

PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
April 7, 2016

1. **CALL TO ORDER:** Chair Johnson called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. Present: Chair Johnson; Vice Chair Douglas; Commissioner Birk; Gouveia; Jimenez; Levoit
 - b. Absent: Commissioner Saltzman
 - c. Staff Present: André Pichly, Parks & Community Services Director; Christine Mabry, Management Analyst I; Brian MacDonald, Management Analyst II; Larry Fisk, Acting PW Superintendent; Jolene Jauregui, Recreation Services Supervisor; Justin Geibig, Recreation Coordinator
 - d. Recorded By: Stephanie Garcia, Executive Assistant
3. **ITEMS FROM THE AUDIENCE:** A group of young boys expressed their concern on the need of a skate park around the Transit Station area. El Pescadero Park is too far for them to skate so they usually end up at City Hall. They said that there are about 15 skaters in their group that gather together to skate.

Robert Tanner said that he would like the Commission to think about having City operated parks, older and newer, to add Horseshoe Pits and Bocce Ball Courts just like there is in the new development private parks. He said that this is a need and desire throughout the community.

Cherie Levasseur expressed her concern about the fence at Don Cose Park in the Edgewood Subdivision. Staff will follow-up with the Planning Division to contact the property owner and perhaps have a long term solution such as a sound wall.

4. **APPROVAL OF MINUTES FROM THE REGULAR MEETING ON MARCH 3, 2016 –**
The approval of the minutes failed to pass due to the majority of a quorum attended.
5. **OLD BUSINESS:**
 - a. Parks and Community Services Commission Goals
 1. Update Action Steps for 2015/16 through 2016/17
 - a. Support Efficient Policies – 1.1.A.4 Redevelop Community MOU Policies and Procedures. Staff would like to revisit this item in the near future. This also falls in line with the Council Strategic Priority Goals.
 - b. Community Involvement – The following top two priorities for the subcommittee are 2.1.C.1 Increase Commission visibility in the Senior Community and 2.1.B.1 Research park history and post park information and photos on website.
 - c. Park, Facility, and Sports Safety – The subcommittee will report on an item for next month.

6. NEW BUSINESS:

- a. Review and Provide Input on Revised City of Tracy Facility Reservation Handbook

Christine clarified questions from the Commission 1) regarding open flames or candles, page 12 of 19, first bullet – staff is currently working with Development Services and 2) regarding denial of a permit, page 15 of 19, second paragraph – Staff will confirm with legal and report back to the Commission once staff and the Park, Facility, and Sports Field Safety subcommittee have met. Staff will bring this item back to the Commission.

- b. Review and Approve Support of Staff's Recommendation to City Council regarding the Adoption of the Fiscal Year 2016-2017 Recreation Program and Facility Use Fee Schedule

Christine gave the report and highlighted the changes and additions to the Master Fee Schedule.

The Commission discussed the fee schedule. Vice Chair Douglas made a motion to approve the fee schedule as presented with the exception to the Parade Fee Schedule. The motion was seconded by Commissioner Gouveia, and passed by unanimous vote.

7. ITEMS FROM STAFF:

- a. Recreation Division Report – Jolene gave the following updates:

1. Upcoming Events and Programs

- Save-the-date for a Grand Opening at Joe Wilson Pool in June. The Aquatics Division is in the process of hiring aquatics staff for the Joe Wilson Pool.
- AARP Tax Assistance Program for the seniors was in high demand and extra volunteers were brought in and the senior community was offered two days of assistance.
- May is Older Americans Month.
- Save-the-date, on May 11th the annual Community Conversations gathering will take place at the Senior Center.

- b. Public Works Parks Maintenance Division Report

1. Parks Division Update – Acting Superintendent Larry Fisk gave an update on a few highlights:

- Sports Complex, Clyde Bland, Veterans, and Tracy Ball Park maintenance crews have been very busy with field preps throughout the week and weekends for the sports leagues in Tracy and for the high school girls fast pitch games.
- This past weekend, the Nor Cal Classic Girls Fast Pitch was held at the Tracy Sports Complex and Clyde Bland with 70 teams throughout the state. Also the Cal North Soccer Championship was held and will continue for the next two weekends. Larry read a kudos letter to the Commission from Charlie Pikas, Nor Cal Director.

- XL Landscape is currently catching up on the weeds in the streetscapes and the LMD Parks. They have also resumed trimming shrub beds and sound walls now that the weed problem is under control.
 - West Coast Arborist is currently performing grid pruning in the LMD area and responding to service requests and emergency tree problems. Tree replanting has been delayed until the end of April as a replant list for spring is being worked on.
2. Legacy Fields Update – Management Analyst Brian MacDonald gave the following updates:
- Some baseball fields received turf, dugouts, and backstops that are approximately 35 feet high and will withstand 80 mile an hour winds. Baseball fields should be ready by July of this year.
 - The contractor has a 90-day maintenance period to ensure fields are fully functional.
 - Soccer fields have drainage and the fields will be seeded and should be established by October.
 - The City and The Land Group entered into an Exclusive Negotiating Rights Agreement (ENRA) on March 15th. The Land Group is an investment group that is very excited to work with Cal North. The Land Group will finance the soccer project and Cal North will lease it from them.
- c. Community Facilities Division Report: Management Analyst Christine Mabry gave the following updates:
- State Cup for CYSA started this weekend and overlapped on Saturday with the softball tournament. Staff received great feedback from CYSA.
 - The RFP for the concessionaire for the Tracy Sports Complex and the Joe Wilson Pool posted yesterday. It will also be advertised in the Tracy Press.
 - In regard to the sports tournaments, the Community Facilities and Economic Development Divisions are in communication with each other on how many teams and families are coming to Tracy. This information will be used to attract retailers and hotels.
- d. Parks and Community Services Director Report: Director André Pichly gave the following update:
1. Projects Update – André and staff will be touring a segment of the bike trails around town to create a bike trail system that is safe and works.
 - Staff is looking into the Community Center to activate the space that will be beneficial to the community.
 - To date, there have been three youth workshops for the Aquatics project. Staff will be meeting with the seniors to get their input as well as the business community through the Chamber. Next step is to meet with the disabled community at Stein High School and with the Latino community.
 - There has been professional development with staff who attended the California Parks & Recreation Society Annual Conference (CPRS) in Long Beach that included attending education sessions and working with other professionals.
 - In regard to the staff retreat, André said that he would report back to the Commission that would be satisfactory; otherwise, if the

Commission were to attend, it would have to be posted as a Special Meeting.

2. Brief Video Presentation – the videos presented were filmed by the National Recreation and Parks Association (NRPA).

8. ITEMS FROM THE COMMISSION:

- Commissioner Levoit applauded the contractors for the renovation at Joe Wilson Pool and for the reshaping of the berm. He would like to see the berm utilized by involving the neighboring community to movies on the hill. He said that the Hispanic community would like to utilize the handball courts at McDonald Park and bring back the culture by putting a mural on the courts.
- Commissioner Gouveia commended the senior activities. He said that we are doing twice as much as our neighboring city but getting negative responses and he doesn't see the evidence backing that up.
- Vice Chair Douglas appreciates the updates that staff places on social media about Legacy Fields and how the turf is taken care of and why the fields are shut down.
- Commissioner Birk said that 14 people arrived in Tracy from Sister City in Japan. Out of the 14 people, 10 of them were kids and Jolene did an outstanding job by helping out with moving the kids around and taking them to our Sister City Park.
- Commissioner Jimenez said that she is delighted that André values the education of his staff by providing them the opportunity to attend the CPRS conference. The Parks Foundation looks forward to working with the Parks Department and the Commissioners; they will provide an update on the money they've raised and what they can do for the community.
- Chair Johnson said that the Tracy Senior Association is currently circulating a petition saying that the Lolly Hansen Senior Center no longer meets the needs of the seniors of Tracy based on space and should be replaced. She said that the Larch Clover Community Center is underutilized and perhaps it could be used as an overflow for some of the programs. She also thanked staff for investing in new chairs at the senior center.

- 9. ITEMS FROM THE AUDIENCE:** Mr. Tanner expressed his concern on moving the high school parades from downtown to their own schools.

10. ADJOURNMENT:

- a. Motion: Commissioner Birk
- b. Second: Vice Chair Douglas
- c. Vote: Unanimous
- d. Time: 9:22 p.m.