

**PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
August 6, 2015**

1. **CALL TO ORDER:** Chair Johnson called the meeting to order at 7:00 p.m.
2. **ROLL CALL:** Chair Johnson called out roll call
 - a. Present: Commissioner Birk; Saltzman; Jayne; Jimenez
 - b. Absent: Vice Chair Douglas; Commissioner Gouveia
 - c. Staff Present: Christine Mabry, Management Analyst I; Don Scholl, Public Works Superintendent; Jolene Jauregui, Recreation Services Supervisor
 - d. Recorded By: Stephanie Garcia, Executive Assistant arrived at 7:04 p.m.
3. **ITEMS FROM THE AUDIENCE:** Alex Holguin said that he is back in town and to keep him in mind if there is an open position on the Commission.
4. **APPROVAL OF MINUTES FROM THE REGULAR MEETING ON MAY 7, 2015:**
 - a. Motion: Commissioner Jimenez
 - b. Second: Commissioner Saltzman
 - c. Abstain: Commissioner Jayne
 - d. Vote: Passed by unanimous vote

Deviation

5. **OLD BUSINESS:**
 - a. **Parks and Community Services Commission Goals**
 1. Update from Subcommittee
 - a. **Support Efficient Policies** – The subcommittee said since the City Council provided funds for the leagues to build at Legacy Fields, they felt that they didn't need to meet with the leagues.
 - b. **Community Involvement** – None at this time.
 - c. **Park, Facility, and Sports Field Safety** – None at this time.
6. **NEW BUSINESS:**
 - a. **Appoint Parks Commission Liaison to Serve on Tracy Friends for Parks, Recreation and Community Services Foundation Board** – Commissioner Saltzman nominated Commissioner Jimenez to continue to serve as the liaison to the Tracy Friends for Parks, Recreation Community Services Foundation Board and Commissioner Birk seconded the motion. Passed by unanimous vote.
7. **ITEMS FROM STAFF:**
 - a. Recreation Division Report:
 1. **Upcoming Events and Programs** – Jolene said that the eight week program of the Junior Giants is coming to a close. They served over 586 youth and 75 coaches who volunteered their time.
 - The seniors kicked off their second session of Senior Tuesday at the Grand this past week and received positive feedback.
 - Movies on the Plaza will have their last showing of Big Hero 6 on Friday.
 - The Art Walk is next Friday from 6 to 8:30 p.m.
 - The Block Parties have been successful with over 800 – 1,000 community members. The last two Block Parties are on 8/21 "Old Time Rock & Roll" and 8/28 "Totally Awesome 80's."

➤ The Blues Brews & BBQ event, Saturday, 9/12, Downtown Plaza

Jolene said that as of August 3rd that the Recreation Division and registration is moving to the Grand Theatre which will provide better customer service to all since the office is open Monday thru Friday. City Hall Community Facilities Division will continue to take registrations over the next six months and will advise the customers to use the Grand Theatre or online for future registrations.

- b. Public Works Parks Maintenance Division Report: Don Scholl introduced Mito Martinez, Maintenance Worker II, who works in the General Fund Parks and he keeps things neat and clean. Don said that Mito does a good job and he is glad to have him on board. Don wanted the Commission to get familiar with the faces that take care of the parks.

Don said that Brian, Commissioner Gouveia, and Commissioner Douglas were unable to attend tonight's meeting.

Don gave an update on the Landscape Maintenance Districts; XL Landscape; the Sports Complex; West Coast Arborist; Legacy Fields; El Pescadero Skate Park; Hoyt Park playground and said that there is minor renovations on the major arterials that Mike Contreras' crew is working on.

Commissioner Saltzman asked about the pool at Dr. Powers Park and Don said that staff is taking a closer look at the Consultant's report and this item will go back to Council on 9/15.

Commissioner Jayne asked what's going on with the medians on Eleventh Street. Don said that they've lost some shrubs due to drought and that in the future they may be replaced with drought tolerant plant material. He also noted that Mike Contreras' staff is working in conjunction with XL Landscape on a 're-mulching' project on Eleventh Street (and other areas). The City is trying to keep the shrubs and trees alive due to the cost of replacement materials. Commissioner Jayne asked if the City, under certain circumstances, can subsidize the LMD zones with the medians and Don said that this would be a policy decision for Council.

Commissioner Jimenez complimented the Public Works Department in placement of signs in the areas of the plants and shrubs that are dying and this shows the public that we are complying with the drought regulations. She also complimented the department for placing mulch in areas such as Tracy Boulevard and Schulte Road, it looks very nice!

Commissioner Jimenez attended the South Side Community Organization meeting last night and said that MacDonald Park lights appear not to come on in the evening.
Don said that a work request will be sent to PG&E.

Commissioner Birk thanked staff for the improvement at Thraser Park. He said that it's green and beautiful and it looks very nice! He also said that there is a tree across from his office that is dead, Don said that he is meeting with the regional manager of West Coast Arborist and the priority for this year is to remove dead trees that are a hazard from the LMD's and the General Fund areas.

- c. Community Facilities Report – Christine gave an update on personnel, operational and facility updates. Jun Gandia, Recreation Coordinator I, is now full time as of July 1st. Jun is the sports leagues liaison to the sports fields and with Legacy Fields coming on board his extra hours can focus on Legacy Fields. The Facility Attendant recruitment is underway and this position will help with being more flexible with the hours for service. Operations have made some progress in customer service opportunities by using www.tracyartsandrec.com for all online activity registration, view and reserve facilities, as well as customers taking advantage of withdrawals. As of July 31st picnic areas can now be reserved online by logging into the Active Net account at www.tracyartsandrec.com.

Christine said that the United Cerebral Palsy Applied Abilities Program contacted her for volunteer opportunities in the City. Christine met with Teamsters and is now working with Don to find opportunities for them in the parks to rake mulch or pick up litter and such; this would give them an opportunity to service their community.

Christine gave an update on Plasencia Fields, the Sports Complex, the Tracy Ball Park, and the American Legion.

The Girl Scout Hut on Bessie Avenue has a new roof. The Girl Scouts made a request to extend their MOU term from five years to ten years due to them investing in major improvements.

The ADA Lammersville School House request has been completed with additional directional signs.

On July 8th the Sports Complex held an AASA softball camp event which brought college coaches to come out and watch the high school students play to their best ability.

Commissioner Jimenez said that she appreciates all that the department does at the Tracy Ball Park and that she is aware of how much it is used.

- d. Director Report – None at this time.

8. ITEMS FROM THE COMMISSION:

- Commissioner Birk thanked Jolene for attending several evening meetings on her own time and he said that she should be getting overtime for the hours.
- Commissioner Saltzman thanked Christine for the work she's done thus far.
- Commissioner Jimenez said that it's been a pleasure to serve as the Tracy Friends for Parks Foundation liaison and thanked the Commission for allowing her to continue. She said that the tent at the downtown events is sponsored by the Parks Foundation and the Downtown Tracy Business Association. The proceeds of non-alcoholic and alcoholic drinks are distributed equally amongst the organizations. Also, at every event starting with Latin Rock to Motown that they've consistently sold out of everything and this shows increased attendance. The Foundation asked for a project that they could take back to their board for consideration.

9. ITEMS FROM THE AUDIENCE: None

10. ADJOURNMENT: 7:51 p.m.