

PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
March 5, 2015

1. **CALL TO ORDER** – Chair Gouveia called the meeting to order at 7:02 p.m.
2. **ROLL CALL**
 - a. Present: Chair Gouveia; Vice-Chair Johnson; Commissioner Birk; Commissioner Douglas; Commissioner Jayne; Commissioner Jimenez; Commissioner Saltzman
 - b. Absent: None
 - c. Staff Present: Brian MacDonald, Management Analyst II, Jolene Jauregui, Recreation Services Supervisor
 - d. Recorded By: Stephanie Garcia, Executive Assistant

3. **ITEMS FROM THE AUDIENCE** – None

4. **APPROVAL OF MINUTES FROM JANUARY 12, 2015 SPECIAL MEETING**

- a. Motion: Commissioner Douglas
- b. Second: Commissioner Saltzman
- c. Abstain: Commissioner Jayne; Vice Chair Johnson
- d. Vote: Passed by majority vote

APPROVAL OF MINUTES FROM THE REGULAR MEETING ON FEBRUARY 5, 2015

- a. Motion: Commissioner Jimenez motioned to approve with amended minutes to reflect two corrections on page 6, number 9. Change Commissioner Gouveia to Chair Gouveia and Commissioner Johnson to Vice-Chair Johnson
- a. Second: Commissioner Douglas
- b. Abstain: None
- c. Vote: Passed by unanimous vote

5. **OLD BUSINESS**

a. **Parks and Community Services Commission Goals**

1. **Update from Subcommittee**

- a. **Support Efficient Policies** – Staff invited the subcommittee to attend the Legacy Fields Community Meeting, location, time, and date to be determined. Staff will invite the various sports leagues. The subcommittee will have the opportunity to ask questions and listen to concerns and solutions.
- b. **Community Involvement** – Vice Johnson updated the Commission that they will be meeting with the groups on Increasing Visibility in the Senior Community, listed below:
May – Elks Lodge
June – Tracy African American Association
July – Southside Group
August – Lutheran St. Paul's
September – Tracy Widowed Persons Club
The Tracy Senior Advocacy Group is ongoing monthly meetings

In addition, they are planning Community Conversations meetings with the seniors in May and September. In May, the meeting will be to discuss the roll out of their executed goals.

- c. **Park, Facility, and Sports Field Safety** – Brian MacDonald and David Ferguson reached out to the Chief of Police and were unable to locate a current approved policy pertaining to the FlashCAM security camera in the park. The current Tracy Police Department Policy relates to the use of portable covert cameras used by law enforcement for surveillance practices. Implementation of security cameras in the manner suggested by the Parks Commission would not be supported by the policy. Previous city councils have been opposed to the City using cameras for security/safety monitoring purposes. Staff will consider taking the item before City Council.

Staff suggested that the subcommittee research other cities policy to come up with other ideas and thoughts. Commissioner Jimenez suggested that staff look back at the minutes as to when PD was involved with the policy.

6. NEW BUSINESS

- a. **Direct Commissioner Jimenez to ask the Tracy Parks Foundation to look into taking on a project of moving the berm at Dr. Powers Park –**

Commissioner Jayne made a motion to direct Commissioner Jimenez to ask the Tracy Parks Foundation to look into taking on a project of moving the berm at Dr. Powers Park and Vice Chair Johnson seconded the motion and passed by unanimous vote.

7. ITEM FROM STAFF

- a. **Recreation Division Report**

1. **Upcoming Events and Programs** – Jolene Jauregui gave an update on the Parks Commission Special Meeting held at the Senior Center on January 12th regarding senior programming. There were 15 seniors in attendance and based on the feedback, staff was able to implement some of the ideas. In addition, there were an additional four seniors that include the Commissioners. Based on the feedback from seniors who attended the Special Meeting, staff has partnered with the Grand Theatre to provide the following:
A performance at the Grand Theatre featuring the “Swinging Blue Stars” on March 31st. The tickets are being sold at a low affordable cost of \$2 based on the feedback from the special meeting. Senior Tuesday’s will start in the month of April on the first three Tuesday’s of the month through June. There will be two to four different classes from 9am – 11am on various art classes, recreational, dance classes, and such. Staff will survey the seniors after each class to see if the goals are being met or if they want something different. Based on the feedback staff will program the second series August through November to meet their needs. The senior programming will be marketed at Astoria Gardens, the Senior Center, Emeritus and various senior housing areas.
Special Events – The recreation staff in partnership with the Giants Foundation hosted for the second time the Giants Trophy Tour. The event reached about 950 community members from toddlers to seniors, it was a great event!
Save the date – April 15th at City Hall will be the Volunteer Recognition Event; invitations will be going out in the next week or so.
The senior comment box – staff updated the Commission on the Quarterly Senior Update Report. The comment box is checked on a weekly basis.
Vice Chair Johnson asked if there was a need for transportation from the Lolly Hansen Center to the Grand Theatre in conjunction with the senior Tuesday program. Staff said yes but if it’s Paratransit service that’s needed then it will be a little tough since the service is booked 30 days in advance. One option would be for seniors to be dropped off at the Grand and a staff member will greet them at 8:30am the morning of the event. Another option would be to have the seniors sign a release form in order for staff to transport them in a City vehicle. The only problem is that the van is not handicap assessable and only carries five to six people.

Commissioner Jimenez asked for clarification on the senior Tuesday program. Staff said they can sign up in advance for a three week series for \$12 or they can drop-in for a \$5 fee. Staff said they received a donation from Betty Grande for \$500 to be used for the senior center or senior programming. They are currently looking into how to use the donation. Commissioner Jimenez asked what the process is for the Comments from Senior Center Comment Box sheet to let the seniors know that the comments have been heard and this is how it was resolved. Staff said they post the entire sheet on the bulletin board and they can post in a particular section with a slogan to show the seniors that their comments have been heard.

- b. Public Works Parks Maintenance Division Report** – Brian spoke on behalf of Don Scholl. The General Fund parks irrigations system is now starting up and the system checks are not complete but are underway. The weed control is ongoing and the broadleaf treatments in the like will start next week. There have been homeless and illegal campers around town with many issues, last month one of the Facility Attendants was assaulted and PD was called but the perpetrator left before PD showed up. The LMD irrigation systems are starting to come on-line and the new landscape contractor is settling into their routines with improvements being made. Staff is working on various playground repairs as well as broken benches and tables that are being repaired to be ready for the spring season. West coast Arborists continues to trim trees throughout the city and have completed the pruning of thousands of trees this fiscal year.
- c. Community Facilities Report** – Brian said that the fence around the Lammersville Schoolhouse will not be installed thanks to the Westside Pioneer's concerns and the Commission's recommendation. As of today, there has been LED lighting installed around the building itself and is well lit. Staff will forward pictures to the Commission. Brian thanked the Commissioners who attended the Legacy Fields Workshop on Tuesday night; the Chambers was about two-thirds full. Staff updated the Council on the background of the leagues project. Council provided direction to staff to explore options to construct and expand the fields with the adopted \$5 million. The monies have not yet been allocated and staff will be looking at ways to maximize the dollars with a creative and innovative fashion working with the leagues and the community at large. Council adopted to rescind the \$100,000 consultant fee previously approved by Council and put it toward construction of fields at Legacy Fields. There was discussion to add an ad hoc committee but with the advice from the City Attorney they aren't calling it an ad hoc committee but now reaching out to stakeholders.

Staff was directed by Council to have discussions with stakeholders and other leagues relating, but not limited to the following:

1. Design standards
2. Funding, i.e., development agreement fund or General Fund reserves
3. Look at current MOU's and see where they may need to modify
4. Bond measure, i.e., special tax, property tax, or sales tax increase
5. How, when, what will be built

Staff was directed to return within 30 days with an update.

Commissioner Jayne said that the MOU on Legacy Fields was not a part of the Commissions purview but going forward he would like to know if it will fall under the Commissions purview. Staff said that at that time this was not a public park and did not fall under the Commissions purview but now that the City is investing money into the public improvement park then the Commissioners will have input if there is a redesign or a major change in the amenities. Staff said that they've had preliminary discussion on the MOU.

Commissioner Douglas asked if the City has looked into corporate sponsorship or partnership. Staff said that the current MOU states that each league has permission to have naming rights on their fields such as a concession stand, backstop, fencing, bleachers, etc.

Commissioner Jimenez clarified that the amount adopted by Council was a minimum of \$5 million indicating that this is the starting point. She said she will contact a colleague who knows several organizations who writes grants for sports leagues and will get the leagues working with the grant writer.

Chair Gouveia said that the long term for the build out will be best suited for the fields and invest in something that he knows will be done correctly rather than having to reinvest down the line if we take the short term route. He said that tournaments can bring in a whole lot of money in one weekend and as a City, we can do better than having port-a-potties that could be a potential health issue. He said we are a class act so why not follow through with a class act.

Commissioner Jayne said that once the fields are built out the City will still be behind the ball for needs that are required. The statistics he was seeing was that by 2020 if the Antennae Farm would have been complete that there would have been a need for two more fields. There are developments going on such as Tracy Hills and we keep getting more and more behind and don't feel a tax increase is necessary. He knows Council is aware of it but said their needs are to keep developers happy then what's going on with the rest of the City. There are ways that the City can make a great deal of money but they choose not to. He said that Tracy needs to stop thinking of the old ways and start thinking outside the box.

Commissioner Jimenez asked to be excused at 8:16 p.m. due to her not feeling well and thanked the City for bringing the Giants trophies.

Jolene added that during the special meeting on January 12th that they've contacted the Veteran's office and will be hosting once or twice a month where seniors can make an appointment to speak with someone from the Veteran's office to assist them with their questions and needs of filling out forms.

d. Director Report

1. **Projects Update** – Nothing to report at this time.

8. ITEMS FROM THE COMMISSION

- Vice chair Johnson thanked the City for adding lights to the Lammersville Schoolhouse. The lights are very effective and brighten up the building. She asked if West Coast Arborist could raise the branches since they provide a lot of coverage for kids hanging out in the back of the school. She said that on May 9th the Grand Theatre is having Dancing with Tracy Stars and one of the Stars, Lauren Pettipiece has chosen the Tracy Parks Foundation for one of her fundraising partner. If anyone is looking for an opportunity to help fund the Foundation then that would support Lauren in Dancing with the Tracy Stars.

- Commissioner Douglas was proud to share that the undefeated Kimball High School girls' basketball team played at the Arco Arena on Saturday for State Championship.
- Commissioner Birk asked about the attendance at the Giants Trophy event and if the City gets anything out of it. Jolene said that the Giants are going to provide there count and compare with the City and that the City opted not to ask for donations. Commissioner Birk said this year's event was much better than last years. He said the Tracy Sister City kids are coming in from Japan as well as ten kids going to Japan. Tickets are on sale for their dinner at \$35 and will take place at the Community Center.
- Commissioner Saltzman said that it is important that the community meeting on Legacy Fields takes place and it's about time something is being done.
- Chair Gouveia thanked staff and City Council that they took a positive risk and appreciates it as we move forward.

9. **ITEMS FROM THE AUDIENCE** – None

10. **ADJUORNMENT**

- a. Motion: Commissioner Jayne
- b. Second: Commissioner Birk
- c. Vote:
- d. Time: 8:22 p.m.