

**PARKS & COMMUNITY SERVICES COMMISSION  
REGULAR MEETING MINUTES  
November 3, 2016**

1. **CALL TO ORDER:** Vice Chair Levoit called the meeting to order at 7:00 p.m.

2. **ROLL CALL:**

- a. Present: Vice Chair Levoit; Commissioners Gouveia, Johnson, Jimenez, Saltzman
- b. Absent: Chair Douglas, Commissioner Birk
- c. Staff Present: André Pichly Parks & Recreation Director; Larry Fisk, Interim Parks Superintendent; Mike Contreras, Parks Maintenance Supervisor
- d. Recorded By: Sandra Edwards, Executive Assistant

3. **ITEMS FROM THE AUDIENCE:**

Mr. Tanner voiced his disappointment that there was not a quorum at yesterday's Special Meeting.

Erik Anderson, 295 Belmont Lane, thanked the Commission for placing a discussion item regarding a skate park on the agenda.

4. **APPROVAL OF REGULAR MEETING MINUTES OF OCTOBER 6, 2016**

- a. Motion: Commissioner Johnson made a motion to approve the Minutes of October 6, 2016,
- b. Second: Commissioner Jimenez
- c. Abstain: Commissioner Gouveia
- d. Vote: Approved by unanimous vote

5. **OLD BUSINESS**

- a. Parks and Community Services Commission Goals
  - i. Support Efficient Policies – No report given.
  - ii. Community Involvement – Commissioner Saltzman reported that she had an opportunity to speak with seniors on a one-on-one basis on November 2, 2016, regarding their concerns. Commissioner Saltzman indicated the seniors like the staff, good activities are planned, and the main concern centered around the lack of space.

Commissioner Johnson reported she also spoke with seniors on a one-on-one basis and comments received included a need for low income housing, safety concerns, skate boarders, the need for a place to socialize, space to display their artwork, fieldtrips that use public transportation, more youth integrated with the seniors, and some seniors whose first language is not English don't return.

Regarding the San Joaquin County for Aging, Commissioner Johnson stated the Larch Clover Center helps seniors with medical and medicare questions, which the City of Tracy does not provide.

A brief discussion ensued regarding affordable housing for seniors. There was consensus among the Commission that a future agenda item be presented regarding the current status on low income housing, and any long term or short term plans.

## 6. ITEMS FROM STAFF:

- a. DISCUSSION ABOUT FUTURE SKATE PARKS AND SKATE PARK IMPROVEMENTS IN THE CITY OF TRACY - André Pichly provided the staff report.

Vice Chair Levoit opened the public hearing.

Mr. Anderson stated the City of Tracy has five parks that include some type of skate park element: Veteran's Park, Souza South Park, Schwartz Park, Barbosa Park, and El Pescadero.

Mr. Anderson suggested the Commission consider a skate park that is a destination; a park that includes amenities for the entire family.

A discussion ensued regarding the Lathrop skate park, and Commissioner Jimenez provided overhead pictures of that park. Also discussed were grants for funding.

Commissioner Johnson discussed the Parks Master Plan suggesting that they look at residential development five years out.

Commissioner Johnson referred to a South County Park asking if that area would be a good a place. Mr. Pichly stated staff has approval from City Council to talk with the County, but that they were waiting on a signed Memorandum of Understanding.

Vice Chair Levoit suggested it would be a good idea to bring this item to the Youth Advisory Commission.

Robert Tanner, referring to funding for Legacy Fields, suggested there may be additional funds to spread around.

- b. REVIEW DEVELOPMENT OF THE CITY OF TRACY CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2017-2019 - André Pichly provided the staff report.

The Commission discussed the total amount of CIP funding, how critical replacing playground equipment was, Measure V, and funds that might be available for any future identified projects.

Mike Contreras and Larry Fisk discussed the various reasons why park equipment needed replacing and how some parks are funded through the Landscape Maintenance District (LMD).

The Commission asked for clarification on how the CIP process worked and how unfunded projects end up on the funded page, how Engineering staff get involved, the status of the community swim center, and previous designs for the swim park.

Also discussed was the unfunded second dog park and possible fundraising endeavors, availability of County funds to help with the Library expansion, establishing a third list of amenities that could be provided to developers to include in

their parks including bocce ball courts and horse shoe pits, repairs to the existing skate park at El Pescadero, and lighting for Sullivan Park.

Mr. Anderson shared reasons why he does not skate in Tracy including safety, location of the park, individuals who hang out at the park, and condition of the existing skate park.

Mr. Pichly stated the Commission needs to let staff know what their priorities are. At the December 3, 2016 meeting, staff will provide their recommendations for the 2017-2019 CIP list, and ask the Commission to rank those along with adding any new items they would like to see that are not currently on the CIP list.

## 7. ITEMS FROM STAFF

- a. Parks & Recreation Director Report – Mr. Pichly provided the following update:
- Currently there are two unfilled recreation coordinator positions: With the loss of Jun Gandia who moved to the City of Brentwood, that position will be moving from Facilities to Recreation; the second position previously in Aquatics will be filled as well while reorganizing the Recreation Division. By mid-January two new coordinators should be online.
  - Community Center Renovation – currently working on putting together costs, have a firm looking to do some drawings; and outlined the various changes.
  - Senior Center Project – The Engineering Division has put out the bid package which will include enlarging the area, reorienting some areas creating a better flow, with a budget of approximately \$870,000.
  - McDonald Splash Pad – A \$400,000 project to put in a recirculating system that will get under way mid-year at latest.
  - A Marketing Committee comprised of three staff members (Jolene Jauregui, Justin Geibig, Jayne Pramod), and André are putting together marketing materials including a redesign of the activity guide and development of the department mascot.

Commissioner Jimenez stated, regarding the redesign of the community center, that the stage needed to be made more access friendly. Mr. Pichly noted where access can be made from behind the stage.

- b. Recreation Division Report – Report was included as part of the agenda packet.
- c. Community Facilities Division Report – No report given.
- d. Public Works Parks Maintenance Division Report – Larry Fisk provided the following update:
- Pre-emergent spraying in General Fund Parks is almost complete.
  - Tracy Sports complex crews have been busy with mowing, and field preps for adult league softball and tournaments on the weekends at the Sports Complex. They have been mowing the ball fields located on the west end at Legacy Fields to a lower height in preparation for spring games.
  - Park crews have been busy with general maintenance in all parks. Five trees were planted at the El Pescadero Dog Park; three in the big dog section and two in the smaller dog section on October 22, 2016, during the Arbor Day event. Also on Arbor Day, 35 trees were planted at Kenner Park, 25 at Lincoln Park, and 25 at El Pescadero Park. This was done with the help of 100 volunteers who also planted

trees in the residential areas between Eleventh Street and Holly Drive, Deborah Street, Franklin Avenue, and Grantline Road. The goal was to plant 150 trees; 141 were planted with 9 more to be planted in the next two weeks. This planting was made possible by the Tracy Tree Foundation, Cal Fire Circle grant, West Coast Arborist, four Parks staff and the 100 volunteers.

- Landscape Maintenance irrigation crews are continually working on irrigation.
- XL Landscape continues to move forward in getting all the parks and streetscapes mowed, edged, trash picked up and shrubs trimmed.
- West Coast Arborist will start grid trims in zone 35 shortly.

Mike Contreras provided the following:

- A utility locator had been ordered that should help staff locate the utility valves and make faster repairs.
- Updating of the irrigation controllers was in progress and that irrigation repairs are being completed as new service requests are made.
- Inspection of new developments continues.

**8. ITEMS FROM THE COMMISSION:**

- Commissioner Gouveia reported that last Friday, in conjunction with the Tracy Unified School District, University of the Pacific, Delta College, and County Office of Education, they transported 425 fifth graders to the Office of Education for a hands-on demonstration on lava laying. Tracy will be receiving artifacts (from space) and curriculum from NASA.
- Commissioner Saltzman stated it was exciting to see the volunteers planting around town and she hoped they take ownership of the trees they planted.
- Commissioner Jimenez thanked Mr. Pichly for showing the images on the overhead of the parks in Lathrop and encouraged the City to look into the possibility of receiving grants or outside funding.

**9. ITEMS FROM THE AUDIENCE - None**

**10. ADJOURNMENT:**

- a. Motion: Gouveia
- b. Second: Saltzman
- c. Vote: Unanimous
- d. Time: 8:38 p.m.

  
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Staff Liaison