

**PARKS & COMMUNITY SERVICES COMMISSION**  
**REGULAR MEETING MINUTES**  
**March 3, 2016**

1. **CALL TO ORDER:** Chair Johnson called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. Present: Chair Johnson; Commissioner Gouveia; Levoit; Saltzman
  - b. Absent: Vice Chair Douglas; Commissioner Birk; Jimenez
  - c. Staff Present: André Pichly, Parks & Community Services Director; Christine Mabry, Management Analyst I; Larry Fisk, Acting PW Superintendent
  - d. Recorded By: Stephanie Garcia, Executive Assistant
3. **ITEMS FROM THE AUDIENCE:** Larry Gamino expressed his concerns on the deterioration of the historical Steam Locomotive 1293 located at Dr. Powers Park. He checked with an engineer at the California State Railroad Museum and was told that if the City wants the locomotive to last three or more generations then 1) the smoke stack should be covered to protect the engine from the rain that's causing corrosion 2) it should be painted every three years to preserve it and 3) shield the engine and the smoke stack.

Mr. Gamino said that there is a conflict with the South Side Community Organization (SSCO) Mexican Independence Day event and the City's Block Party on September 10<sup>th</sup>. Staff will meet with the SSCO in a couple of weeks for discussion.

Elysia Wanless said that she is a dog trainer in Tracy that uses positive reinforcement. She came to show awareness about positive reinforcement dog training. André Pichly, Parks & Community Services Director, said for anyone who is interested in teaching should contact the Parks Department and they will direct them to locate the Instructor Proposal form on the website. Commissioner Levoit thanked Elysia for bringing this forward and said that this would give the community an option on the type of training for their pet.
4. **APPROVAL OF MINUTES FROM THE REGULAR MEETING ON FEBRUARY 4, 2016:**
  - a. Motion: Commissioner Gouveia made a motion to accept the minutes as amended showing Commissioner Birk absent from the February 4, 2016 meeting.
  - b. Second: Commissioner Saltzman
  - c. Abstain:
  - d. Vote: Passed by unanimous vote
5. **OLD BUSINESS:**
  - a. Parks and Community Services Commission Goals
    1. Update from sub-committees – None at this time, however, the Draft Parks Commission Goals ~ Fiscal Year 2015-2016 form was brought back to the Commission. Chair Johnson said that this form was used in 2014 to task the Commissioners with specific goals such as Support Efficient Policies, Community Involvement, and Park, Facility, and Sports Field Safety. At that point, the Commissioners took a depth look at their tasks and divided them into the three categories. Chair Johnson asked

that the Commission bring back an updated list of goals for next month's meeting.

Commissioner Levoit volunteered to support the Park, Facility, and Sports Field Safety subcommittee.

**6. NEW BUSINESS:** None

**7. ITEMS FROM STAFF:**

- a. Recreation Division Report - Report is in the packet. Chair Johnson said that the new dance lessons were awesome and 14 people were in attendance at the Grand Theatre. She thanked the City for bringing Ball Room Dancing back to the community.
  1. Upcoming Events and Programs
  2. Senior Concerns/Comments Quarterly Update
  
- b. Public Works Parks Maintenance Division Report – Acting Superintendent Larry Fisk gave the following updates:
  - Spring pre-emergent spraying is in progress and the turf weed spraying will resume in a couple of weeks.
  - Leveling at the Sports Complex is complete and the Tracy Ball Park backstop fencing and boards have been repaired.
  - Parks crew is in the process of finishing up on trimming shrubs. With the busy rental season approaching in the general fund parks, a crew member will be assigned to cover weekends.
  - Landscape Maintenance District irrigation crews are in the process of repairing some of the irrigation controllers due to the loss of communication.
  - XL Landscape is currently catching up on weeds in the streetscapes and the LMD Parks as well as weed spraying in all areas.
  - West Coast Arborist is currently performing grid pruning in the LMD Districts along with responding to service requests with emergency tree problems. Staff is working on putting together a grid trim list for Fiscal Year 2016-2017 in the general fund areas and the LMD. The replanting of trees has been delayed until March/April.
  
- c. Community Facilities Division Report: Management Analyst Christine Mabry gave the following updates:
  - This weekend starts the opening day for Tracy Babe Ruth and next weekend with Tracy Little League. The sports fields will be full, weather permitting.
  - Parks rentals and picnic areas are filling up quickly.
  - The special events applications are rolling in for the summer and will be routed through all City departments for feedback on safety and conditions which may need to be added to the permit. This will allow CFD to report back to the event holder in a timely manner.
  - The Policies and Procedures update is making its way internally. The goal is to bring it to the Commission at next month's meeting. It will be similar to the Sports Field Handbook.
  
- d. Parks and Community Services Director Report: Director André gave the following update:
  1. Projects Update – the Joe Wilson Pool tent has come down. With the rains coming, we hope it won't have any delays but it's possible. The completion of the project is scheduled for late April to early May.

- Within the next few weeks, hiring of staff for the aquatics program will begin promoting for the positions to bring them on board by early June.
- Legacy Fields is progressing but with the weather approaching it may be a slowing factor. The contractor is making quite a bit of progress with installing the backstops and the dugouts on the non-responsibility field of Tracy Little League and Tracy Babe Ruth. Work on the soccer fields will take place after these fields are complete.
- The Aquatic Center hasn't moved forward until the design workshops have taken place. The various design workshops will include the Boys and Girls Club, schools, parents, seniors, and business groups to get their input.
- At the end of April, the Parks & Community Services will have its first retreat. This will give staff the opportunity to revisit values, vision, and mission objectives. André will bring the idea to the facilitators on the Commission attending the retreat.

**8. ITEMS FROM THE COMMISSION:**

- Chair Johnson asked staff if there is a MOU for the care and upkeep for the train and if the fence can be taken down. André said he will meet with the Public Works Director to discuss a strategic approach on how to resolve some of the issues. Chair Johnson also asked staff for a full report at the next meeting on preserving the train. Staff will follow-up whether or not a MOU exists for the maintenance portion.
- Commissioner Levoit said he would love to see the train repainted especially with the renovation of the pool. Commissioner Levoit read an email from a resident regarding the concrete and maintenance around Traina School. The resident said he supports Tracer and he also said there is a need for a Dog Park closest to Veterans Park and that he is opposed to the water park.
- Commissioner Gouveia said that a month or so ago that the Commission gave a recommendation to promoted permanent restrooms at Legacy Fields. It's been brought to his attention that there may be thoughts of bringing in port-a-potties. He said that if we're going to bring in state of the art fields where tournaments will be held then why can't there be permanent structures. He said we will lose to Manteca.
- Chair Johnson said that their number one unfunded CIP was permanent restrooms at Legacy Fields, has there been any progress. André said there were no changes at this time but staff has been meeting weekly on Legacy Fields in moving the project forward. This project is budget driven and that the City Manager has made it clear that this needs to move forward to completion. André said that port-a-potties are an acceptable alternative until something more can be done. Chair Johnson said that there is a green flush restroom that is \$35,000 that is a basic septic tank. It's not a lot of money and that this would prevent people from leaving the facility for the use of a permanent restroom.

**9. ITEMS FROM THE AUDIENCE:** None

**10. ADJOURNMENT:**

- a. Motion: Commissioner Gouveia
- b. Second: Commissioner Levoit
- c. Vote: Unanimous
- d. Time: 7:59 p.m.