what the teen trends are and what would work in the City.

b. Receive Presentation and Provide Input on Updated Design Concept for the Joe Wilson Pool Reconstruction Project

A public workshop was held on October 22, 2014, to receive feedback from the public on the design concept for the reconstruction of the Joe Wilson Pool. The feedback from that workshop was used to create a revised design which is being brought forward to the Parks Commission for additional feedback from the public and the commission. After discussion from the public and commissioners, the Parks Commission recommended that the design presented be used with the following changes in the order listed below:

- 1) Do not remove the berm for a cost savings of \$75,000 - \$85,000.
- 2) Increase the depth of the shallow end of the lap portion of the pool from 3.5 feet to 4 feet deep.
- 3) Add a seventh lane to the lap portion of the pool.
- 4) Do not remove the optional splash pad completely but rather lay pipe to be capped off and conduit for a future splash pad expansion.

The Commission was split on the recommendation of the location of the future splash pad. Three commissioners recommended that the splash pad be located outside of the pool area and three commissioners recommended that the splash pad be located inside of the pool area.

The next step in this process will be to present the changes and recommendation to the City Council at the November 18, 2014, regular meeting.

6. OLD BUSINESS

a. Parks and Community Services Commission Goals

1. Update from sub-committees

- Support Efficient Policies – Commissioner Gouveia will be attending the Tracy Youth Soccer League meeting next Monday night. Commissioner Jimenez asked if staff would copy her on the email regarding the time of the meeting so that she is aware of it.
- Community Involvement – Commissioner Johnson reported that on October 20th the subcommittee met to discuss how they will meet their goals to raise the Commissions visibility in the senior community:
 - They will host three times per year at the Lolly Hansen Senior Center, Transit Station, and Library during the day to gather information from seniors on current needs and concerns. Based on information received, the Commission will provide staff with the recommended action steps to address their concerns.
 - Over the next six months the Commission will schedule presentations to service groups in the Tracy community which will include the roles of a Parks and Community Services Commission, information on the Senior Link program, introduction and distribution of the new local Senior Services Resource Guide and an opportunity for feedback and questions. The local service groups may include the Rotary, Breakfast Lions, Loyal Order of Moose Lodge, Tracy Elks, Soroptimist, West Side Pioneers, and various organizations in our community.

- Over the next year, the Commission will be present at local community and City events such as the Health and Wellness Fair and the Senior Center Open House and Resource Fair.
- Park, Facility, and Sports Field Safety – Commissioner Birk will attend the Neighborhood Watch Block Captain Meeting on Monday, November, 17th, 6:00 p.m., at the Tracy Library.

7. ITEMS FROM STAFF

a. Recreation Division Report

1. Upcoming Events and Programs – Staff said that the new Junior Teen Tennis League was a hit this year with 14 participants and will be expanding for the winter/spring session. In addition, the fourth annual Girls Night Out event was sold out and it was a huge success with 600 ladies, 35 vendors, and the downtown local businesses who participated. It was a great event!
2. Update on Senior Concerns – Staff gave the Commissioners a Quarterly Senior Update which will now be part of the packet. There were six comments submitted from September 19th to October 17th. Commissioner Jimenez asked if the report was being posted at the Senior Center in order for the senior's to see the comments and the status. Staff said that this will be posted at the Senior Center for all seniors to read.

Staff reminded the Commission that on the November 18th they will be attending the City Council meeting and will be presenting the update process for senior concerns as well as discussing if a senior commission is needed. Staff invited the Commissioners to attend.

Commissioner Jimenez asked if there would be a liaison between the Parks Commission and Senior Link. Staff said that the subcommittee met on October 20th and at this time does not feel there should be a representative from the Parks Commission at the meeting. Commissioner Johnson said that the Commission would show by their action a greater emphasis on attention to the seniors and hopefully through that effort, they will be invited to the Senior Link meetings. The subcommittee would be happy to attend if they were invited.

- b. Public Works Parks Maintenance Division Report – Brian MacDonald spoke on behalf of Don Scholl and said that the Tracy Sports Complex Field has debris on the field due to aerating. The Tracy Sports Complex softball and baseball fields will be shutdown in December and January for renovation purposes.
- c. Community Facilities Report – Staff was honored to announce that the Tracy Little League will be hosting a groundbreaking event at Legacy Fields; November 15th at 11:00 a.m. Brian invited the Commission to attend the event. Formal invitations are in the process of being mailed out.

Staff said that the 2015 Sports Field Allocations applications have been received. The deadline was October 30th and Jun is in the process of helping staff with compiling the applications and a draft is scheduled to be completed by the end of the month and presented to the leagues. There will be a final calendar from all teams in December.

d. Director Report

1. Project Update – Staff said that on October 17th a press release was sent out calling on volunteers for the Maintain-A-Drain Campaign. There was a kick-off meeting scheduled for November 13, 2014, 5:00 p.m., City Hall. Those who are interested will be given a kit which will contain a poncho, rake, and garbage bags for debris.
2. The Landscape Maintenance District contract has a temporary contractor performing the work and a Request for Proposal was sent out to 40 companies. Bids are due November 13th and staff will review the proposals and will be ready to go to Council on December 16, 2014.

Commissioner Jayne said that the month that there was no landscape maintenance, particularly in the Tracy Press Park, that the area took a beating.

Staff said that there are measures in place and this will be discussed with the contractor and negotiate on how to get to where we were a year ago in terms of the level of service.

9. Items from the Commission

- Commissioner Johnson said that the Lammersville Pioneer School that was built in 1876 sustained fire damage and has been rebuilt and the City did an amazing job of choosing a contractor. The contractor, by a man named Gus, went above and beyond the scope of the job because of his passion for beautiful old buildings. She thanked the City of Tracy for restoring that historical part of Tracy.
- Commissioner Saltzman said she is pleased with the pool outcome.
- Commissioner Jimenez said that she is delighted to see the pool design that accommodates families and is excited that they received positive responses from those in attendance tonight. This will allow this item to move forward and the positive report will be given to Council.
- Commissioner Birk said that he started Brighter Christmas 35 years ago and it's that time of year again to volunteer to be placed in jail to raise money for Brighter Christmas. Last year, they raised enough money to accommodate 1,700 kids in Tracy and 800 families.
- Commissioner Gouveia said he enjoyed the basketball court Groundbreaking Ceremony at El Pescadero Park and knows the children are enjoying it too. He likes the way the project was built just by the mere fact that the students did the research and then came forward, that's critical thinking and that is part of the common core as we move to the new curriculum.

10. Items from the Audience – None

11. ADJOURNMENT:

- a. **Motion to Adjourn:** Commissioner Birk
- b. **Second:** Commissioner Saltzman
- c. **Vote:** Approved by unanimous vote
- d. **Time:** 8:46 p.m.