

**PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
February 4, 2016**

1. **CALL TO ORDER:** Chair Johnson called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. Present: Chair Johnson; Vice Chair Douglas; Gouveia; Jimenez; Levoit; Saltzman
 - b. Absent: Commissioner Birk
 - c. Staff Present: Don Scholl, Public Works Director; Andre Pichly, Parks & Community Services Director; Christine Mabry, Management Analyst I; Larry Fisk, Acting Public Works Superintendent
 - d. Recorded By: Stephanie Garcia, Executive Assistant
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF MINUTES FROM THE REGULAR MEETING ON JANUARY 7, 2015:**
 - a. Motion: Commissioner Gouveia made a motion to accept the minutes as amended with the following: Commissioner Jimenez said that during the January meeting, there were two items that were important in Item 6.a., Receive presentation update of Village Park conceptual plans, Ellis Development, Phase I – 1) place a drinking fountain to the layout as an addition 2) a safety concern of the placement of the berm that is too close to the sidewalk and street and said that children may roll down the berm and into the street.
 - b. Second: Commissioner Saltzman
 - c. Abstain:
 - d. Vote: Passed by unanimous vote
5. **COORESPONDENCE**
 - a. Introduction of Newly Appointed Parks Commissioners – Chair Johnson introduced Commissioner Levoit.
 - b. Introduction of New Parks and Community Services Director – Chair Johnson welcomed Andre Pichly and he gave a brief introduction.
6. **OLD BUSINESS:**
 - a. **Parks and Community Services Commission Goals**
 - i. Update from Subcommittee
 - a. **Support Efficient Policies** – Commissioner Jimenez said that she received the contact information for the BMX organization and Disc Golf. The subcommittee will contact them in the next couple of weeks to schedule meetings.
 - b. **Community Involvement** – Chair Johnson said that Jolene did a wonderful job at last Tuesday's Council meeting in summarizing all the work for improving service at the Senior Center. She also appreciated that staff and the audience members for giving feedback and thoughts to the whole process.
 - c. **Park, Facility, and Sports Field Safety** – None at this time.
7. **NEW BUSINESS:**
 - a. Review and acceptance of the Parks and Community Services Commission's CDBG Subcommittee Recommendations and Recommend approval to City Council for the Allocation of Community Development Block Grant (CDBG) Funds and Home Investment Partnerships Program (HOME) Funds for Fiscal Year 2016-2017: Josh Ewing and Barbara Harb, Management Analysts for Economic Development, Development Services Department gave the report.

Chair Johnson said that the categories should be updated to include service organizations in our community that deal specifically with children and asked staff how do we make that happen.

Josh said that this has come up in the last year and staff is currently researching the process, however, there is a process of evaluation with the communities input and ultimately it's a process staff wants to get going by summer 2016.

Josh said that the Public Hearing for CDBG will be held on March 15, 2016.

Vice Chair Douglas made a motion to accept the Parks & Community Services Commission's CDBG subcommittee recommendations and recommend approval to City Council for the allocation of CDBG Funds and HOME Funds for Fiscal Year 2016-2017 as amended with the following: The Commission stipulated that VBR Foster Family Agency & Children Services funds of \$4,000 be used for staff expenses related to their counseling contract only (no rent, supplies, etc.). Commissioner Saltzman seconded the motion and passed by unanimous vote.

8. ITEMS FROM STAFF:

- a. Recreation Division Report: Report is in the packet
- b. Public Works Parks Maintenance Division Report: Acting Superintendent Larry Fisk gave the following updates on:
 - The Sports Complex; Veterans Park (a short video of the newly seeded lawn growth); Landscape Maintenance District (LMD) irrigation crew; XL Landscape; and the Parks crew as well as, West coast Arborist who is currently performing grid pruning in the LMD's and staff is also scheduling replanting of trees in the LMD and General Fund areas beginning in February through March.
- c. Community Facilities Report – Management Analyst Christine Mabry gave the following updates:
 - The Community Facilities Division is seeing an increase for indoor facility rentals.
 - The annual field allocation process which has been completed and the Community Facilities Division is now accepting applications for available field space.
 - The Joe Wilson Pool is progressing, and the tent will be taken down in the next month.
 - The Sports Complex concession stand repairs are almost complete, and we will be issuing an RFP for the concession contract, to include the Sports Complex and Joe Wilson Pool concession stands.
 - Tournaments at the Sports Complex are scheduled to begin the end of February.
- d. Director Report – Don Scholl said that Andre is a great addition to the team and he looks forward to working with him. Don gave an update on the Tracy Library (the Commission received a copy of the Stockton San Joaquin County Public Library 2014 – 2017 Strategic Plan).

Andre Pichly, Parks & Community Services Director, said that he's been to many meetings and they've been very productive such as Legacy Fields and Joe Wilson Pool. He's had the opportunity to visit the Lolly Hansen Senior Center and looks forward to the upcoming tours to other City facilities and City parks as well as meeting staff. He said that having a Parks & Community Services Department is going to be a great benefit not only for staff but for the community as well. There are ways that the Parks Department can partner with the residents and the business community as well as the education organizations in town by bringing his strengths from Sacramento to this community. He's a big believer in education and teaches at Sac State part time since 2004. Andre said that he's looking forward to working with the Commission.

9. ITEMS FROM THE COMMISSION:

- Commissioner Levoit said that he's excited to be part of the Commission.
- Commissioner Gouveia welcomed Commissioner Levoit and to the Commissioners who have been reappointed.
- Commissioner Saltzman welcomed the new Commissioner and the new Parks Director. She said she would like to see the number of organizations who apply increase especially the smaller organizations who do not know that they are eligible.
- Commissioner Jimenez applauded the CDBG subcommittee for their outstanding work. She said she looks forward to working with the new Commissioner and the new Parks Director as well as the reappointed Commissioners. She also volunteered to be the liaison to the Parks Foundation.
- Chair Johnson said that she would like updates from the subcommittees when discussion under Old Business, Parks and Community Services Commission Goal. She requested from staff to update and re-present the Commission Goals document to the Commission before the new Commissioner is asked to choose from one of the three subcommittees. The document has not been visited since August 2014 and she said it's a fine road map.

10. ITEMS FROM THE AUDIENCE: None

ADJOURNMENT:

- a. Motion: Commissioner Levoit
- b. Second: Commissioner Gouveia
- c. Vote:
- d. Time: 8:27 p.m.