

**PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
January 5, 2017**

1. **CALL TO ORDER:** Chair Douglas called the meeting to order at 7:01 p.m.
2. **ROLL CALL:**
 - a. Present: Chair Douglas, Vice Chair Levoit; Commissioners Birk, Johnson, Jimenez, Saltzman, Silva
 - b. Absent: None
 - c. Staff Present: André Pichly Parks & Recreation Director; Brian McDonald, Management Analyst II;
 - d. Recorded By: Sandra Edwards, Executive Assistant
3. **ITEMS FROM THE AUDIENCE:**

Erik Anderson addressed the Commission as a follow up to his request for a new skate park.
4. **APPROVAL OF REGULAR MEETING MINUTES OF DECEMBER 1, 2016**
 - a. Motion: Commissioner Birk made a motion to approve the Minutes of December 1, 2016,
 - b. Second: Vice Chair Levoit
 - c. Abstain: Commissioners Silva, Saltzman
 - d. Vote: Approved by unanimous vote
5. **OLD BUSINESS**
 - a. Parks and Community Services Commission Goals
 - i. Support Efficient Policies – No report given.
 - ii. Community Involvement – No report given.
 - iii. Park, Facility, and Sports Field Safety – No report given.
6. **ITEMS FROM STAFF:**
 - a. Appoint a Three Member Subcommittee to Evaluate and Rank CDBG and HOME Funds Applications and Make Funding Allocation Recommendations for the 2017/18 Fiscal Year – Commissioners Saltzman, Levoit, and Chair Douglas were appointed to serve on the subcommittee.
 - b. Reprioritization of the City of Tracy Parks & Recreation Capital Improvement Program for Fiscal Years 2017-2019 – André Pichly, Parks & Recreation Director provided an update regarding the process and projects.

Robert Tanner reminded the Commission that previously a member of the audience had requested a disc golf course.

Mr. Anderson suggested adding the disc golf course at the same location of the second skate park.

The Commission discussed various projects including the aquatic center, a community garden, and upon consensus, added the disc golf project as their fifth item.

Motion: Motion by Commissioner Birk to add a disc golf course at the Legacy Fields site as their fifth ranked Capital Improvement Program for Fiscal Years 2017-2019
Second: Saltzman
Abstained: Silva
Vote: Approved by unanimous vote

7. ITEMS FROM STAFF

- Parks & Recreation Director Report – Mr. Pichly wished everyone a Happy New Year and provided the following update:
 - Legacy Fields – CIP going to Council soon for completion of some of the work including outfield fencing, completion of the fifth baseball diamond, restrooms, etc. Development of another list to fully amenitize Phase 1 is being drawn up.
 - Entered into an ENRA with Cal North Soccer and have had our first meeting. A number of items still need to be discussed.
 - Community Center Rehabilitation – A firm is doing work to get things ready so we can put out construction bids anticipated for June this year.
 - Senior Center Requests For Proposals went out today for an architect.
 - So. County Park – Will meet with the Director of General Services at the end of the month. Plan is to make it a win-win for everyone.
 - McDonald Parks Splash Pad – Engineering staff is working on a construction contract bid that won't be ready until the summer.

➤ Recreation Division Report – Included as part of the agenda packet.

➤ Community Facilities Division Report – Included as part of the agenda packet.

Commissioner Jimenez noted the Community Facilities Division Report regarding rental fees earned asking if staff was working on grants or if the Commission could do anything to assist in meeting some of these program goals.

➤ Public Works Parks Maintenance Division Report – Brian MacDonald provided the following update:

- Post emergent and pre-emergent spraying of the general fund parks is ongoing.
- Tracy Sports Complex crews have been very busy with mowing and much needed field maintenance. They also have begun to renovate the infield on the north diamond at the Tracy Ball Park by removing the top eight inches of playing surface material and stock piling it. The next eight inches of sub base material will be removed to lower the infield down to then put the top material back in so that the infield will be at turf grass level.
- They have continued mowing the ball fields located on the west end at Legacy Fields to a lower height in preparation for spring games along with weed control in common areas and have now taken over the maintenance of the soccer fields at Legacy.
- Equipment for the maintenance for Legacy fields has been coming in and we are in the process of hiring three new employees for the maintenance of Legacy Fields.

- Parks crews has been busy shrub pruning, small tree trimming at Civic Center along with general maintenance in all parks. Mowing in the parks has now gone into a when needed mow schedule as the turf has slowed down in growth with the colder weather.
- Landscape Maintenance irrigation crews are continually working on irrigation.
- XL Landscape continues to move forward in getting all the parks and streetscapes mowed, edged, trash picked up and shrubs trimmed. Will be going back into the LMD Parks next week to clean up the weeds, shrubs along with broad leaf weed control in the turf, they have 18 parks left to do.
- West Coast Arborist has been grid trimming in zone three. With recent storms only five trees were lost in the City, including parks. Grid trimming the urban forest over the past couple of years has paid off.

Mr. McDonald shared a video of work being done at the Tracy Ball Park.

8. ITEMS FROM THE COMMISSION

Commissioner Jimenez stated that the Parks Foundation did not meet in December, but will resume in January. Commissioner Jimenez added that the Foundation is requesting information (line items) amounts for projects to be broken out so they can consider funding opportunities.

Commissioner Birk asked if any information was available on the park cameras. Mr. Pichly stated there was no update.

9. ITEMS FROM THE AUDIENCE

Robert Tanner reported that the winds have blown the orange fencing and sawhorses into the drive lanes on Lowell Avenue at Dr Powers Park.

10. ADJOURNMENT:

- a. Motion: Levoit
- b. Second: Birk
- c. Vote: Unanimous
- d. Time: 8:15 p.m.



Staff Liaison