

**PARKS & COMMUNITY SERVICES COMMISSION  
REGULAR MEETING MINUTES  
November 5, 2015**

1. **CALL TO ORDER:** Chair Johnson called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. Present: Chair Johnson; Commissioner Birk; Jimenez; Gouveia; Saltzman
  - b. Absent: Commissioner Douglas; Commissioner Jayne
  - c. Staff Present: Christine Mabry, Management Analyst I; Larry Fisk, Interim Public Works Superintendent; Don Scholl, Interim Public Works Director
  - d. Recorded By: Stephanie Garcia, Executive Assistant
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF MINUTES FROM THE REGULAR MEETING ON OCTOBER 1, 2015:**
  - a. Motion: Commissioner Gouveia
  - b. Second: Commissioner Saltzman
  - c. Abstain: Commissioner Jimenez; Commissioner Birk
  - d. Vote: Passed by unanimous vote
5. **OLD BUSINESS:**
  - a. **Parks and Community Services Commission Goals**
    - i. Update from Subcommittee
      - a. **Support Efficient Policies** – None at this time
      - b. **Community Involvement** – Chair Johnson said that she is involved with the Tracy Senior Advisory group and a need has emerged regarding the Larch Clover Community Center located in the county and is outside the normal bus route. They provide programs that would be beneficial to seniors such as emergency food distribution, senior brown bag lunches, and community food distribution. The nearest bus stop is at McDonalds Restaurant and it's not a walkable route. She asked, with the build of Legacy Fields, will there be a bus that travels on Larch Road to meet the needs of the community that the center provides. Commissioner Saltzman asked if there would be a bus that would pick up seniors outside of the bus route and take them to the mall early in the morning, particularly to exercise.

*Don will contact Ed Lovell who can provide information regarding the bus route.*

Chair Johnson said that the second need that emerged from the Tracy Senior Association (TSA) was the Activity Guide, specifically page 24 which lists organizations for seniors. The benefit would be to reach seniors who do not attend the Lolly Hansen Center and reach adult children with senior parents who are not eligible to go to the center. They would like to see other groups listed such as the Tracy Senior Association, the Tracy Larch Community Center, and the Tracy Family Resource Center. Commissioner Jimenez asked if the Larch Community Center events are posted at the Lolly Hansen Center.

*Don will contact Jolene Jauregui who can provide information regarding the questions.*
    - c. **Park, Facility, and Sports Field Safety** – None at this time

**6. ITEMS FROM STAFF:**

- a. Recreation Division Report: Report is in the packet
- b. Public Works Parks Maintenance Division Report: Don Scholl, Interim Public Works Director, introduced Larry Fisk, Interim Public Works Superintendent, who will be filling in for Don's role as the superintendent.
  - Larry said that West Coast Arborist is continuing with grid trimming in town and that there was a survey taken to remove dead trees due to the drought in the LMD areas.
  - Overseeding is taking place at Tracy Sports Complex and Placencia Fields. There will be scheduled shut downs of the fields one at a time.
  - In regards to winterizing, the fountains have been shut off.
  - Field renters are encouraged to call the hot line for field closures.
  - One restroom will be open for all field/park rentals and extra restrooms will be open if there is a party reservation. The restrooms at Dr. Powers Park were temporarily shut down due to construction but are back on line now.
  - Timers for lights in the fields have been adjusted due to daylight savings time.

Commissioner Jimenez asked about a sign being posted at Dr. Powers Park restrooms and Larry said yes but he will double check.

- c. Community Facilities Report – Christine gave the following report:
  - Met with user groups regarding Sports field allocation and received 24 applications
    - Commissioner Saltzman asked if 24 groups were the max amount and Christine said that once they go through their priority classification then if there are extra fields and usage hours then they will accept applications beyond the field allocations process on a first come first serve basis.
    - Commissioner Gouveia said from his understanding that once the fields are built out that there may be extra fields available in the spring at Legacy Fields and Don said that that was correct.
  - Quotes have been received regarding the fencing project at the Tracy Sports Complex
  - Working through the written plan with the concessionaire at the Tracy Sports Complex
    - Chair Johnson asked about the date of the fire and if we determined the cause of the fire. Christine said the fire was on September 12<sup>th</sup> and Don said that the Fire department suspected that there was an overload that took place and started the fire.
  - The grading has been complete and excavation will begin this week.
- d. Director Report – Don gave the following report:
  - Hoyt Park playground – engineering had to revise the footing design and hasn't gone out to bid.
  - Dr. Power Park project is moving forward to have it ready for the next swim season.
  - Partial demolition at the Tracy Ball Park of the grandstands and the old snack shack will be taking place in the near future. Once complete it will provide a safer environment for renters. Bids came in quite favorable. There will be some outreach to notify the community.
  - Storm preparation – there will be a notice in the Tracy Press tomorrow.
  - The new street sweeper is doing a great job!
  - There will be some new programs coming out such as Adopt-A-Drain where residents can volunteer and the City will provide the tools needed.
  - Sandbags will be available, information will be released soon.
  - Invitations will be sent out to the Commission for the Arbor Day event on November 14<sup>th</sup>.

**7. ITEMS FROM THE COMMISSION:**

- Commissioner Gouveia said that he received information from around McDonald Park and what is being asked is that they receive some assistance in notifying the homeless to clean up after themselves. He said that this is a proactive neighborhood in particular to the park and anyone can use the park but they would like for them to clean up.

Don said that he will mention this to the P.W. parks crew and to the Neighborhood Resource Officers as well.

- Commissioner Birk congratulated Larry on his new interim position.
- Commissioner Jimenez thanked Chair Johnson for making the statement on her behalf while she was absent last month. She said that the Tracy Foundation would like a representative from the City to attend their meeting so that they could discuss the swim needs for 2016. Commissioner Jimenez sends her thanks to the Council regarding the regional park in Tracy. She appreciates that they listened to the audience who were speaking that night and that they moved the item to another date to allow time for staff to gather more information and brought back to Council.

**8. ITEMS FROM THE AUDIENCE:** Robert Tanner, 1371 Rusher Street, said that he has been approached by several people who use the library regarding some trees alongside the library. They said that the limbs may be injurious to people standing underneath the trees.

Don clarified that they are the trees closest to the street (Siberian Elms) and that these trees are pruned by PG&E on a regular cycle, however, he said that Larry will go out with our tree contractor and take a look at the trees to ensure safety.

**9. ADJOURNMENT:**

- a. Motion: Commissioner Gouveia
- b. Second: Commissioner Birk
- c. Vote:
- d. Time: 7:32 p.m.