

**PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
MAY 7, 2015**

1. **CALL TO ORDER:** Chair Gouveia called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. Present: Chair Gouveia; Vice Chair Johnson; Commissioner Birk; Douglas, Jayne, Jimenez, Saltzman
 - b. Absent:
 - c. Staff Present: David Ferguson, Director of Public Works; Brian MacDonald, Management Analyst II; Don Scholl, Public Works Superintendent; Jolene Jauregui-Correll, Recreation Services Supervisor; Laura Borjon, Administrative Assistant II; Jun Gandia, Program Coordinator I
 - d. Recorded By: Stephanie Garcia, Executive Assistant
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF MINUTES FROM THE REGULAR MEETING ON APRIL 2, 2015:**
 - a. Motion: Vice Chair Johnson
 - b. Second: Commissioner Jayne
 - c. Abstain: Chair Gouveia; Commissioner Douglas
 - d. Vote: Passed by majority vote
5. **OLD BUSINESS:**
 - a. **Parks and Community Services Commission Goals**
 1. Update from Subcommittee
 - a. **Support Efficient Policies** – Due to the current changes on how the outreach is with the leagues, the subcommittee will meet with the leagues once a workshop is scheduled in order to get feedback on what the leagues want.
 - b. **Community Involvement** – The subcommittee met with the Widowed Persons Association on April 11th and there were approximately 24 in attendance. The Tracy Senior Association is having a pancake breakfast on Saturday, May 9, 2015.
 - c. **Park, Facility, and Sports Field Safety** – None at this time.
6. **NEW BUSINESS:**
 - a. **Review and Provide input on the Design of the Replacement of the Wooden Playground Structure at Hoyt Park Associated with CIP #78148** – Don Scholl gave the presentation on the schematics of the layout on the new playground structure. He pointed out that the layout doesn't show a shade structure but there will be some form of shade.

There were a couple of questions and thoughts from the Commission such as how vandal proof is the material on the playground and is there seating for the adults. Don said that the playground is vandal resistant but not vandal proof and that the seating is underneath the existing arbor. Also the bright colors are kid friendly.

- b. **Review and Provide input on Staff's Recommendation to City Council Regarding the Adoption of the Fiscal Year 2015-2016 Recreation Program and Facility Use Fee Schedule** – Brian MacDonald provided an overview of the fees and said that the City is not comparable to other surrounding cities and is below market rate. Staff is proposing a slight increase to the sports field rental fees. As part of the proposed fee structure, staff is proposing two field classifications 1) Premier and 2) Standard. Staff will propose to Council that these fees be implemented in January 2016 that will coincide with the annual field allocations.

Jun Gandia gave an overview of the market comparisons on sports field rental fees. Staff is proposing increased fees to keep up with the market as well as to remain competitive with Manteca, Stockton, and Mistlin Sports Park in Ripon. With increased fees for the sports fields the leagues will continue to rent the cities fields due to the great quality fields and amenities.

Laura Borjon gave an overview on special event fees. Special event application review fee such as parades, athletic events, and festivals to name a few. Staff is proposing that the non-profit rate increase from \$35 to \$75 and \$150 for private and commercial applicants.

Chair Gouveia said that he would like the City to present the fees to the school district.

Vice Chair Johnson asked if the Activity Guide circulation can be increased to reach more seniors. She said that there could be more customers with more marketing.

Commissioner Jimenez asked if staff could research the Manteca Bulletin since they have a number of business advertising.

Jolene will follow-up with a memo or email to the Commission and will check the budget for monies on increasing the circulation of Activity Guides. Also, she will research Manteca's Bulletin on business advertising.

Chris Hewitt, Tracy Little League, said that the fee increase to \$10 is overdue. He said one thing that should be factored in is the percentage of the field rentals of non-profit and private. The largest field rentals more than likely are from Tracy Little League, Tracy Babe Ruth, and Tracy Youth Soccer. The Beals Study shows that they are negative 12 fields today than they were in 2006. This is a dire situation and that Legacy Fields is an answer to that.

Commissioner Jayne made a motion to approve support of staff's recommendation to City Council regarding the adoption of the fiscal year 2015-2016 Recreation Program and Facility Use Fee Schedule excluding 1) the parade fees 2) Legacy Fields fees on standard vs. premier and 3) the increase from premier vs. standard on private and commercial fees. Commissioner Saltzman seconded the motion, passed by unanimous vote.

7. ITEMS FROM STAFF:

a. Recreation Division Report:

1. **Upcoming Events and Programs** – Jolene gave the report.

The Athletics Division is starting a new Senior Adult Softball League on Monday nights – Men's and Woman's 50, umpiring will be provided by ASA. Vice Chair Johnson asked if another term could be used instead of the word senior for softball. *Jolene said that staff will look into it.*

Junior Giants' capacity is approximately 600 and to date there are 460 with the deadline on May 17th that they do anticipate meeting the goal of 600 youth to participate in the program this summer.

The Small Dog Park Ribbon Cutting is June 2nd; invitations will be mailed out soon.

The 2015 Block Party Series kick off is June 5th with Latin Essence.

The McDonald Park Ribbon Cutting is June 16th.

2. **Senior Update** – next Wednesday will be the yearly Community Conversation based on the outcome with Council. The highlights will be on what they've done and what have they've achieved in the last year and half on the feedback and findings.

The Stockton Record did a great article on the Senior Tuesdays Program.

Jolene will send the link to the Commission.

May is Older American's Month and staff has been working hard. Since May 2nd there have been activities for seniors or caregivers to attend every day.

The Health Fair Open House is May 27th from 9am – 11am.

Jolene gave an update to the Wi-Fi. The I.T. department anticipates two to three months that the senior center will have Wi-Fi.

b. Public Works Parks Maintenance Division Report – Don Scholl gave an update on the following:

- Currently staff is implementing irrigation reductions however staff is waiting on the decision from the Water Resource Board to come out with the final verbiage on the directives on cutbacks. Staff is implementing outreach on educating the public with signage pertaining to the median strips that have turf such as Eleventh Street. Also, the water features have been turned off until further notice from the Water Resource Board.
- Don and XL Landscape toured the City and is now starting to see improvement, they brought in additional staff to help catch up.
- West Coast Arborist continues to do great work throughout the City in zones of the LMD and many parts of the General Fund street trees.
- On Saturday, April 25th, two large groups of volunteers helped clean up two parks: Hoyt Park (dry climate area); and, El Pescadero Park. The groups – Tracy's Youth Advisory Council (YAC) with assistance by kids from local high schools, and The Church of Jesus Christ of Latter-day Saints – helped clean up debris and spread over 100 cubic yards of mulch within the parks' planter beds and around trees.

c. Community Facilities Report – Brian gave an update on the following:

- The City Council appointed an ad hoc subcommittee for Legacy Fields, Mayor Maciel and Mayor Pro Tem Rickman. Staff has met with the subcommittee as well as the leagues.

- The Ellis Marker – P.W. staff is in the process of completing the foundation and the sidewalk. The West Side Pioneer’s will be installing the marker.
Brian will provide a date if a ribbon cutting ceremony will take place.

d. Director Report – David Ferguson gave an update on the following:

1. **South County Park Update** – City and County staff have been in discussion for a land exchange in the last six months for a South County Regional Park adjacent to Legacy Fields. Since this date, the report has been moved from June 2nd to July 7th for Council. This will be brought before the Commission for discussion on the development of the park once we receive Council’s approval. There has been discussion with the Council on this being a passive park due the cost of maintenance.
2. **National Public Works Week, May 17 - 23, 2015** – There will be educational displays at City Hall. We are proud to serve the community day in and day out. Even when most of the City is sleeping things are still going on with the infrastructure and our staff is dedicated to delivering good service.

8. ITEMS FROM THE COMMISSION:

- Commissioner Jayne asked if there was anything that could be done about the mound at Dr. Powers Park such as landscaping. Don said that this has been left out of the design of the new pool but not forgotten.
- Commission Birk said that there is a pancake breakfast for the seniors this Saturday at Lincoln Park at the Rose Garden. Also, the police department is having a Safety Fair this Saturday as well.
- Commissioner Saltzman said that the Rose Garden area at Lincoln Park looks wonderful and she appreciates that.
- Commissioner Jimenez was travelling on the 205 heading toward Stockton, she saw a yellow house with a sign that said “dirt wanted”. She doesn’t know how to get down there to get the address. Commissioner Jimenez complimented the Community Involvement Subcommittee; they’ve done an outstanding job and have seen a turnaround with the senior groups, the Golden Ages, and the Tracy Senior Association.
- Chair Gouveia made a comment on the soccer fields. His son plays on the adult league in Livermore and says that our fields match up with them. He complimented staff.

9. ITEMS FROM THE AUDIENCE: None

10. ADJOURNMENT:

- a. Motion: Commissioner Jayne
- b. Second: Commissioner Douglas
- c. Vote: Unanimous
- d. Time: 9:09 p.m.