

## NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **PARKS AND COMMUNITY SERVICES COMMISSION** is hereby called for:

**Date/Time:** Thursday, May 5, 2016, 7:00 p.m.  
(or as soon thereafter as possible)

**Location:** City Hall Council Chambers  
333 Civic Center Plaza, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

### MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes: Regular Meeting – March 3, 2016  
Regular Meeting – April 7, 2016
5. Old Business
  - a. Parks and Community Services Commission Goals
    1. Support Efficient Policies
    2. Community Involvement
    3. Park, Facility, and Sports Field Safety
  - b. Update on Revised City of Tracy Facility Reservation Handbook
6. New Business
  - a. Review and Provide Input on Legacy Fields Sports Complex Logo
7. Items from Staff
  - a. Parks and Community Services Director Report
    1. Projects Update
    2. Brief video presentation

- b. Recreation Division Report
    - 1. Upcoming Events and Programs
  - c. Community Facilities Division Report
  - d. Public Works Parks Maintenance Division Report
    - 1. Parks Division Update
8. Items from the Commission
9. Items from the Audience
10. Adjournment to next meeting on June 2, 2016

**POSTED: APRIL 27, 2016**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Parks and Community Services Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**PARKS & COMMUNITY SERVICES COMMISSION**  
**REGULAR MEETING MINUTES**  
**March 3, 2016**

1. **CALL TO ORDER:** Chair Johnson called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. Present: Chair Johnson; Commissioner Gouveia; Levoit; Saltzman
  - b. Absent: Vice Chair Douglas; Commissioner Birk; Jimenez
  - c. Staff Present: André Pichly, Parks & Community Services Director; Christine Mabry, Management Analyst I; Larry Fisk, Acting PW Superintendent
  - d. Recorded By: Stephanie Garcia, Executive Assistant
3. **ITEMS FROM THE AUDIENCE:** Larry Gamino expressed his concerns on the deterioration of the historical Steam Locomotive 1293 located at Dr. Powers Park. He checked with an engineer at the California State Railroad Museum and was told that if the City wants the locomotive to last three or more generations then 1) the smoke stack should be covered to protect the engine from the rain that's causing corrosion 2) it should be painted every three years to preserve it and 3) shield the engine and the smoke stack.

Mr. Gamino said that there is a conflict with the South Side Community Organization (SSCO) Mexican Independence Day event and the City's Block Party on September 10<sup>th</sup>. Staff will meet with the SSCO in a couple of weeks for discussion.

Elysia Wanless said that she is a dog trainer in Tracy that uses positive reinforcement. She came to show awareness about positive reinforcement dog training. André Pichly, Parks & Community Services Director, said for anyone who is interested in teaching should contact the Parks Department and they will direct them to locate the Instructor Proposal form on the website. Commissioner Levoit thanked Elysia for bringing this forward and said that this would give the community an option on the type of training for their pet.
4. **APPROVAL OF MINUTES FROM THE REGULAR MEETING ON FEBRUARY 4, 2016:**
  - a. Motion: Commissioner Gouveia made a motion to accept the minutes as amended showing Commissioner Birk absent from the February 4, 2016 meeting.
  - b. Second: Commissioner Saltzman
  - c. Abstain:
  - d. Vote: Passed by unanimous vote
5. **OLD BUSINESS:**
  - a. Parks and Community Services Commission Goals
    1. Update from sub-committees – None at this time, however, the Draft Parks Commission Goals ~ Fiscal Year 2015-2016 form was brought back to the Commission. Chair Johnson said that this form was used in 2014 to task the Commissioners with specific goals such as Support Efficient Policies, Community Involvement, and Park, Facility, and Sports Field Safety. At that point, the Commissioners took a depth look at their tasks and divided them into the three categories. Chair Johnson asked

that the Commission bring back an updated list of goals for next month's meeting.

Commissioner Levoit volunteered to support the Park, Facility, and Sports Field Safety subcommittee.

**6. NEW BUSINESS:** None

**7. ITEMS FROM STAFF:**

- a. Recreation Division Report - Report is in the packet. Chair Johnson said that the new dance lessons were awesome and 14 people were in attendance at the Grand Theatre. She thanked the City for bringing Ball Room Dancing back to the community.
  1. Upcoming Events and Programs
  2. Senior Concerns/Comments Quarterly Update
- b. Public Works Parks Maintenance Division Report – Acting Superintendent Larry Fisk gave the following updates:
  - ★ Spring pre-emergent spraying is in progress and the turf weed spraying will resume in a couple of weeks.
  - ★ Leveling at the Sports Complex is complete and the Tracy Ball Park backstop fencing and boards have been repaired.
  - ★ Parks crew is in the process of finishing up on trimming shrubs. With the busy rental season approaching in the general fund parks, a crew member will be assigned to cover weekends.
  - ★ Landscape Maintenance District irrigation crews are in the process of repairing some of the irrigation controllers due to the loss of communication.
  - ★ XL Landscape is currently catching up on weeds in the streetscapes and the LMD Parks as well as weed spraying in all areas.
  - ★ West Coast Arborist is currently performing grid pruning in the LMD Districts along with responding to service requests with emergency tree problems. Staff is working on putting together a grid trim list for Fiscal Year 2016-2017 in the general fund areas and the LMD. The replanting of trees has been delayed until March/April.
- c. Community Facilities Division Report: Management Analyst Christine Mabry gave the following updates:
  - ★ This weekend starts the opening day for Tracy Babe Ruth and next weekend with Tracy Little League. The sports fields will be full, weather permitting.
  - ★ Parks rentals and picnic areas are filling up quickly.
  - ★ The special events applications are rolling in for the summer and will be routed through all City departments for feedback on safety and conditions which may need to be added to the permit. This will allow CFD to report back to the event holder in a timely manner.
  - ★ The Policies and Procedures update is making its way internally. The goal is to bring it to the Commission at next month's meeting. It will be similar to the Sports Field Handbook.
- d. Parks and Community Services Director Report: Director André gave the following update:
  1. Projects Update – the Joe Wilson Pool tent has come down. With the rains coming, we hope it won't have any delays but it's possible. The completion of the project is scheduled for late April to early May.

- ★ Within the next few weeks, hiring of staff for the aquatics program will begin promoting for the positions to bring them on board by early June.
- ★ Legacy Fields is progressing but with the weather approaching it may be a slowing factor. The contractor is making quite a bit of progress with installing the backstops and the dugouts on the non-responsibility field of Tracy Little League and Tracy Babe Ruth. Work on the soccer fields will take place after these fields are complete.
- ★ The Aquatic Center hasn't moved forward until the design workshops have taken place. The various design workshops will include the Boys and Girls Club, schools, parents, seniors, and business groups to get their input.
- ★ At the end of April, the Parks & Community Services will have its first retreat. This will give staff the opportunity to revisit values, vision, and mission objectives. André will bring the idea to the facilitators on the Commission attending the retreat.

**8. ITEMS FROM THE COMMISSION:**

- ★ Chair Johnson asked staff if there is a MOU for the care and upkeep for the train and if the fence can be taken down. André said he will meet with the Public Works Director to discuss a strategic approach on how to resolve some of the issues. Chair Johnson also asked staff for a full report at the next meeting on preserving the train. Staff will follow-up whether or not a MOU exists for the maintenance portion.
- ★ Commissioner Levoit said he would love to see the train repainted especially with the renovation of the pool. Commissioner Levoit read an email from a resident regarding the concrete and maintenance around Traina School. The resident said he supports Tracer and he also said there is a need for a Dog Park closest to Veterans Park and that he is opposed to the water park.
- ★ Commissioner Gouveia said that a month or so ago that the Commission gave a recommendation to promoted permanent restrooms at Legacy Fields. It's been brought to his attention that there may be thoughts of bringing in port-a-potties. He said that if we're going to bring in state of the art fields where tournaments will be held then why can't there be permanent structures. He said we will lose to Manteca.
- ★ Chair Johnson said that their number one unfunded CIP was permanent restrooms at Legacy Fields, has there been any progress. André said there were no changes at this time but staff has been meeting weekly on Legacy Fields in moving the project forward. This project is budget driven and that the City Manager has made it clear that this needs to move forward to completion. André said that port-a-potties are an acceptable alternative until something more can be done. Chair Johnson said that there is a green flush restroom that is \$35,000 that is a basic septic tank. It's not a lot of money and that this would prevent people from leaving the facility for the use of a permanent restroom.

**9. ITEMS FROM THE AUDIENCE: None**

**10. ADJOURNMENT:**

- a. Motion: Commissioner Gouveia
- b. Second: Commissioner Levoit
- c. Vote: Unanimous
- d. Time: 7:59 p.m.

**PARKS & COMMUNITY SERVICES COMMISSION**  
**REGULAR MEETING MINUTES**  
**April 7, 2016**

1. **CALL TO ORDER:** Chair Johnson called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. Present: Chair Johnson; Vice Chair Douglas; Commissioner Birk; Gouveia; Jimenez; Levoit
  - b. Absent: Commissioner Saltzman
  - c. Staff Present: André Pichly, Parks & Community Services Director; Christine Mabry, Management Analyst I; Brian MacDonald, Management Analyst II; Larry Fisk, Acting PW Superintendent; Jolene Jauregui, Recreation Services Supervisor; Justin Geibig, Recreation Coordinator
  - d. Recorded By: Stephanie Garcia, Executive Assistant
3. **ITEMS FROM THE AUDIENCE:** A group of young boys expressed their concern on the need of a skate park around the Transit Station area. El Pescadero Park is too far for them to skate so they usually end up at City Hall. They said that there are about 15 skaters in their group that gather together to skate.

Robert Tanner said that he would like the Commission to think about having City operated parks, older and newer, to add Horseshoe Pits and Bocce Ball Courts just like there is in the new development private parks. He said that this is a need and desire throughout the community.

Cherie Levasseur expressed her concern about the fence at Don Cose Park in the Edgewood Subdivision. Staff will follow-up with the Planning Division to contact the property owner and perhaps have a long term solution such as a sound wall.

4. **APPROVAL OF MINUTES FROM THE REGULAR MEETING ON MARCH 3, 2016 –**  
The approval of the minutes failed to pass due to the majority of a quorum attended.
5. **OLD BUSINESS:**
  - a. Parks and Community Services Commission Goals
    1. Update Action Steps for 2015/16 through 2016/17
      - a. Support Efficient Policies – 1.1.A.4 Redevelop Community MOU Policies and Procedures. Staff would like to revisit this item in the near future. This also falls in line with the Council Strategic Priority Goals.
      - b. Community Involvement – The following top two priorities for the subcommittee are 2.1.C.1 Increase Commission visibility in the Senior Community and 2.1.B.1 Research park history and post park information and photos on website.
      - c. Park, Facility, and Sports Safety – The subcommittee will report on an item for next month.

**6. NEW BUSINESS:**

- a. Review and Provide Input on Revised City of Tracy Facility Reservation Handbook

Christine clarified questions from the Commission 1) regarding open flames or candles, page 12 of 19, first bullet – staff is currently working with Development Services and 2) regarding denial of a permit, page 15 of 19, second paragraph – Staff will confirm with legal and report back to the Commission once staff and the Park, Facility, and Sports Field Safety subcommittee have met. Staff will bring this item back to the Commission.

- b. Review and Approve Support of Staff's Recommendation to City Council regarding the Adoption of the Fiscal Year 2016-2017 Recreation Program and Facility Use Fee Schedule

Christine gave the report and highlighted the changes and additions to the Master Fee Schedule.

The Commission discussed the fee schedule. Vice Chair Douglas made a motion to approve the fee schedule as presented with the exception to the Parade Fee Schedule. The motion was seconded by Commissioner Gouveia, and passed by unanimous vote.

**7. ITEMS FROM STAFF:**

- a. Recreation Division Report – Jolene gave the following updates:

1. Upcoming Events and Programs

- Save-the-date for a Grand Opening at Joe Wilson Pool in June. The Aquatics Division is in the process of hiring aquatics staff for the Joe Wilson Pool.
- AARP Tax Assistance Program for the seniors was in high demand and extra volunteers were brought in and the senior community was offered two days of assistance.
- May is Older Americans Month.
- Save-the-date, on May 11<sup>th</sup> the annual Community Conversations gathering will take place at the Senior Center.

- b. Public Works Parks Maintenance Division Report

1. Parks Division Update – Acting Superintendent Larry Fisk gave an update on a few highlights:

- Sports Complex, Clyde Bland, Veterans, and Tracy Ball Park maintenance crews have been very busy with field preps throughout the week and weekends for the sports leagues in Tracy and for the high school girls fast pitch games.
- This past weekend, the Nor Cal Classic Girls Fast Pitch was held at the Tracy Sports Complex and Clyde Bland with 70 teams throughout the state. Also the Cal North Soccer Championship was held and will continue for the next two weekends. Larry read a kudos letter to the Commission from Charlie Pikas, Nor Cal Director.

- XL Landscape is currently catching up on the weeds in the streetscapes and the LMD Parks. They have also resumed trimming shrub beds and sound walls now that the weed problem is under control.
  - West Coast Arborist is currently performing grid pruning in the LMD area and responding to service requests and emergency tree problems. Tree replanting has been delayed until the end of April as a replant list for spring is being worked on.
2. Legacy Fields Update – Management Analyst Brian MacDonald gave the following updates:
- Some baseball fields received turf, dugouts, and backstops that are approximately 35 feet high and will withstand 80 mile an hour winds. Baseball fields should be ready by July of this year.
  - The contractor has a 90-day maintenance period to ensure fields are fully functional.
  - Soccer fields have drainage and the fields will be seeded and should be established by October.
  - The City and The Land Group entered into an Exclusive Negotiating Rights Agreement (ENRA) on March 15<sup>th</sup>. The Land Group is an investment group that is very excited to work with Cal North. The Land Group will finance the soccer project and Cal North will lease it from them.
- c. Community Facilities Division Report: Management Analyst Christine Mabry gave the following updates:
- State Cup for CYSA started this weekend and overlapped on Saturday with the softball tournament. Staff received great feedback from CYSA.
  - The RFP for the concessionaire for the Tracy Sports Complex and the Joe Wilson Pool posted yesterday. It will also be advertised in the Tracy Press.
  - In regard to the sports tournaments, the Community Facilities and Economic Development Divisions are in communication with each other on how many teams and families are coming to Tracy. This information will be used to attract retailers and hotels.
- d. Parks and Community Services Director Report: Director André Pichly gave the following update:
1. Projects Update – André and staff will be touring a segment of the bike trails around town to create a bike trail system that is safe and works.
    - Staff is looking into the Community Center to activate the space that will be beneficial to the community.
    - To date, there have been three youth workshops for the Aquatics project. Staff will be meeting with the seniors to get their input as well as the business community through the Chamber. Next step is to meet with the disabled community at Stein High School and with the Latino community.
    - There has been professional development with staff who attended the California Parks & Recreation Society Annual Conference (CPRS) in Long Beach that included attending education sessions and working with other professionals.
    - In regard to the staff retreat, André said that he would report back to the Commission that would be satisfactory; otherwise, if the



Commission were to attend, it would have to be posted as a Special Meeting.

2. Brief Video Presentation – the videos presented were filmed by the National Recreation and Parks Association (NRPA).

**8. ITEMS FROM THE COMMISSION:**

- Commissioner Levoit applauded the contractors for the renovation at Joe Wilson Pool and for the reshaping of the berm. He would like to see the berm utilized by involving the neighboring community to movies on the hill. He said that the Hispanic community would like to utilize the handball courts at McDonald Park and bring back the culture by putting a mural on the courts.
- Commissioner Gouveia commended the senior activities. He said that we are doing twice as much as our neighboring city but getting negative responses and he doesn't see the evidence backing that up.
- Vice Chair Douglas appreciates the updates that staff places on social media about Legacy Fields and how the turf is taken care of and why the fields are shut down.
- Commissioner Birk said that 14 people arrived in Tracy from Sister City in Japan. Out of the 14 people, 10 of them were kids and Jolene did an outstanding job by helping out with moving the kids around and taking them to our Sister City Park.
- Commissioner Jimenez said that she is delighted that André values the education of his staff by providing them the opportunity to attend the CPRS conference. The Parks Foundation looks forward to working with the Parks Department and the Commissioners; they will provide an update on the money they've raised and what they can do for the community.
- Chair Johnson said that the Tracy Senior Association is currently circulating a petition saying that the Lolly Hansen Senior Center no longer meets the needs of the seniors of Tracy based on space and should be replaced. She said that the Larch Clover Community Center is underutilized and perhaps it could be used as an overflow for some of the programs. She also thanked staff for investing in new chairs at the senior center.

- 9. ITEMS FROM THE AUDIENCE:** Mr. Tanner expressed his concern on moving the high school parades from downtown to their own schools.

**10. ADJOURNMENT:**

- a. Motion: Commissioner Birk
- b. Second: Vice Chair Douglas
- c. Vote: Unanimous
- d. Time: 9:22 p.m.

**CITY OF TRACY  
PARKS AND COMMUNITY SERVICES COMMISSION MEETING  
May 5, 2016**

**AGENDA ITEM 7.b**

**RECREATION DIVISION UPDATE**

**AQUATICS**

***By Jolene Jauregui***

The first session of the 2016 Aquatics season will begin on June 4 with recreational swim and the first day of swim lessons will be June 6 at the newly renovated Joe Wilson Pool.

**ATHLETICS**

***By Jolene Jauregui***

**Softball Leagues:** The 2016 Spring Adult Softball league has reached the midway point in the season. This season there are 23 teams registered, with 11 teams in the Coed League and 12 teams in the Men's Division. Playoffs will begin Friday, May 13 with the Men's Division and the Coed League will begin on Monday, May 16.



**SENIORS**

***By Jolene Jauregui***

For the month of March there were approximately 2,698 repeat seniors that attended the Senior Center. Each week the Senior Center welcomes new participants into our programs. We had 18 new seniors visit and tour the center for the month of March.

In the month of March, the Senior Fitness programs had 1,088 repeat participants. A variety of fitness classes are offered Monday thru Friday. Each class has very little to no impact on the body and is adaptable for every fitness level.

Throughout the month of March, the Senior Center served 391 hot lunches with an additional 15 seniors joining with their own lunches in the Multi-purpose room. In addition, Meals on Wheels delivered 820 meals to homebound seniors in Tracy. Meals are delivered every Tuesday for a 5 day supply.

Highlights for April:

- The AARP tax season ended at the Senior Center on Monday, April 11. Approximately 100 seniors had their taxes filed this season.
- The second session of Senior Tuesday began on April 12. There were 11 seniors who enjoyed new classes that were added this month including: a presentation by the Stockton Lapidary & Mineral Club and crochet coasters with a 3D printing pen. During the breakfast social, Evan Warwick, a guitar instructor, performed for the seniors.

- On April 20, 42 seniors ventured to Columbia State Historic Park to explore interpretive exhibits, discovered unique shops, and walked the historic gold rush town. After sightseeing, the seniors headed to the Fallon House Theatre where they watched a live repertory presentation of Hank Williams: *The Lost Highway*.
- The Spring Time in Paris event was held on April 27. The seniors in attendance enjoyed an elegant afternoon in the Senior Outdoor Recreation Area. Seniors participated in games such as: Croissant Horseshoes, Ring Around the Eiffel Tower and a trivia game. Prizes were awarded for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place for the most festive hat.
- The Senior Center continues to prepare for Older American's Month. On Wednesday, May 4, the Senior Center will host an Open House and Resource Fair for seniors, caregivers and community members to visit different senior related vendors and gather resources. On Wednesday, May 11, the annual Community Conversation will be held. The forum will give seniors and community members the opportunity to discuss current and future needs of seniors in Tracy. The Senior Center will offer presentations on *Eating Right and Staying Fit*, *How Safe is Your Home?*, *Sun Safety* and more. Older American's Month will also include fun events such as an Ice Cream Social, Boot Scootin' Spring Dance and a BBQ Lunch.

1. Senior Trip
2. Senior Tuesday



## **SPECIAL INTEREST**

***By Jolene Jauregui***

For the month of April, Olympic Tae Kwon Do had 71 participants registered. Children learn the values of respect, confidence and discipline while practicing Mixed Martial Arts techniques of Muay Tai and Jujitsu. The Dog Obedience classes had 23 participants registered. The classes teach fundamental commands necessary in building happy relationships and the advanced courses emphasize dog psychology and handling skills which progresses your dog towards passing the AKC Canine Good Citizens Test.



## **SPECIAL EVENTS**

*By Jolene Jauregui*

The Volunteer Appreciation Event on April 11, 2016 took the time to recognize our city volunteers and the countless hours they have served in the community. A slideshow presentation was presented that included pictures of volunteers in action



Staff is preparing for the upcoming events:

- Girls Night Out, An Evening With Gatsby – May 6, 2016, 6pm to 8pm
- Block Party, Latin Rock – June 3, 2016, 6pm to 9pm
- Block Party, Totally 80's – June 17, 2016, 6pm to 9pm
- Movies on the Plaza, *Minions* – June 24, 2016

## **YOUTH DEVELOPMENT**

*By Jolene Jauregui*

The ASP (After School Program) is a program offered at Louis Bohn, Poet Christian and Wanda Hirsch Schools. Staff is continuing to provide healthy snack, homework help, recreation games, and arts and crafts at each site. For the month of April staff coordinated bead making crafts and students also participated in dodgeball games.



**For the month of April:**

Site	Full Time	Daily	Hourly
Bohn	9	0	6
Hirsch	24	12	12
Poet-Christian	9	9	4

**S.A.F.E. - STUDENTS ADDING FUN TO EDUCATION**

*By Jolene Jauregui*

SAFE is an after school program located at Williams Middle School. Staff provides many activities for the teens to participate in, such as homework help, arts & craft and recreational activities. SAFE has been very fortunate to have its own room to hold program in. In addition, staff utilizes the gym and outdoor areas to offer other recreation activities. Currently the SAFE program has 45 teens enrolled this school year. For the month of April, staff coordinated board game challenges in the classroom and the students also participated in full court basketball games. The Youth Advisory Commission hosted a prom themed Don't Text and Drive Campaign at the four local high schools: Millennium High School on April 13, Kimball High School on April 14, West High School on April 20 and Tracy High School on April 21. The students pledged to never text and drive and took photos with their friends in a limo cutout.

**Youth Advisory Commission**

*By Jolene Jauregui*

The Youth Advisory Commission hosted a prom themed Don't Text and Drive Campaign at the four local high schools: Millennium High School on April 13, Kimball High School on April 14, West High School on April 20 and Tracy High School on April 21. Over 400 students pledged to never text and drive and took photos with their friends in a limo cutout.

