

**PARKS & COMMUNITY SERVICES COMMISSION  
REGULAR MEETING MINUTES  
January 7, 2016**

1. **CALL TO ORDER:** Chair Johnson called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. Present: Chair Johnson; Vice Chair Douglas; Commissioner Birk; Jimenez; Gouveia; Saltzman
  - b. Absent: Commissioner Jayne
  - c. Staff Present: Don Scholl, Public Works Director; Brian MacDonald, Management Analyst II; Christine Mabry, Management Analyst I; Larry Fisk, Acting Public Works Superintendent; Jolene Jauregui, Recreation Services Supervisor
  - d. Recorded By: Christine Mabry, Management Analyst I
3. **ITEMS FROM THE AUDIENCE:** Robert Tanner expressed his concern about the lack of a sidewalk along Dr. Powers Park on Lowell Ave. He sees people walking with strollers in the street closest to the pool area across from Monte Vista.
4. **APPROVAL OF MINUTES FROM THE REGULAR MEETING ON DECEMBER 3, 2015:**
  - a. Motion: Commissioner Gouveia
  - b. Second: Commissioner Birk
  - c. Abstain: Chair Johnson
  - d. Vote: Passed by unanimous vote
5. **OLD BUSINESS:**
  - a. **Parks and Community Services Commission Goals**
    - i. Update from Subcommittee
      - a. **Support Efficient Policies** – Commissioner Jimenez said that she received the contact information from the BMX organization and the subcommittee will be contacting them in the next couple of weeks to schedule a meeting.
      - b. **Community Involvement** – None at this time.
      - c. **Park, Facility, and Sports Field Safety** – None at this time.
6. **NEW BUSINESS:**
  - a. Receive Presentation Update of Village Park Conceptual Plan, Ellis Development, Phase I: Chris Long, Surland Company, gave an overview of the parks location within the project and said that the park was about 3 acres. David Gates, landscape architect of Gates & Associates, said that this project is unique in its own way with a Town Square, Village Green, and a park.

Commissioner Jimenez recommended that ramps be placed by the stairs for ADA purposes. Director Scholl noted that the site will meet all ADA requirements. Commissioner Jimenez also noted the absence of a restroom and a drinking fountain as well as a safety concern of the placement of the berm. She said it's too close to the sidewalk and street and that children may roll down the berm and into the street. Director Scholl noted that he would meet with the developer regarding the items.
  - b. Establish Prioritized List of Recommended Projects for the City of Tracy Capital Improvement Program for the 2016/17 Fiscal Year: The Commission recommended the following CIPs by priority:
    - Restrooms at Legacy Fields received five votes
    - New Senior Center received four votes
    - General CIP for Park Revitalization, and a Disc Golf Course received three votes each

The following projects received two votes each in no particular order:

- 2<sup>nd</sup> Dog Park, Southside of town
- Playground Renovations – Larsen, Alden, and Yasui
- Sidewalk at Dr. Powers at the south side of Lowell and Chester
- New Gymnasium/Multipurpose Facility

The following projects received one vote each in no particular order:

- BMX Track
- Bikeway Rehabilitation, various locations
- Thoming Park, resurfacing
- 2<sup>nd</sup> Skate park, Southside of town
- El Pescadero current skate park, renovation

Director Scholl noted that he will prepare an informational memo to Council to show how the CIP process took place along with how the projects were rated. The other projects that didn't make the top five that are of high interest will be mentioned as well.

Scholl also discussed the prospects for CIP projects within the Landscape Maintenance District (LMD) and how those will be processed.

Verica Elliott, 1898 Laurelgrove Lane, proposed more trash cans around and throughout Zanussi Park. She is a resident nearby and has witnessed the trash from the high school students around Promenade Circle to Corral Hollow. Scholl said that this type of request would be added to the Park Revitalization CIP and that the cost for the installation of the receptacles are not in the operating budget which could run up to \$1,600 each to meet the City standard.

Tim Silva, 435 W. Lowell Avenue, is a cyclist and said that he's working on making the bikeways uniformed throughout Tracy since this is the prime area due to the flatland and cyclists would like to see the bikeways improved and safer. Mr. Silva proposed that a Disc Golf course be built at Legacy Fields during the second phase since this is a world class sport. He said that the Delta Wind Jammers who run Oak Grove Regional Park is willing to help design the Disc Golf course at Legacy Fields and help financially. He also has support financially from a CEO of Only the Best Company. The course size would be approximately 50 – 75 acres. He said that this would help support the restaurants and hotels in the area.

- c. Appoint a Three Member Subcommittee to Evaluate and Rank CDBG and Home Funds Applications, and to Make Funding Allocation Recommendations for the 2016/17 Fiscal Year: Chair Johnson, Vice Chair Douglas, and Commissioner Saltzman volunteered to serve on the subcommittee to evaluate and rank CDBG and Home Funds applications, and to make funding allocation recommendations for the 2016/17 Fiscal Year.
- d. Discuss Participation in a Joint Meeting with the San Joaquin County Parks and Recreation Commission to Discuss issues of Mutual Interest and Benefit to Both Agencies: Director Scholl said that the County at some point would like to have a joint meeting with representatives of all Commissions within the County. The consensus showed all in agreement.

## 7. ITEMS FROM STAFF:

- a. Recreation Division Report: Jolene gave the following highlights for December:
  - The Youth Hoops program is going well with 198 participants and will start up again this Saturday.

- The Black & White Ball went well with 115 seniors in attendance. This is more than they anticipated from last year and with the number of comments and feedback, staff has been asked that the meetings be held at the Community Center to outreach and accommodate more seniors. In partnership with CARR Foundation and Sutter Gould, the senior center held a Diabetes Type 2 seminar at the senior with approximately 16 seniors. The monthly seminars are drawing great attention within the community with seniors and their caregivers. Lastly, HICAP, Health Insurance Counseling & Advocacy Program will be at the senior center the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of the month. There will be a designated area at the Senior Center.
  - Just for Kicks will no longer be contracted with the City. The new contract is with Kids Love Soccer and staff received great feedback from the community.
  - The annual report for senior services has been moved to February 2<sup>nd</sup> and a reminder will be sent out to the Commission and the subcommittee to attend the meeting to answer any questions from the Council.
- b. Public Works Parks Maintenance Division Report: Acting Superintendent Larry Fisk gave updates on the following:
- The Sports Complex fields 1, 2, and 4 have been leveled and field 3 will be leveled in a couple of days, weather permitting.
  - Broadleaf weed spraying in the general fund parks will continue once the rain dissipates.
  - Crews are trimming shrubs as well as keeping sidewalks clear of leaves. Also, the mowing will change to every two weeks for the winter.
  - Landscape Maintenance District staff is in the process of repairing some of the irrigation controllers due to the loss of communication.
  - XL Landscape is currently working on Schulte Rd. from MacArthur Dr. to Tracy Blvd on the north side as well as Lowell Ave. east of Corral Hollow. West Coast Arborist is currently performing grid pruning in the LMD Districts along with responding to emergency tree problems service requests. They are working on putting together a grid trim list for Fiscal Year 2016/17 in the general fund areas and LMD. They will also start replanting tree's in February/March in the LMD areas and General Fund.
- c. Community Facilities Report – Christine gave the following updates:
- The annual sports fields' allocation process has been completed and early next week the drafts go out to the leagues for July through December for field reservations.
  - The indoor reservations have been booked every Saturday and most Sundays until March which include the Community Center, Transit Station, and the lobby at City Hall.
  - Next month staff will bring the revision of the Facility Reservation Handbook which will be similar to the sports field handbook process.
  - There were seven applicants who applied for the three positions available in the Parks Commission and we are moving forward in the process. Interviews will take place on 1/13/16 and the Commissioners will be appointed on 1/19/16
- a. Director Report – Don Scholl gave the following updates:
- The storm preparation Citywide is going very well and staff continues to work in the channelways including renting a long reach excavator to pull out 10 years of mud and debris in the outline areas.
  - The Tree City USA application is close to completion and once complete it will be signed by the Mayor and sent off before the end of the year and will receive our first Tree City USA flag in the first quarter of next year.
  - The Parks Director position has not been filled however City Manager Troy Brown might soon have an announcement.
  - Don Scholl has been named the permanent Public Works Director.

**8. ITEMS FROM THE COMMISSION:**

- Commissioner Saltzman congratulated Don on his new position as the Public Works Director.
- Commissioner Jimenez said that she will be meeting with the Parks Foundation and will be bringing a disc golf course, a new skate park, trash cans at Zanussi Park and a new 2<sup>nd</sup> dog park project as a suggestion from the Commission.

**9. ITEMS FROM THE AUDIENCE: None**

**ADJOURNMENT:**

- a. Motion: Commissioner Douglas
- b. Second: Commissioner Gouveia
- c. Vote:
- d. Time: 9:11 p.m.