

PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
May 5, 2016

1. **CALL TO ORDER:** Chair Johnson called the meeting to order at 7:12 p.m.
2. **ROLL CALL:**
 - a. Present: Chair Johnson; Vice Chair Douglas, Commissioners Birk, Gouveia, Jimenez, Levoit
 - b. Absent: Commissioner Saltzman
 - c. Staff Present: André Pichly, Parks & Community Services Director; Christine Mabry, Management Analyst I; Brian MacDonald, Management Analyst II
 - d. Recorded By: Sandra Edwards, Executive Assistant
3. **ITEMS FROM THE AUDIENCE:** There were none.
4. **APPROVAL OF MINUTES FROM THE REGULAR MEETING ON MARCH 3, 2016**
 - a. Motion: Gouveia
 - b. Second: Levoit
 - c. Abstain: Birk, Douglas, Jimenez
 - d. Vote: Levoit, Johnson, Gouveia; Saltzman absent

Approval of minutes from the regular meeting of March 3, 2016, failed to pass due to the majority of a quorum in attendance. The minutes will be brought back at the next regular meeting for consideration.

APPROVAL OF MINUTES FROM THE REGULAR MEETING ON APRIL 7, 2016

- a. Motion: Douglas
- b. Second: Gouveia
- c. Abstain:
- d. Vote: Unanimous; Saltzman absent

5. **OLD BUSINESS:**

- a. Parks and Community Services Commission Goals
 1. Support Efficient Policies
Commissioner Gouveia reported that he spoke with Mr. Silva regarding disc golf indicating any plans should consider those with disabilities.
 2. Community Involvement
Chair Johnson invited the Commission to attend the Community Conversation on May 11. Chair Johnson asked if there was a date for the CIP workshop. Brian MacDonald, Management Analyst II, stated the meeting is scheduled for Tuesday, May 10 at 6:00 p.m. in the Council chambers.
 3. Park, Facility, and Sports Field Safety
No update.
- b. Update on Revised City of Tracy Facility Reservation Handbook – Christine Mabry, Management Analyst, provided an update to questions that were left unanswered from the previous meeting, including “commercial rates”, the use of candles, and striking the “priority classification” list. A discussion ensued regarding the timing of programming and reservations.

Mr. Pichly discussed a fee philosophy and community benefit.

Ms. Mabry indicated the facility use handbook will move forward as is and if necessary will bring the item back to the Commission for review and recommendations.

6. NEW BUSINESS:

- a. Review and Provide Input on Legacy Fields Sports Complex Logo – Brian MacDonald, Management Analyst, provided proposed samples of a logo for Legacy Fields, asking for feedback. Mr. MacDonald provided an update of the progress on the fields.

Feedback and suggestions included adding the word “sports”, using an image of the water tower, and using the word “Legacy” to create a locomotive. Vice Chair Douglas preferred example A; Commissioners Gouveia, Birk, and Chair Johnson, preferred example B. Commissioner Jimenez did not care for either option. Also discussed was a website for Legacy Fields.

7. ITEMS FROM STAFF:

- a. Parks and Community Services Director Report:

1. Projects Update:

Joe Wilson Pool - Mr. Pichly stated construction was going well and the pool is almost complete. The temporary fence was still up and the parking lot was set for demolition next week. The site should be ready for ribbon cutting on June 1. Mr. Pichly added that the mound on the west side of the site was going to be a better mound for people to sit and play on.

Legacy Fields – Mr. Pichly indicated he was working closely with Brian MacDonald and Don Scholl to see what can be done to move the project forward.

Aquatic Center – Public outreach is taking place; have had four or five workshops with various groups.

Staff Retreat - Held on April 27 and 28, with almost all staff from the department including Recreation, Facilities, Airport and Transit. The goal was to get all divisions going in the same direction. Spoke about social media where André shared his expectations regarding customer service. The group also spent time team building.

André indicated there was an effort by the City to work with the County on a county park in the City of Tracy. Working with Don Scholl on a MOU where the City would receive permission to continue to explore a south county park.

2. Brief video presentation

André provided a presentation featuring a park in Pittsburgh, PA, stating the presentation encompasses what his vision is and how the City can have an impact on people through parks and recreation.

Commissioner Jimenez asked for clarification regarding discussions between the City and County. Mr. Pichly stated her concerns would be addressed as part of a MOU.

- b. Recreation Division Update: Report is available in packet.
 - 1. Upcoming Events and Programs
 - Ms. Mabry stated registration has begun for the summer.

- c. Community Facilities Division Report:
 - Ms. Mabry stated she was coming to the end of her first year in Tracy adding that one of her duties was to coordinate applications for special events. Ms. Mabry added that over 75 applications were processed in the year that included feedback from Police, Fire, and other departments.
 - Ms. Mabry mentioned an e-mail sent out by André regarding Commissioner training in Antioch on June 4.

- d. Public Works Parks Maintenance Division Report:
 - 1. Parks Division Update
 - Brian MacDonald provided the update. Weed spraying has begun in City parks.
 - Working on bids for repainting of the train in Dr. Powers Park. Ms. Mabry added that the smoke stack on the train has been inspected and that it is covered adequately.
 - Sports Complex maintenance crews are working hard for upcoming league events.
 - Mowing has increased to weekly for general fund parks. Fields may still remain brown due to water cut back requirements.
 - XL Landscape has been put on notice that they are not performing up to standards. Improvements have been noted.
 - West Coast Arborist is wrapping up their annual tree pruning. Also working on the storm drainage detention basins.
 - Next Steps - Legacy Fields: Some fencing is still present to keep spectators out; cannot play on the fields yet.

8. **ITEMS FROM THE COMMISSION:**

Commissioner Jimenez - reported the Parks Foundation volunteered and worked the ticket booth on Tenth Street for the Blues and Brews event. The Foundation also reviewed the amount of money in the Joe Wilson Pool fund indicating they want to be able to spend those funds for swim lessons for children who cannot afford it. Commissioner Jimenez reported a complaint from a resident who lives at the River Club but is not eligible to receive resident rates when registering for classes. Mr. Pichy stated if they are not in the City limits, they are not eligible for the resident rate.

Commissioner Birk – indicated the Breakfast Lyons Club was upset about spending money on cameras for the parks and the Police Department said the cameras had to be taken down. Commissioner Birk would like someone from the Police Department to explain why the cameras can't be used. Brian MacDonald explained that the Parks Department went through the process without the Police Department's involvement. MacDonald further explained that cameras are still used in our parks for security purposes. Commissioner Birk asked who he needed permission from to drive a truck onto Lincoln Park to unload supplies for the All Star Football Game. Ms. Mabry stated they would discuss the issue after the meeting. Commissioner Birk

stated shirts for the Commissioners would be appropriate. Ms. Mabry stated the City would not pay for them.

Commissioner Gouveia – asked for clarification regarding a meeting on May 10 with seniors. Commissioner Gouveia invited everyone to an event open to the public at the Portuguese Hall on May 29, 2016. The event is free to all.

Commissioner Levoit – would like to see a movies on the hill and movies at the handball court. Commissioner Levoit asked how items from the audience are handled. Mr. Pichly stated the expectation is that staff is following up on all concerns raised. Mr. MacDonald added that staff visited a site in Edgewood after a resident complained at the last meeting. Commissioner Levoit commended staff on getting the restrooms moved further up on the CIP list.

Chair Johnson – asked about the skateboard request from the last meeting. Mr. Pichly stated no update was available and that he would follow up.

9. ITEMS FROM THE AUDIENCE: There were none.

10. ADJOURNMENT:

- a. Motion: Levoit
- b. Second: Gouveia
- c. Vote: Unanimous
- d. Time: 9:01 p.m.