

**PARKS & COMMUNITY SERVICES COMMISSION  
REGULAR MEETING MINUTES  
APRIL 2, 2014**

1. **CALL TO ORDER:** Vice Chair Johnson called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. **Present:** Vice Chair Johnson; Commissioner Birk; Jayne; Jimenez; Saltzman
  - b. **Absent:** Chair Gouveia; Commissioner Douglas
  - c. **Staff Present:** Brian MacDonald, Management Analyst II; Ed Lovell, Management Analyst II; Jolene Jauregui, Recreation Services Supervisor
  - c. **Recorded By:** Stephanie Garcia, Executive Assistant
3. **ITEMS FROM THE AUDIENCE**
4. **APPROVAL OF MINUTES FROM REGULAR MEETING ON MARCH 5, 2015**
  - a. **Motion to Approve:** Commissioner Jimenez
  - b. **Second:** Commissioner Birk
  - c. **Abstain:**
  - d. **Vote:** Approved by unanimous vote
5. **OLD BUSINESS**
  - a. Parks and Community Services Commission Goals
    1. Update from Subcommittee
      - a. **Support Efficient Policies** – Commissioner Jimenez said that given the change in outreach to various sports leagues that they would forego meeting individually with the leagues but instead attend the workshops.
      - b. **Community Involvement** – Commissioner Saltzman said that they will meet once a month with certain groups to discuss senior interests. The next meeting is scheduled on April 11<sup>th</sup> to meet with the Widowed Group.
      - c. **Park, Facility, and Sports Field Safety** – Commissioner Jayne said that they are waiting to meet with the Police Chief and once they meet then they can move forward.
6. **NEW BUSINESS**
  - a. **Receive Status Report on the (1) Joe Wilson Pool Reconstruction Schedule, (2) City's Summer Aquatics Programming using the West High School Pool** – Ed Lovell gave the report on the Joe Wilson Pool. During the design process it was found that the underground plumbing for sewer and drainage is compromised and needs to be replaced. This led to some design changes which resulted in pushing the schedule for Invitation for Bids (IFB) out by a month. Jolene Jauregui gave the report on the West High Pool. The City and TUSD negotiated a transition plan for the summer 2015 schedule to ensure minimal impact to the community. Jolene clarified that the 7:30am start time is for the preparation of the schedules and rosters for the lifeguards, the classes will begin at 8:00am as normal.

A couple of questions came up on the underground plumbing from the Commission such as:  
Is there a contingency or extra funds?

If the cost for the plumbing comes in high, will the additional lane be taken away?

Staff doesn't have projections on the cost but the cost for the extra lane has been worked into the base cost.

Some of the Commissioners had concerns on the Acceptance of 16 acres of Land from the Surland Communities. Staff will ask Development Services to provide an update such as a memo or email to the Commission with an update on the 16 acres.

## 7. ITEMS FOR STAFF

### a. Recreation Division Report

#### 1. **Upcoming Events and Programs** – Jolene gave the report on the following:

The Animal Shelter ribbon cutting ceremony – May 5<sup>th</sup>, 4pm – 5pm

The Eleventh Street Bridge ground breaking – May 19<sup>th</sup>

The Small Dog Park ribbon cutting ceremony – June 2<sup>nd</sup>

McDonald Park ribbon cutting ceremony – June 16<sup>th</sup>

#### 2. **Senior Update** – Jolene gave the report on the following:

The Senior Movie Tuesday's at the Grand has officially kicked-off with the Swinging Blues Star Performance. There were 148 seniors in attendance at the low cost of \$2. Senior Tuesday's is an opportunity for the Recreation and the Cultural Arts Division to collaborate to meet the needs of the seniors that have expressed their needs through the community conversations and the focus groups. The first session will start April 7<sup>th</sup> and will continue on the 14<sup>th</sup> and 21<sup>st</sup>. The second session is May 12<sup>th</sup>; 19<sup>th</sup>; 26<sup>th</sup>. The third session is June 9<sup>th</sup>; 15<sup>th</sup>; 23<sup>rd</sup>. Staff will take a break in July and will survey the seniors on their needs. The fall program will start in August. Classes are scheduled from 9am – 11:30am; The Grand will open at 8:30am for a social hour.

**Special Events** – staff is gearing up for the Volunteer Recognition Event – April 15<sup>th</sup> from 5pm – 7pm at City Hall.  
Big Country Roundup in partnership with the Grand – May 2<sup>nd</sup>

### b. Public Works Parks Maintenance Division Report – Don Scholl gave an update on the following:

- XL Landscape has been contracted for the Landscape Maintenance District area since January of this year.
- West Coast Arborist will trim approximately 17,000 trees this year in both LMD and General Fund areas.
- Legacy Fields has a couple of operations issues that will be taken care of by next week.
- NorCal Classic Softball Tournament is coming to Tracy, Thursday thru Saturday, a prestigious girls' softball tournament.
- Later this month, a group of volunteers will be working in various parks and facilities to help clean up planter beds, weeding some areas, and repainting of fire hydrants and installing Do Not Dump into the Storm Drain buttons throughout certain neighborhoods in the city.
- Don met with engineering staff and the landscape designer to begin discussions on which direction they are going to take at Hoyt Park Playground; preliminary proposals have been submitted from various playground manufacturers. A conceptual design may be available at the next Commission meeting.
- Water Conservation – There may be some dried turf in some areas throughout the City in regards to the Governor's Proclamation. The final specifics of what the restriction are will come from the State Water Board who will define things more precisely with the 25% reduction.

Commissioner Jimenez said she would like to be proactive by having staff prepare the public to understand the Governor's request on the reduction of water usage by placing an article in the Press; this will help circumvent the negative calls that are anticipated and show that city staff is doing their part.

### c. Community Facilities Report – Brian gave an update on the following: The item on Legacy Fields will be heard at City Council on April 7<sup>th</sup>. Staff has had conversations with two private foundations, one called CalNorth Soccer Association formerly called CYSA in partnering with Tracy Youth Soccer League (TYSL) to have the opportunity with them to build soccer fields. The other private foundation

has asked to remain anonymous; staff has had conversations with them to have the opportunity to build baseball fields.

The Legacy Fields community meeting was held on March 19<sup>th</sup> with the sports leagues and stakeholders, staff provided a brief presentation on where staff is with the fields and the \$5.1M Council has committed in building the fields. There will be future meetings to discuss the long term plan. One discussion at the community meeting was the rental of sports field's fees. The City charges \$5 per hour for non-profit and is one of the lowest fees in the surrounding cities. In May, staff will give the annual fee update and one of the recommendations will be increasing the rental fees for sports fields.

During last month's meeting, the Commission gave direction to Commissioner Jimenez who is the liaison between the Parks and Community Services Commission and the Tracy Friends for Parks, Recreation and Community Services Foundation on a special project to remove the berm at Dr. Powers Park. City staff met with the legal team and said that it wasn't a good fit for the Foundation to remove the berm. Staff asked to provide further direction to Commissioner Jimenez that the Commission feels may be a good fit for the Foundation.

- d. Director Report – Brian gave an update to the Commission. Staff is in the process of developing the Capital Improvement Program (CIP's). Staff is providing Council with an update during the April CIP Workshop. The funds are extremely limited with less than \$1M for new projects. Brian said the CIP Workshop will be held April 7<sup>th</sup> before the regular Council meeting.

On January 20, 2015, Council approved the process of taking minutes from Summary to Action minutes – the recording of the minutes is what is done at a meeting and not what is said. This will save staff time hours out of the day. If detailed minutes are requested, the minutes will be available via CD for \$2 the next business day.

Commissioner Jimenez said that the Parks Foundation had questions on the removal of the berm such as liability issues that they would incur in removing the berm. The Foundation is looking forward to receiving another project from the Commission. She said although there is a disk of the recording from the Commission meetings we have to think of a way to service the senior community who do not have or use computers in their home or have access to Channel 26 and appreciates that the City records the Council meetings. Also, she thanked Stephanie who records the minutes for the work she has done.

## 8. ITEMS FROM THE COMMISSION

- Commissioner Birk said that last Monday, the Sister City dinner took place at the Community Center and that there are kids from Japan in town with chaperones. He was promised help from Tracy High to set up the Community Center for dinner but the volunteers did not show up. He called Jolene and she sent Justin and a volunteer from Millennium High named Danielle who set up the room, he thanked Jolene. The Tracy Senior Association is hosting a pancake breakfast on May 9<sup>th</sup> at Lincoln Park, 7:30 – 10:00am, the cost is \$5. This is a fund raiser and isn't just for seniors.
- Commissioner Jimenez is the liaison to the Parks Foundation and she extended the invitation to the Commission to Dancing with the Stars and in particular if they would support Lauren Pettipiece whose charity is the Parks Foundation. If the Parks Foundation wins Dancing with the Stars they will receive a substantial amount of funds for the foundation. Each participant has their own charity. Parks Make Life Better!
- Commissioner Johnson said that the West Side Pioneer Association in response to a request from a citizen, who asked for a tour of the school, will be placed on the Associations agenda so that they can have a date to announce to the public for a tour of the beautiful historic building. Also she thanked the City for their expediency of the senior days at the Grand; it's a perfect match for a world class facility. She added that it's been a pleasure to watch T.V. lately to see our very own Ed Lovell on the PG&E commercial.

**9. ITEMS FROM THE AUDIENCE**

**10. ADJOURNMENT**

- a. **Motion:** Commissioner Jayne
- b. **Second:** Commissioner Jimenez
- c. **Vote:** Approved by unanimous vote
- d. **Time:** 8:04 p.m.