

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **PARKS AND COMMUNITY SERVICES COMMISSION** is hereby called for:

Date/Time: Thursday, June 2, 2016, 7:00 p.m.
(or as soon thereafter as possible)

Location: City Hall Council Chambers
333 Civic Center Plaza, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes: Regular Meeting – March 3, 2016
Special Meeting – May 5, 2016
Regular Meeting – May 5, 2016
5. New Business
 - a. Receive presentation of Tracy Hills Park Conceptual Plans
 - b. Review, discuss and recommend procedures relating to enforcement of sports field user group alcohol violations
6. Items from Staff
 - a. Parks and Community Services Director Report
 1. Projects Update
 2. Brief video presentation
 - b. Recreation Division Report
 1. Upcoming Events and Programs
 2. Senior Concerns/Comments Quarterly Update
 3. Community Conversation 5/11/16 Update

- c. Community Facilities Division Report
- d. Public Works Parks Maintenance Division Report
 - 1. Parks Division Update
- 7. Items from the Commission
- 8. Items from the Audience
- 9. Adjournment to next meeting on July 7, 2016

POSTED: May 26, 2016

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Any materials distributed to the majority of the Parks and Community Services Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
March 3, 2016

1. **CALL TO ORDER:** Chair Johnson called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. Present: Chair Johnson; Commissioner Gouveia; Levoit; Saltzman
 - b. Absent: Vice Chair Douglas; Commissioner Birk; Jimenez
 - c. Staff Present: André Pichly, Parks & Community Services Director; Christine Mabry, Management Analyst I; Larry Fisk, Acting PW Superintendent
 - d. Recorded By: Stephanie Garcia, Executive Assistant
3. **ITEMS FROM THE AUDIENCE:** Larry Gamino expressed his concerns on the deterioration of the historical Steam Locomotive 1293 located at Dr. Powers Park. He checked with an engineer at the California State Railroad Museum and was told that if the City wants the locomotive to last three or more generations then 1) the smoke stack should be covered to protect the engine from the rain that's causing corrosion 2) it should be painted every three years to preserve it and 3) shield the engine and the smoke stack.

Mr. Gamino said that there is a conflict with the South Side Community Organization (SSCO) Mexican Independence Day event and the City's Block Party on September 10th. Staff will meet with the SSCO in a couple of weeks for discussion.

Elysia Wanless said that she is a dog trainer in Tracy that uses positive reinforcement. She came to show awareness about positive reinforcement dog training. André Pichly, Parks & Community Services Director, said for anyone who is interested in teaching should contact the Parks Department and they will direct them to locate the Instructor Proposal form on the website. Commissioner Levoit thanked Elysia for bringing this forward and said that this would give the community an option on the type of training for their pet.
4. **APPROVAL OF MINUTES FROM THE REGULAR MEETING ON FEBRUARY 4, 2016:**
 - a. Motion: Commissioner Gouveia made a motion to accept the minutes as amended showing Commissioner Birk absent from the February 4, 2016 meeting.
 - b. Second: Commissioner Saltzman
 - c. Abstain:
 - d. Vote: Passed by unanimous vote
5. **OLD BUSINESS:**
 - a. Parks and Community Services Commission Goals
 1. Update from sub-committees – None at this time, however, the Draft Parks Commission Goals ~ Fiscal Year 2015-2016 form was brought back to the Commission. Chair Johnson said that this form was used in 2014 to task the Commissioners with specific goals such as Support Efficient Policies, Community Involvement, and Park, Facility, and Sports Field Safety. At that point, the Commissioners took a depth look at their tasks and divided them into the three categories. Chair Johnson asked

that the Commission bring back an updated list of goals for next month's meeting.

Commissioner Levoit volunteered to support the Park, Facility, and Sports Field Safety subcommittee.

6. NEW BUSINESS: None

7. ITEMS FROM STAFF:

- a. Recreation Division Report - Report is in the packet. Chair Johnson said that the new dance lessons were awesome and 14 people were in attendance at the Grand Theatre. She thanked the City for bringing Ball Room Dancing back to the community.
 1. Upcoming Events and Programs
 2. Senior Concerns/Comments Quarterly Update

- b. Public Works Parks Maintenance Division Report – Acting Superintendent Larry Fisk gave the following updates:
 - ★ Spring pre-emergent spraying is in progress and the turf weed spraying will resume in a couple of weeks.
 - ★ Leveling at the Sports Complex is complete and the Tracy Ball Park backstop fencing and boards have been repaired.
 - ★ Parks crew is in the process of finishing up on trimming shrubs. With the busy rental season approaching in the general fund parks, a crew member will be assigned to cover weekends.
 - ★ Landscape Maintenance District irrigation crews are in the process of repairing some of the irrigation controllers due to the loss of communication.
 - ★ XL Landscape is currently catching up on weeds in the streetscapes and the LMD Parks as well as weed spraying in all areas.
 - ★ West Coast Arborist is currently performing grid pruning in the LMD Districts along with responding to service requests with emergency tree problems. Staff is working on putting together a grid trim list for Fiscal Year 2016-2017 in the general fund areas and the LMD. The replanting of trees has been delayed until March/April.

- c. Community Facilities Division Report: Management Analyst Christine Mabry gave the following updates:
 - ★ This weekend starts the opening day for Tracy Babe Ruth and next weekend with Tracy Little League. The sports fields will be full, weather permitting.
 - ★ Parks rentals and picnic areas are filling up quickly.
 - ★ The special events applications are rolling in for the summer and will be routed through all City departments for feedback on safety and conditions which may need to be added to the permit. This will allow CFD to report back to the event holder in a timely manner.
 - ★ The Policies and Procedures update is making its way internally. The goal is to bring it to the Commission at next month's meeting. It will be similar to the Sports Field Handbook.

- d. Parks and Community Services Director Report: Director André gave the following update:
 1. Projects Update – the Joe Wilson Pool tent has come down. With the rains coming, we hope it won't have any delays but it's possible. The completion of the project is scheduled for late April to early May.

- ★ Within the next few weeks, hiring of staff for the aquatics program will begin promoting for the positions to bring them on board by early June.
- ★ Legacy Fields is progressing but with the weather approaching it may be a slowing factor. The contractor is making quite a bit of progress with installing the backstops and the dugouts on the non-responsibility field of Tracy Little League and Tracy Babe Ruth. Work on the soccer fields will take place after these fields are complete.
- ★ The Aquatic Center hasn't moved forward until the design workshops have taken place. The various design workshops will include the Boys and Girls Club, schools, parents, seniors, and business groups to get their input.
- ★ At the end of April, the Parks & Community Services will have its first retreat. This will give staff the opportunity to revisit values, vision, and mission objectives. André will bring the idea to the facilitators on the Commission attending the retreat.

8. ITEMS FROM THE COMMISSION:

- ★ Chair Johnson asked staff if there is a MOU for the care and upkeep for the train and if the fence can be taken down. André said he will meet with the Public Works Director to discuss a strategic approach on how to resolve some of the issues. Chair Johnson also asked staff for a full report at the next meeting on preserving the train. Staff will follow-up whether or not a MOU exists for the maintenance portion.
- ★ Commissioner Levoit said he would love to see the train repainted especially with the renovation of the pool. Commissioner Levoit read an email from a resident regarding the concrete and maintenance around Traina School. The resident said he supports Tracer and he also said there is a need for a Dog Park closest to Veterans Park and that he is opposed to the water park.
- ★ Commissioner Gouveia said that a month or so ago that the Commission gave a recommendation to promoted permanent restrooms at Legacy Fields. It's been brought to his attention that there may be thoughts of bringing in port-a-potties. He said that if we're going to bring in state of the art fields where tournaments will be held then why can't there be permanent structures. He said we will lose to Manteca.
- ★ Chair Johnson said that their number one unfunded CIP was permanent restrooms at Legacy Fields, has there been any progress. André said there were no changes at this time but staff has been meeting weekly on Legacy Fields in moving the project forward. This project is budget driven and that the City Manager has made it clear that this needs to move forward to completion. André said that port-a-potties are an acceptable alternative until something more can be done. Chair Johnson said that there is a green flush restroom that is \$35,000 that is a basic septic tank. It's not a lot of money and that this would prevent people from leaving the facility for the use of a permanent restroom.

9. ITEMS FROM THE AUDIENCE: None

10. ADJOURNMENT:

- a. Motion: Commissioner Gouveia
- b. Second: Commissioner Levoit
- c. Vote: Unanimous
- d. Time: 7:59 p.m.

PARKS & COMMUNITY SERVICES COMMISSION
SPECIAL MEETING MINUTES
May 5, 2016

1. **CALL TO ORDER:** Chair Johnson called the meeting to order at 6:32 p.m.
2. **ROLL CALL:**
 - a. Present: Chair Johnson; Vice Chair Douglas, Commissioners Birk, Gouveia, Jimenez, Levoit
 - b. Absent: Commissioner Saltzman
 - c. Staff Present: André Pichly, Parks & Community Services Director; Christine Mabry, Management Analyst I
 - d. Recorded By: Sandra Edwards, Executive Assistant
3. **ITEMS FROM THE AUDIENCE:** None
4. **NEW BUSINESS:** Fee Schedule regarding parade fees. Christine Mabry, Management Analyst, provided the staff report asking the Commission to discuss and approve the parade fees.

The Commission discussed the discrepancy in fees between schools, phasing of fees over three years, Memorandums of Understanding (MOU) and their benefits to the City.

André Pichly, Parks & Community Services Director, discussed the resources needed for a parade and the fiscal impact to the City, indicating that the direction of the City is to reduce its costs and impact on resources.

The Commission asked for clarification regarding communication that has taken place between the City of Tracy and the school district, fee schedules, the various parade routes, the number of parades held, and the possible impacts or benefits to downtown businesses, the actual cost to the City for parades, and possible alternatives to reduce those costs.

André Pichly added that this fee will apply to all organizations, not just schools.

Commissioner Gouveia made a motion in support of staff's recommendation to the City Council regarding the adoption of parade fees for the FY 2016-2017, Recreation Program and Facility Use Fee schedule. Commissioner Levoit seconded the motion and passed by unanimous vote.

5. **ADJOURNMENT:**
 - a. Motion: Birk
 - b. Second: Gouveia
 - c. Vote: Unanimous; Saltzman absent
 - d. Time: 7:06 p.m.

PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
May 5, 2016

1. **CALL TO ORDER:** Chair Johnson called the meeting to order at 7:12 p.m.
2. **ROLL CALL:**
 - a. Present: Chair Johnson; Vice Chair Douglas, Commissioners Birk, Gouveia, Jimenez, Levoit
 - b. Absent: Commissioner Saltzman
 - c. Staff Present: André Pichly, Parks & Community Services Director; Christine Mabry, Management Analyst I; Brian MacDonald, Management Analyst II
 - d. Recorded By: Sandra Edwards, Executive Assistant
3. **ITEMS FROM THE AUDIENCE:** There were none.
4. **APPROVAL OF MINUTES FROM THE REGULAR MEETING ON MARCH 3, 2016**
 - a. Motion: Gouveia
 - b. Second: Levoit
 - c. Abstain: Birk, Douglas, Jimenez
 - d. Vote: Levoit, Johnson, Gouveia; Saltzman absent

Approval of minutes from the regular meeting of March 3, 2016, failed to pass due to the majority of a quorum in attendance. The minutes will be brought back at the next regular meeting for consideration.

APPROVAL OF MINUTES FROM THE REGULAR MEETING ON APRIL 7, 2016

- a. Motion: Douglas
 - b. Second: Gouveia
 - c. Abstain:
 - d. Vote: Unanimous; Saltzman absent
5. **OLD BUSINESS:**
 - a. Parks and Community Services Commission Goals
 1. Support Efficient Policies
Commissioner Gouveia reported that he spoke with Mr. Silva regarding disc golf indicating any plans should consider those with disabilities.
 2. Community Involvement
Chair Johnson invited the Commission to attend the Community Conversation on May 11. Chair Johnson asked if there was a date for the CIP workshop. Brian MacDonald, Management Analyst II, stated the meeting is scheduled for Tuesday, May 10 at 6:00 p.m. in the Council chambers.
 3. Park, Facility, and Sports Field Safety
No update.
 - b. Update on Revised City of Tracy Facility Reservation Handbook – Christine Mabry, Management Analyst, provided an update to questions that were left unanswered from the previous meeting, including “commercial rates”, the use of candles, and striking the “priority classification” list. A discussion ensued regarding the timing of programming and reservations.

Mr. Pichly discussed a fee philosophy and community benefit.

Ms. Mabry indicated the facility use handbook will move forward as is and if necessary will bring the item back to the Commission for review and recommendations.

6. NEW BUSINESS:

- a. Review and Provide Input on Legacy Fields Sports Complex Logo – Brian MacDonald, Management Analyst, provided proposed samples of a logo for Legacy Fields, asking for feedback. Mr. MacDonald provided an update of the progress on the fields.

Feedback and suggestions included adding the word “sports”, using an image of the water tower, and using the word “Legacy” to create a locomotive. Vice Chair Douglas preferred example A; Commissioners Gouveia, Birk, and Chair Johnson, preferred example B. Commissioner Jimenez did not care for either option. Also discussed was a website for Legacy Fields.

7. ITEMS FROM STAFF:

- a. Parks and Community Services Director Report:

1. Projects Update:

Joe Wilson Pool - Mr. Pichly stated construction was going well and the pool is almost complete. The temporary fence was still up and the parking lot was set for demolition next week. The site should be ready for ribbon cutting on June 1. Mr. Pichly added that the mound on the west side of the site was going to be a better mound for people to sit and play on.

Legacy Fields – Mr. Pichly indicated he was working closely with Brian MacDonald and Don Scholl to see what can be done to move the project forward.

Aquatic Center – Public outreach is taking place; have had four or five workshops with various groups.

Staff Retreat - Held on April 27 and 28, with almost all staff from the department including Recreation, Facilities, Airport and Transit. The goal was to get all divisions going in the same direction. Spoke about social media where André shared his expectations regarding customer service. The group also spent time team building.

André indicated there was an effort by the City to work with the County on a county park in the City of Tracy. Working with Don Scholl on a MOU where the City would receive permission to continue to explore a south county park.

2. Brief video presentation

André provided a presentation featuring a park in Pittsburgh, PA, stating the presentation encompasses what his vision is and how the City can have an impact on people through parks and recreation.

Commissioner Jimenez asked for clarification regarding discussions between the City and County. Mr. Pichly stated her concerns would be addressed as part of a MOU.

- b. Recreation Division Update: Report is available in packet.
 - 1. Upcoming Events and Programs
 - Ms. Mabry stated registration has begun for the summer.

- c. Community Facilities Division Report:
 - Ms. Mabry stated she was coming to the end of her first year in Tracy adding that one of her duties was to coordinate applications for special events. Ms. Mabry added that over 75 applications were processed in the year that included feedback from Police, Fire, and other departments.
 - Ms. Mabry mentioned an e-mail sent out by André regarding Commissioner training in Antioch on June 4.

- d. Public Works Parks Maintenance Division Report:
 - 1. Parks Division Update
 - Brian MacDonald provided the update. Weed spraying has begun in City parks.
 - Working on bids for repainting of the train in Dr. Powers Park. Ms. Mabry added that the smoke stack on the train has been inspected and that it is covered adequately.
 - Sports Complex maintenance crews are working hard for upcoming league events.
 - Mowing has increased to weekly for general fund parks. Fields may still remain brown due to water cut back requirements.
 - XL Landscape has been put on notice that they are not performing up to standards. Improvements have been noted.
 - West Coast Arborist is wrapping up their annual tree pruning. Also working on the storm drainage detention basins.
 - Next Steps - Legacy Fields: Some fencing is still present to keep spectators out; cannot play on the fields yet.

8. **ITEMS FROM THE COMMISSION:**

Commissioner Jimenez - reported the Parks Foundation volunteered and worked the ticket booth on Tenth Street for the Budapest event. The Foundation also reviewed the amount of money in the Joe Wilson Pool fund indicating they want to be able to spend those funds for swim lessons for children who cannot afford it. Commissioner Jimenez reported a complaint from a resident who lives at the River Club but is not eligible to receive resident rates when registering for classes. Mr. Pichy stated if they are not in the City limits, they are not eligible for the resident rate.

Commissioner Birk – indicated the Breakfast Lyons Club was upset about spending money on cameras for the parks and the Police Department said the cameras had to be taken down. Commissioner Birk would like someone from the Police Department to explain why the cameras can't be used. Brian MacDonald explained that the Parks Department went through the process without the Police Department's involvement. MacDonald further explained that cameras are still used in our parks for security purposes. Commissioner Birk asked who he needed permission from to drive a truck onto Lincoln Park to unload supplies for the All Star Football Game. Ms. Mabry stated they would discuss the issue after the meeting. Commissioner Birk

stated shirts for the Commissioners would be appropriate. Ms. Mabry stated the City would not pay for them.

Commissioner Gouveia – asked for clarification regarding a meeting on May 10 with seniors. Commissioner Gouveia invited everyone to an event open to the public at the Portuguese Hall on May 29, 2016. The event is free to all.

Commissioner Levoit – would like to see a movies on the hill and movies at the handball court. Commissioner Levoit asked how items from the audience are handled. Mr. Pichly stated the expectation is that staff is following up on all concerns raised. Mr. MacDonald added that staff visited a site in Edgewood after a resident complained at the last meeting. Commissioner Levoit commended staff on getting the restrooms moved further up on the CIP list.

Chair Johnson – asked about the skateboard request from the last meeting. Mr. Pichly stated no update was available and that he would follow up.

9. ITEMS FROM THE AUDIENCE: There were none.

10. ADJOURNMENT:

- | | | |
|----|---------|-----------|
| a. | Motion: | Levoit |
| b. | Second: | Gouveia |
| c. | Vote: | Unanimous |
| d. | Time: | 9:01 p.m. |

CITY OF TRACY
PARKS & COMMUNITY SERVICES COMMISSION SPECIAL MEETING
June 2, 2016

AGENDA ITEM 5.b

REQUEST

REVIEW, DISCUSS, AND RECOMMEND DISCIPLINARY MEASURES RELATING TO ENFORCEMENT OF SPORTS FIELD RESERVATION HANDBOOK ALCOHOL VIOLATIONS

BACKGROUND

In 2012, at the request of the Parks and Community Services Commission, and with feedback from field user groups, staff initiated a review and revision of existing sports field rental policies in an effort to promote more fair, transparent and efficient services. The result was the creation of the Sports Field Reservation Handbook, which was established in October 2013 and was most recently revised and reviewed by the Commission in September 2015.

It is within the purview of the Parks & Community Services Commission to review the disciplinary procedures published in the Handbook and to advise staff on applying the policies to violations. Staff is seeking a recommendation on applying disciplinary action to violations regarding alcohol usage during a permitted reservation.

DISCUSSION

At the September 3, 2015, Parks & Community Services Commission meeting, the Commission reviewed and provided feedback on the revised City of Tracy Sports Field rental Handbook.

During the discussion, the Commission expressed their concerns regarding the "Measures to Ensure Adherence to Policy" section, specifically in regards to the highly specific consequences and the potential for small infractions to lead to severe discipline. In response, Staff amended the procedure to a general, progressive disciplinary procedure. The policy reads as follows:

MEASURES TO ENSURE ADHERENCE TO POLICY

The permit holder is responsible for any and all conduct by players, parents, coaches, and visitors, both on and off the field, while on City property.

The principle objective of any disciplinary measures shall be to improve adherence to the policies in this Handbook that allow the City to provide safe, well-maintained and aesthetically appealing fields. The City upholds and maintains a progressive disciplinary policy which may include some or all of the following steps. City staff will duly consider an organization's efforts to correct violations when applying disciplinary measures.

- *Verbal warning by Facility Attendant*
- *Verbal warning by Community Facilities Staff*
Written warning sent to organization and maintained in organization's file
- *Suspension of rental privileges for one month*
- *Loss of priority classification for the remainder of the calendar year*
- *Suspension of rental privileges for three months*
- *Loss of priority classification for the upcoming calendar year*
- *Permanent suspension*

Refund of field rental fees shall follow the City's field rental cancellation policy. If a renter and/or organization are found to be utilizing sports fields following the cancellation of their permit, participants will be asked to vacate the fields. Failure to do so will prompt police and further disciplinary action.

Should fields become released due to the violations listed above, user groups shall be notified by email, and fields shall be made available on a first-come, first-served basis following an application period.

Recently a Facility Attendant reported observance of multiple occurrences of alcohol usage during a permitted reservation. At the first occurrence, the Facility Attendant directed the alcohol users to "please get rid of the alcohol," and then attempted to contact the main contact for the permit by phone with no success. When the Facility Attendant then encountered another group with alcohol, she tracked down the main contact and directed him to have the second group dispose of their alcohol.

The Handbook's Rules of Conduct state:

Alcohol Consumption/ Public Intoxication

The consumption of alcohol is not allowed in any City sports park or parking lot. As the renter, it is your responsibility to make sure that no alcohol is present during the time of your rental. Those who are witnessed consuming alcohol or who appear to be intoxicated will be asked to leave the premises. The Tracy Police Department may also be notified.

Staff is looking for direction regarding what constitutes a violation of the policy. Discussion should include ramifications of the presence of alcohol during the permit, enforcement expectations of user groups in adherence to policy, the role of the Facility Attendant, and appropriate disciplinary action should a violation occur.

RECOMMENDATION

That the Commission review, discuss, and recommend disciplinary measures relating to enforcement of Sports Field Reservation Handbook alcohol violations.

Prepared by: Christine Mabry, Management Analyst I
Reviewed by: Ed Lovell, Management Analyst II
Approved by: André Pichly, Parks and Community Services Director

**CITY OF TRACY
PARKS AND COMMUNITY SERVICES COMMISSION MEETING
June 2, 2016**

AGENDA ITEM 6.b.

RECREATION DIVISION UPDATE

AQUATICS

By Jolene Jauregui

The ribbon cutting ceremony for the newly renovated Joe Wilson Pool will be Wednesday, June 1, 2016 at 5pm. The first session of the 2016 Aquatics season will begin on June 4 with recreational swim and the first day of swim lessons will be June 6 at the newly renovated Joe Wilson Pool. Additionally, for the month of June all swim lessons are at max capacity.

ATHLETICS

By Jolene Jauregui

The 2016 Summer Adult Softball season kicked off on May 23 with the Monday night Coed Division. The first pitch for the Men's Division will be Friday, June 3. This season there are 25 teams registered.

SENIORS

By Jolene Jauregui

For the month of April there were approximately 2,804 repeat seniors that attended the Senior Center. Each week the Senior Center welcomes new participants into our programs. We had 11 new seniors visit and tour the center for the month of April.

In the month of April, the Senior Fitness programs had 997 repeat participants. A variety of fitness classes are offered Monday thru Friday. Each class has very little to no impact on the body and is adaptable for every fitness level.

Throughout the month of April, the Senior Center served 323 hot lunches with an additional 18 seniors joining with their own lunches in the Multi-purpose room. In addition, Meals on Wheels delivered 820 meals to homebound seniors in Tracy. Meals are delivered every Tuesday for a 5 day supply.

Highlights for May:

- To kick off Older American's Month, the Senior Center held an Ice Cream Social. There were 41 seniors who attended and enjoyed making their own ice cream sundaes while listening to 50's themed music.
- On Wednesday, May 4, the Senior Center hosted its 12th Annual Open House and Resource Fair for seniors, caregivers and community members to visit different vendors and collect various resources. Over 150 seniors visited the Senior Center.
- On Tuesday, May 10, the Senior Center held a Boot Scootin' Spring Dance. There were 60 seniors who listened to live music presented by "Country Jubilee" and enjoyed dinner served by staff.
- Senior Tuesday continues to have steady participation. For the April session there were 10 seniors who attended. Seniors participated in fun, educational classes such as: Floral Design, Dance Wellness and Pastel Drawing. This month also featured live acoustic guitar performance during the breakfast social.
- The annual Community Conversation was held on Wednesday, May 11. The forum gave community members the opportunity to discuss current and future needs of seniors in Tracy. There were 7 members of the community who attended the morning forum and 5 that attended in the afternoon.

- On Wednesday, May 18, the Tracy Senior Association held a presentation on “How Safe is your Home?” Seniors learned about the Tracy Senior Association’s programs to keep seniors comfortable and safe in their own home.
- The BBQ Lunch & Entertainment was held on Friday, May 20. There were 33 seniors who enjoyed a BBQ lunch and an acoustic guitar performance by one of the Senior Center volunteers in attendance, as well as a performance by the Senior Ukulele group.
- On Wednesday, May 25, the Alzheimer’s Association held a presentation on “The Basics: Memory Loss, Dementia and Alzheimer’s Disease”. Those seniors, caregivers and family members in attendance learned the signs, symptoms and the difference between age related memory loss, Alzheimer’s and Dementia.
- The annual County Awareness Trip was held on Thursday, May 26. There were 40 seniors from the Senior Center and caregivers registered to attend who explored the various senior related vendors and activities at Mickey Grove Park.

1. Ice Cream Social
2. Open House and Resource Fair
3. Boot Scootin’ Spring Dance



SOCIAL INTEREST

By Jolene Jauregui

For the month of May, Future Stars Tennis had 10 participants registered. Participants learn basic strokes, serves, scoring, etiquette and doubles play. The fencing class had 8 participants registered. Fencing develops agility, coordination, self-discipline and good sportsmanship while learning the basic forms of saluting the opponent to moving like Olympic champions.



SPECIAL EVENTS

By Jolene Jauregui

The Girls Night Out! An Evening at Gatsby event was held on Friday, May 6, 2016 from 6:00pm to 10:00pm on the Downtown Plaza. Over 28 vendors were present at the event including 2 mobile boutiques. "As Good As It Gets Catering and Events" catered the event while LMG Attractions provided the music for the after party. This event featured a contest for the best 1920's flapper costume.



Staff is preparing for the upcoming events:

- Block Party, Latin Rock – June 3, 2016, 6pm to 9pm
- Block Party, Totally 80's – June 17, 2016, 6pm to 9pm
- Movies on the Plaza, *Minions* – June 24, 2016

YOUTH DEVELOPMENT

By Jolene Jauregui

The ASP (After School Program) is a program offered at Louis Bohn, Poet Christian and Wanda Hirsch Schools. Staff is continuing to provide healthy snack, homework help, recreation games, and arts and crafts at each site. For the month of May staff coordinated painting projects and students also participated in outdoor basketball games.



For the month of May:

Site	Full Time	Daily	Hourly
Bohn	10	0	4
Hirsch	21	10	15
Poet-Christian	7	4	10

S.A.F.E. - STUDENTS ADDING FUN TO EDUCATION

By Jolene Jauregui

SAFE is an after school program located at Williams Middle School. Staff provides many activities for the teens to participate in, such as homework help, arts & craft and recreational activities. SAFE has been very fortunate to have its own room to hold program in. In addition, staff utilizes the gym and outdoor areas to offer other recreation activities. Currently the SAFE program has 45 teens enrolled this school year. For the month of May, a ceramics instructor from the Grand Theatre Center for the Arts taught a ceramics class. Students learned the history of clay and each student was able to create their own sculptures. The students also participated in indoor soccer games in the gym.



Recreation Division Report
 Quarterly Senior Update
 5-20-2016 Revised

Comments from Senior Center Comment Box

Date	Concern/Comment	Status	How often do you visit?
2/26/2016	No Concerns/Comments		
3/4/2016	No Concerns/Comments		
3/11/2016	This center needs to close classes after the classes are full.	Anonymous submission. Staff monitors all classes and programs. For the fitness class, the instructor and staff worked together to reach an appropriate number that the instructor felt comfortable teaching and that allows the participants to exercise safely.	more than a year
3/18/2016	No Concerns/Comments		
3/25/2016	No Concerns/Comments		
4/15/2016	No Concerns/Comments		
4/22/2016	No Concerns/Comments		
4/29/2016	No Concerns/Comments		
5/6/2016	No Concerns/Comments		
5/13/2016	No Concerns/Comments		
5/20/2016	No Concerns/Comments		

**Comment boxes are checked every Friday

****Parks Commission Updates: March, June, September & December****

Beginning September 19, 2014, the Lolly Hansen Senior Center began documenting comments/concerns that participants submitted. Over the past seventeen months, 41 seniors have submitted their comments/concerns. The staff at the Senior Center reviews each submission and then notifies each person of what steps will be taken (if needed). The seniors have had a positive response to the process and enjoy seeing comments/concerns being documented.

**Please note comments have been summarized and the original comment cards are available at the Senior Center.

Community Conversation

May 11, 2016

Attendance: 7 AM Session

5 PM Session

AM/PM	Need/Concern	Department
AM	Expand the Senior Center (especially for the fitness class)	Parks & Recreation Department
AM	New Facility – Multi-Generational	Parks & Recreation Department
AM	Brain Health class	Parks & Recreation Department – Senior Division
AM	Foreign language classes	Parks & Recreation Department – Senior Division
AM	More employment opportunities for Seniors (part time)	Parks & Recreation Department – Senior Division Senior Center staff will work with WorkNet to host a job fair for senior employment opportunities
AM	Transportation outside of Tracy ex. doctor's appointments to Stockton or Modesto	Parks & Recreation Department – Transportation Division/ Regional Transit District
AM	Public transportation to Larch Clover Community Center	Parks & Recreation Department – Transportation Division
AM	Radiologist Center for cancer patients who don't have transportation to Stockton	Economic Development - forward information to medical field representative
AM	ADA wheelchair accessibility – sidewalks (general statement)	Code Enforcement/ Planning Division/ Public Works
AM	Sound wall, unclean air, trash build-up (located by the freeway near the mall)	Public Works/ Caltrans
PM	Music throughout the day – Band (trio)	Parks & Recreation Department – Senior Division
PM	Continue outreach in the Tracy Press	Parks & Recreation Department – Senior Division
PM	Senior Center website (digital media, Yelp, Facebook)	Parks & Recreation Department – Senior Division
PM	Pickle Ball – program	Parks & Recreation Department – Senior Division
PM	More stimulating games/trivia	Parks & Recreation Department – Senior Division

PM	More events (Monthly brunches, feature senior vendors, sponsored events with vendor paying ex. Comfort Keepers, SCAN Health)	Parks & Recreation Department – Senior Division
PM	Senior/teen event (prom)	Parks & Recreation Department – Senior Division
PM	Senior Facebook – chatroom	Parks & Recreation Department – Senior Division
PM	More events	Parks & Recreation Department – Senior Division
PM	TRACER available to all areas – south of Tracy (Valpico)	Parks & Recreation Department – Transportation Division
PM	Ride to doctor appointments (other than Tracy Volunteer Caregivers – full)	Parks & Recreation Department – Transportation Division (Services provided by TRACER Paratransit)
PM	Senior Center Van/Bus for transportation to and from Senior Center and/or Dr. visits	Parks & Recreation Department – Transportation Division (Services provided by TRACER Paratransit)

AM/PM	Senior Center Renovation Ideas	Tally
AM	New sinks, doors	
AM	Storage – “PODS”	II
AM	Hide the front lobby from being the first thing you see when you come in	II
AM	Multi-Purpose Room – full wall partition for sound not to travel or sound proof panels	II
AM	New Bingo board (nonprofit)	
AM	“Smells old” – ventilation (windows that open)	
AM	Focus group to give input on the renovation of the Senior Center to meet at the Community Center	
PM	Laminate flooring	
PM	Paint (eye catching, inviting, feeling of fun)	

❖ Subcommittee to meet and provide recommendations.