

PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
June 1, 2017

1. **CALL TO ORDER:** Commissioner Birk called the meeting to order at 7:01 p.m.
2. **ROLL CALL:**
 - a. Present: Commissioners Birk, Gouveia, Johnson, Jimenez, Saltzman
 - b. Absent: Chair Douglas, Vice Chair Levoit
 - c. Staff Present: Stephanie Garrabrant-Sierra, Assistant City Manager; Jolene Jauregui, Recreation Supervisor; Ed Lovell, Management Analyst II; Christine Mabry, Management Analyst; Martin Morozowsky, Public Works Superintendent
 - d. Recorded By: Sandra Edwards, Executive Assistant
3. **ITEMS FROM THE AUDIENCE:** Lisa Roth, representing a small but interested group in Tracy, asked how they could get a nature park in the City of Tracy. Ms. Roth mentioned she had spoken with the Parks Director regarding a 100-acre site near Legacy Fields.

The Commission discussed the idea of a nature park; what it would include, location, and timing for another presentation. Stephanie Garrabrant-Sierra indicated the City was in discussions with San Joaquin County on a south-county park, adding that a status report on Legacy Fields may help the Commission with their next discussion.

Ms. Roth indicated they would need until the end of summer to come back with a proposal. It was consensus of the Commission to consider the item at their September meeting.

4. **APPROVAL OF REGULAR MEETING MINUTES OF APRIL 6, 2017**
 - a. Motion: Commissioner Johnson
 - b. Second: Commissioner Gouveia
 - c. Abstain: None
 - d. Vote: Approved by unanimous vote
5. **OLD BUSINESS**
 - a. Parks and Community Services Commission Goals
 - i. Support Efficient Policies – No report provided.
 - ii. Community Involvement – Commissioner Johnson provided an update, adding that the City of Tracy has a strong working relationship with senior advocates in the community. Commissioner Johnson added that the Tracy Senior Association is creating a local senior resource guide specific to the Tracy area. In addition they have a HVAC service that they are providing to low income seniors that includes free inspections and filter changes. The Comfort At Home Program offers a one-time handyman service, and has added a new program that replaces the “Are You OK” program called “Freedom Alert”. The University of the Pacific also has a life-long learning program that will hopefully come to Tracy. Regarding the Commission on Aging, Commissioner Johnson stated they have determined that the most effective program for Tracy would be the Walkability Program, adding that they are working on a grant. Commissioner Jimenez asked if the grant was awarded, would it include sidewalk improvements. Commissioner Johnson stated yes.
 - iii. Park, Facility, and Sports Field Safety – No report provided.

6. ITEMS FROM STAFF:

- a. DISCUSSION ABOUT A BMX PARK IN THE CITY OF TRACY – Ed Lovell, Management Analyst II, introduced the item.

Mr. Strauss clarified that he wanted a “bike” park, not necessarily a BMX bike park. Mr. Strauss provided the Commission with pictures of other area bike parks and various amenities. Mr. Strauss stated he would like a park that has a feature for everyone, citing other bike parks in Elk Grove, Pleasanton, Sacramento, and Novato.

The Commission discussed the desired size of the park, the number of users in the park at one time, weather, maintenance, as well as organizations to help build and design a bike park. The Commission also discussed maintenance of the dirt, infrastructure, collaboration with volunteers, expense and type of soil. Mr. Strauss stated he would like the City to build the park and that they could help maintain it through fund raising and sponsorship. The Commission and staff suggested that Mr. Strauss return to the Commission at a future date with a plan, cost estimates, etc.

Ed Lovell added that with the additional research there could be an opportunity to include a bike park as part of the CIP process for next year, identify a site, potential costs, and ongoing maintenance. It was suggested that Mr. Strauss look at other cities and come back around November or December.

- b. Election of Parks and Community Services Commission Chair and Vice Chair

Commissioner Gouveia nominated Conrad Levoit as Chair.

Chair

Motion: Commissioner Gouveia
Second: Commissioner Birk
Opposed:
Vote: Approved by unanimous vote

Commissioner Gouveia nominated Janice Johnson as Vice Chair.

Vice Chair

Motion: Commissioner Gouveia
Second: Commissioner Saltzman
Opposed:
Vote: Approved by unanimous vote

7. ITEMS FROM STAFF

- a. Parks & Recreation Director’s Report – Ed Lovell reported that the Council took action regarding the Commission providing an annual report which will require a bylaw change. Ed Lovell indicated the Commission needs to decide when they would like to provide their annual report to Council. In addition, Lovell stated it was time to consider the Parks Commission Goals going forward.

- a. Recreation Division Report – The full report was included as part of the agenda packet. Jolene Jauregui provided an update. Commissioner Gouveia stated the recent community conversation with the seniors was the most positive that he has been involved in, complimenting Jolene and staff on their efforts. Commissioner Gouveia added he left the meeting content, and believed people were pleased.
- b. Community Facilities Division Report – Report was included as part of the agenda packet. Ed Lovell mentioned the Joe Wilson Pool official opening was June 3, with lessons beginning the following week.

Commissioner Saltzman asked if times were set aside for Seniors and handicapped individuals. Ed Lovell stated the pool was ADA accessible and times were listed in the Activity Guide.

Commissioner Jimenez stated she attended another event at the Community Center and noted there was still a lack of supplies and equipment to do the job they are asked to do. Commissioner Jimenez recommends the City consider negotiating an agreement with another cleaning company. Commissioner Jimenez added that this is the fourth time she has brought the situation to staff's attention.

Commissioner Gouveia added that his group has discussed purchasing their own equipment to clean up after events. Martin Morozowsky indicated it would be taken care of.

- c. Public Works Parks Maintenance Division Report – Martin Morozowsky provided the following update:
 - Irrigation controller upgrades are occurring at Community Parks
 - Legacy, Plasencia and The Sports complex fields have been fertilized for the second time this year
 - North diamond Tracy Ball Park mound has been installed
 - At Legacy Fields, the soccer fields grow-in is coming in and greening up and filling in; two remaining fields are scheduled to have compost added from Tracy Material Recovery
 - XL Landscape is working on weed chipping and trimming the Greenways (Channel Ways)
 - Foxtails have been sprayed at Dog Parks
 - The Tracy Police Department and The Transit Station had new landscape installed
 - Downtown - irrigation to the planter boxes has been fixed
 - A Cal-Fire Grant has been awarded to help create an Urban Forrest Management Plan
 - The Hoyt Park play structure is just about complete
 - The second design for the McDonald Park Splash Pad was submitted today and will be sent to Public Works and Parks with comments due June 8
 - Regarding Bailor-Hennan, Rippin, Sullivan & Huck Parks, drawings have been sent to Public Works and Parks for review (comments due June 8)
 - New Harmon & Mt. Oso drawings have been sent to Public Works and Parks for review (comments due August 9)

- The Larson Park survey is complete; it should be noted, that we show the project needs \$350,000 but only \$250,000 has been allocated. Due to other park projects listed above being a priority, this project is being pushed back.

8. ITEMS FROM THE COMMISSION:

- Commissioner Johnson, on behalf of the West Side Pioneers, gave a great big thank you Gina Garcia and Frank, from all of the students who passed through the Lammersville School House this year.
- Commissioner Gouveia, as President of the IPFES, invited everyone to the annual Espírito Santo Festa (Holy Ghost celebration), on June 18, 2017, which is open to the public.
- Commissioner Jimenez, as liaison to the Tracy Parks Foundation, stated they have received another \$1,000 dedicated for swimming lessons to those who are unable to pay.
- Commissioner Jimenez added that the Board of Directors of the Micki Grove Zoo will be having Movies at the Zoo. Scheduled are: June 10, Sing; July 8, Jungle Book; August 19, Zootopia.
- Commissioner Birk stated he was happy to have received the memo regarding cameras in the park, adding that he would like the Police Department to back the Commission on their suggestion.

9. ITEMS FROM THE AUDIENCE: None.

10. ADJOURNMENT:

- a. Motion: Jimenez
- b. Second: Birk
- c. Vote: Unanimous
- d. Time: 7:59 p.m.


Staff Liaison