

**PARKS & COMMUNITY SERVICES COMMISSION**  
**REGULAR MEETING MINUTES**  
**December 1, 2016**

1. **CALL TO ORDER:** Chair Douglas called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. Present: Chair Douglas, Vice Chair Levoit; Commissioners Birk, Gouveia, Johnson, Jimenez
  - b. Absent: Saltzman
  - c. Staff Present: André Pichly Parks & Recreation Director; Don Scholl, Public Works Director; Brian McDonald, Management Analyst II; Jolene Jauregui, Recreation Supervisor, Justin Geibig, Recreation Coordinator
  - d. Recorded By: Sandra Edwards, Executive Assistant
3. **ITEMS FROM THE AUDIENCE:**

Mr. Tanner asked that needs for the Tracy Library including roofing, painting, and electrical be added to the CIP list.
4. **APPROVAL OF REGULAR MEETING MINUTES OF NOVEMBER 3, 2016**
  - a. Motion: Commissioner Gouveia made a motion to approve the Minutes of October 6, 2016,
  - b. Second: Commissioner Johnson
  - c. Abstain: Commissioner Birk, Chair Douglas
  - d. Vote: Approved by unanimous vote
5. **OLD BUSINESS**
  - a. Parks and Community Services Commission Goals
    - i. Support Efficient Policies – No report given.
    - ii. Community Involvement – Commissioner Johnson reported they were working with the County on programs for seniors, including an upcoming request for proposals for a “2012 - Four Year Area Plan”, and a walkability program.
    - iii. Park, Facility, and Sports Field Safety – No report given.
6. **ITEMS FROM STAFF:**
  - a. Receive, Discuss, and accept the 2016-2017 Youth Advisory Commission Annual Report – Commissioners Cho and Dhillon, provided their 2016/2017 annual report outlining goals, volunteer opportunities, and youth activities conducted. Chair Douglas and Commissioners thanked them for their service and contributions and suggested that their group participate in the Senior Black and White Ball.
  - b. Prioritization of the City of Tracy Capital Improvement Program for Fiscal Years 2017-2019 – André Pichly, Parks & Recreation Director, provided the staff report. Don Scholl, Public Works Director, outlined the Public Works top five staff ranked projects including Dr. Powers Park, El Pescadero Park, Tracy Sports Complex, Tracy Ball Park, and electrical upgrades at the Library.

The Commission asked for clarification regarding the time frame of the CIP budget cycle (two years) and funding availability.

The Commission invited members of the public to provide input. Members of the public suggested the Library receive needed upgrades, projects completed versus waiting to accumulate \$9 million in funding, turf upgrades made to the existing dog park versus development of a new dog park on the south side of town, and improvements made to what already exists.

Each of the Commissioners shared their priorities and ranked the following CIPs as their top five: (1) Library Upgrades (2) Dr. Powers Park Renovation (3) El Pescadero Park Renovation (4) New Skate Park (5) Multi-Generational Community Center.

Motion: Birk  
Second: Gouveia  
Abstained: None  
Vote: Approved by unanimous vote

## 7. ITEMS FROM STAFF

- a. Parks & Recreation Director Report
  1. Video Presentation - Mr. Pichly shared a video highlighting the City of Wellston and development of a city park. Mr. Pichly also provided the following update:
    - CPRS Conference coming up in March 2017.
    - The Marketing Committee has come up with a mascot; it is a kit fox. It will be used as a marketing tool to engage the community.
    - Staff will be doing an exercise regarding programming for the next five years. Staff will be looking at what the community has expressed an interest in, what we are doing now, and what do we want to do.
- b. Recreation Division Report:
  1. Upcoming Events and Programs - Jolene Jauregui provided the following update:
    - Jr. Warriors will have their kick off on Saturday, December 3, with 228 youth enrolled totaling 16 teams of boys and girls.
    - The Senior Center has two big events coming up: December 7, The Tinsel & Treats event and December 12 the Black and White Ball. All Commissioners are invited to attend.
  2. Senior Concerns/Comments Quarterly Update - Jolene Jauregui stated that most of the concerns in the report have already been addressed.
- c. Community Facilities Division Report – Included as part of the agenda packet.
- d. Public Works Parks Maintenance Division Report – Don Scholl invited everyone to the tree lighting and parade event to be held on December 3 at 5:30 p.m. Mr. Scholl also provided the following update:
  - Turf treatment has begun for pre-emergent and post-emergent applications in General Fund Parks starting with the dog park at El Pescadero.
  - Tracy Sports complex crews have been busy maintaining the complex. The fields will be regraded over the winter.
  - Equipment for maintenance at Legacy Fields has been approved and ordered.

- General Fund Park crews have been busy with shrub and tree trimming. Mowing schedules have been changed to every two weeks, weather permitting.
- Landscape Maintenance irrigation crews are updating field maps and completing other amenity work throughout the LMD. Work will begin on the controllers and hopefully completed by spring.
- XL Landscape continues work on getting to a consistent level of care at all parks.
- West Coast Arborist has been working in Zone 35 and once complete, will move to Zone 8.

**8. ITEMS FROM THE COMMISSION**

- Commissioner Jimenez, as liaison to the Tracy Friends for Parks Foundation, stated they had their meeting on Monday November 28 which she attended. Commissioner Jimenez spoke about the Foundation's recent donations, and that they have committed funds to provide swim lessons to youth who cannot afford them.
- Commissioner Birk inquired on the status of cameras in the parks. Commissioner Birk invited everyone to come to the Brighter Christmas jail event.
- Commissioner Levoit discussed an upcoming event on December 17 involving bikes with lights that was put together by an outside group.
- Commissioner Gouveia wished everyone a farewell on his last meeting on the Commission.
- Commissioner Johnson discussed the Commission's goals in relation to the Library, stating it was a jewel for the community and a close working relationship was needed. An agenda item was requested for a future meeting. Commissioner Johnson invited everyone to an open house at the Museum being held Sunday, December 11, at 2 p.m.
- Commissioner Jimenez asked that the Tracy Friends for Parks be included in the discussion with Commissioner Johnson's request.

Mr. Pichly and Mr. Scholl thanked Mr. Gouveia for his service to the Commission and to the community.

**9. ITEMS FROM THE AUDIENCE - None**

**10. ADJOURNMENT:**

- a. Motion: Levoit
- b. Second: Gouveia
- c. Vote: Unanimous
- d. Time: 9:14 p.m.

  
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Staff Liaison