

**PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
December 4, 2014**

1. **CALL TO ORDER:** Commissioner Gouveia called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Commissioner Gouveia; Commissioner Birk; Commissioner Jayne; Commissioner Johnson; Commissioner Jimenez; Commissioner Saltzman
 - b. **Absent:**
 - c. **Staff Present:** David Ferguson, Director; Brian MacDonald, Management Analyst II
 - c. **Recorded By:** Stephanie Garcia, Executive Assistant
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF MINUTES FROM REGULAR MEETING ON OCTOBER 2, 2014:**
 - a. **Motion to Approve:** Commissioner Jayne
 - b. **Second:** Commissioner Birk
 - c. **Abstain:**
 - d. **Vote:** Approved by unanimous vote
5. **OLD BUSINESS**
 - a. Parks and Community Services Commission Goals
 1. Update from sub-committees
 - a. Support Efficient Policies – Commissioner Jimenez asked staff to forward the sports leagues information so that she can contact them.

Commissioner Gouveia met with the Tracy Youth Soccer League Board of Directors on November 10, 2014. TYSL reported that there are 1,600 youth players enrolled in the league and addressed some concerns regarding mobile goal units, closure of fields during adverse weather, sharing costs with other leagues regarding the portable restrooms at Plasencia Fields, broken sprinklers at Plasencia Fields, improved lighting at the Tracy Ball Fields, and what help could the City provide to build out the fields at Legacy Fields.

Commissioner Gouveia invited TYSL to the Parks Commission meeting to have an open dialogue to answer their questions.

Staff will draft answers to the questions and report to TYSL and the Commission.
 - b. Community Involvement – Commissioner Johnson informed the Commission of two upcoming events:
 - 1) Information Fair for Seniors – Getting to Know Your Community, Monday December 8th, 10:00am to 12pm, Tracy Transit Station. A light lunch and refreshments will be served.
 - 2) A Special Parks Commission meeting will be held at the Lolly Hansen Center, Monday, January 12, 2015, 2:00 pm. The meeting has been marketed out to the Tracy Press, the Senior Center, and the Spring Activity Guide. Commissioner Johnson would like to have participation from the Commissioners. Regarding the Tracy Senior Advocacy Group, Jolene will be attending their meeting on Tuesday, December 9th. Commissioner Johnson is working on joining Jolene at this meeting.

- c. Park, Facility, and Sports Field Safety – Commissioner Jayne asked who in the City can he reach out to regarding 3.1.A.1 Support implementation of the pilot camera program since it currently isn't being implemented.

Staff said that the City Attorney's office and the Police Department asked that the cameras be removed. Public Works does not have a policy in place but the police department has a policy in place for the installation of secure surveillance cameras and as a result, the camera was removed. This was a pilot project a couple of years back and we did not collect the data to analyze the effectiveness of the camera in detouring bad behavior. When there are issues we will go to PD and ask that a camera be moved to that park.

Staff will get back to Commissioner Jayne with the information in order to move forward with this goal. Also, staff would like to meet with the subcommittee to work out some strategies moving forward.

3.1.B.1 Research successful Adopt-A-Park program from other agencies, identify desirable program elements (with Safety Strategy Team), and present to commission – Commissioner Jayne asked what criteria or data on other communities so that they can reach out to discuss their success or failures.

Staff said to their knowledge that San Francisco and San Jose has this program and other cities have Adopt-A-Spot program that could include a park, street, or median.

Commissioner Jayne asked that the Completion Date for 3.1.B.3 & 3.1.C.1 be changed to from TBD to Ongoing.

Commissioner Birk attended the Neighborhood Watch meeting on November 17th and was asked why the cameras were removed from the park? He told the group that the Police Department removed the cameras for reasons out of his control. He attended a park meeting to see a camera demo and the camera didn't work as it was turned off. The group was adamant about having cameras in certain parks.

6. NEW BUSINESS

- a. Review development of the City of Tracy Capital Improvement Program for Fiscal Year 2015-2016

The Commission recommended the following New CIPs:

- Remove the mound from Dr. Power's Park
- Add sidewalk at Dr. Power's Park
- Move the train from Dr. Power's Park to the Transit Station
- Security Fence/Camera's at Clyde Bland Park

Commissioner Jimenez said the Foundation is willing to contribute to any new project that the City will allow them to take on as a task.

Staff will follow-up with finance to see if a sidewalk warrants a separate CIP due to the irrigation.
Staff clarified that there are two phases to the Dr. Powers Park renovation.

The Commission voted their top three projects in the priority listed:

- Tracy Ball Park Repairs
- Security Fence/Camera's at Clyde Bland Park
- Lincoln Park – Install Ballard & Chain

Commissioner Johnson said the root of the problem at Clyde Bland Park security is the hole that is located on the northeast corner of the park; it's almost a I-205 right-of-way issue.

Staff will coordinate a meeting with Caltrans, Tracy PD, and Public Works staff to come up with a solution to scope out the Lammersville School House.

(Deviation from Agenda)

Audience member Robert Tanner, 1371 Rusher Street, said that he would like to see sidewalks at Dr. Powers Park, with the pool coming in, it would be critical for that side of the street.

- b. Discuss Rescheduling the January 1, 2015, Regular Meeting – Staff recommended a tentative date of January 8, 2015, 5:00 p.m. The full Commission was all in favor of rescheduling the meeting.
- c. Appoint a three member sub-committee to evaluate and rank CDBG applications, and to make funding allocation recommendations for the 2015-2016 Fiscal Year – Commissioner Jayne and Commissioner Saltzman volunteered to participate in the CDBG application process. Commissioner Birk will participate if the dates don't conflict with his schedule.

Staff will confirm with the staff member who is coordinating the dates and times of the sub-committee meetings and will advise the volunteers.

7. ITEMS FROM STAFF

- a. **Recreation Division Report** – no report at this time
- b. **Public Works Maintenance Division Report** – no report at this time
- c. **Community Facilities Report** – Staff reported to the Commission that on Friday, November 21st at around 8:45pm the power went out at the Tracy Sports Complex. The outage affected the baseball and soccer fields, and the concession stand. Staff was able to relocate many of the customers to other sports facilities. As a result, staff has contacted an electrical contractor who has been able to reopen the baseball fields and two soccer fields. They were continuing to troubleshoot the issue, which is most likely centralized in one of the soccer lights. They hope to have this problem resolved by the end of next week. As a temporary measure, they have relocated renters to other sport facilities. Fortunately the baseball/softball fields are not rented in December and January. In addition, soccer field rentals are minimal during this time. The Community Facilities Division has been in communication with the renters to find alternate solutions.

Commissioner Jimenez asked why the decrease from 2013 to 2014 in the hours of use and fees at Placencia Fields. Staff said that they've had fewer tournaments this year than last year in regards to a few soccer tournaments that were cancelled.

On Monday, December 8th, the Community Facilities Division will be going live with new facilities reservation software called ActiveNet that will enhance the customer experience. One key feature in particular is providing field closure notification to participants, the customer can register and the information for field closure will be sent in real time instead of the customer having to call the Weather Hotline. The leagues have been notified and they are very excited about this feature. This new software will be available for recreation registration as well as saving time and resources; also it has the capabilities of providing accurate reports.

A draft for the 2015 field allocations are currently being worked on for field usage and will be sent out to the leagues this Monday. They will have two weeks to review it and the final 2015 field allocations will be sent to the leagues on December 31st. It's looking like a tough year for the soccer league; bottom line is that we need more soccer fields. Staff is

anticipating complaints and they are trying their best to be fair on the field usage. The policy lends support to the larger local leagues.

d. Director Report – David sent the Commissioners a Happy Holiday wish.

1. Project Update – no report at this time

8. ITEMS FROM THE COMMISSION

- Commissioner Jimenez asked the Commission if they would like her to ask the Foundation about looking into taking on the project of moving the berm at Dr. Powers Park to allow a cost savings to the City. The Commissioners were all in agreement.
- Commissioner Saltzman sent her Happy Holiday greetings!
- Commissioner Birk gave a shout out to Jolene and Brian for spending time in Jail for the Brighter Christmas program. It's not too late to donate! He sent a Merry Christmas greeting!
- Commissioner Johnson said at the Grande Theatre's Art Gallery has beautiful pieces of art made by local artist that are reasonably priced. There is a 10% sale going on Saturday, December 6th, 10:00 am - 3:00 pm. She invited everyone to stop by and Christmas shop. Also, the Tracy Historical Museum for Christmas at the Museum Open House, Wednesday, December 17th, 7:00 pm. She commented on Brian's letter to the editor in the Tracy Press regarding football in the park and she thought it was a great strategy to spread the word on safety. Commissioner Johnson attended Senator Galgiani's Security Workshop at the Lolly Hansen Center and it was a full house. Every time she walks in the senior center is bustling with activities and bursting at the seams.
- Commissioner Jayne said that now that there is a new City Council, would it be possible to have a member of the City Council be part of the Parks Commission meeting periodically. There are things that he would like to find out from the City Council's perspective as a Commissioner to know the directions they are going in and things that are coming down the pipeline.

Staff said they will look into a Council member attending a Parks Commission meeting periodically.

- Commissioner Gouveia wished everyone Happy Holidays! He said based upon recreation, Saturday, Tracy High plays in the Championship Division I. A lot of the youth came through these leagues. This town has a lot of tradition with sports. Go Bulldogs!

9. Items from the Audience – None

10. ADJOURNMENT:

- a. Motion to Adjourn:** Commissioner Jayne
- b. Second:** Commissioner Saltzman
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:34 p.m.