

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **PARKS AND COMMUNITY SERVICES COMMISSION** is hereby called for:

Date/Time: **Thursday, August 3, 2017, 7:00 p.m.**
(or as soon thereafter as possible)

Location: **City Hall Council Chambers**
333 Civic Center Plaza, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Introductions – Craig Bronzan, Special Advisor, Management Partners
4. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
5. Approval of Minutes: Regular Meeting June 1, 2017
6. Old Business
 - a. Parks and Community Services Commission Goals
 1. Update from Sub-committees
7. Items from Staff
 - a. Parks & Recreation Director Report
 - b. Recreation Division Report – Report Attached
 - c. Aquatics, Athletics, and Community Facilities Division Report – Report Attached
 - d. Public Works Parks Maintenance Division Report - Verbal
8. Items from the Commission
9. Items from the Audience

10. Adjournment to next meeting on September 7, 2017

POSTED: July 28, 2017

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Parks and Community Services Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
June 1, 2017

1. **CALL TO ORDER:** Commissioner Birk called the meeting to order at 7:01 p.m.

2. **ROLL CALL:**

- a. Present: Commissioners Birk, Gouveia, Johnson, Jimenez, Saltzman
- b. Absent: Chair Douglas, Vice Chair Levoit
- c. Staff Present: Stephanie Garrabrant-Sierra, Assistant City Manager; Jolene Jauregui, Recreation Supervisor; Ed Lovell, Management Analyst II; Christine Mabry, Management Analyst; Martin Morozowsky, Public Works Superintendent
- d. Recorded By: Sandra Edwards, Executive Assistant

3. **ITEMS FROM THE AUDIENCE:** Lisa Roth, representing a small but interested group in Tracy, asked how they could get a nature park in the City of Tracy. Ms. Roth mentioned she had spoken with the Parks Director regarding a 100-acre site near Legacy Fields.

The Commission discussed the idea of a nature park; what it would include, location, and timing for another presentation. Stephanie Garrabrant-Sierra indicated the City was in discussions with San Joaquin County on a south-county park, adding that a status report on Legacy Fields may help the Commission with their next discussion.

Ms. Roth indicated they would need until the end of summer to come back with a proposal. It was consensus of the Commission to consider the item at their September meeting.

4. **APPROVAL OF REGULAR MEETING MINUTES OF APRIL 6, 2017**

- a. Motion: Commissioner Johnson
- b. Second: Commissioner Gouveia
- c. Abstain: None
- d. Vote: Approved by unanimous vote

5. **OLD BUSINESS**

- a. Parks and Community Services Commission Goals
 - i. Support Efficient Policies – No report provided.
 - ii. Community Involvement – Commissioner Johnson provided an update, adding that the City of Tracy has a strong working relationship with senior advocates in the community. Commissioner Johnson added that the Tracy Senior Association is creating a local senior resource guide specific to the Tracy area. In addition they have a HVAC service that they are providing to low income seniors that includes free inspections and filter changes. The Comfort At Home Program offers a one-time handyman service, and has added a new program that replaces the “Are You OK” program called “Freedom Alert”. The University of the Pacific also has a life-long learning program that will hopefully come to Tracy. Regarding the Commission on Aging, Commissioner Johnson stated they have determined that the most effective program for Tracy would be the Walkability Program, adding that they are working on a grant. Commissioner Jimenez asked if the grant was awarded, would it include sidewalk improvements. Commissioner Johnson stated yes.
 - iii. Park, Facility, and Sports Field Safety – No report provided.

6. ITEMS FROM STAFF:

- a. DISCUSSION ABOUT A BMX PARK IN THE CITY OF TRACY – Ed Lovell, Management Analyst II, introduced the item.

Mr. Strauss clarified that he wanted a “bike” park, not necessarily a BMX bike park. Mr. Strauss provided the Commission with pictures of other area bike parks and various amenities. Mr. Strauss stated he would like a park that has a feature for everyone, citing other bike parks in Elk Grove, Pleasanton, Sacramento, and Novato.

The Commission discussed the desired size of the park, the number of users in the park at one time, weather, maintenance, as well as organizations to help build and design a bike park. The Commission also discussed maintenance of the dirt, infrastructure, collaboration with volunteers, expense and type of soil. Mr. Strauss stated he would like the City to build the park and that they could help maintain it through fund raising and sponsorship. The Commission and staff suggested that Mr. Strauss return to the Commission at a future date with a plan, cost estimates, etc.

Ed Lovell added that with the additional research there could be an opportunity to include a bike park as part of the CIP process for next year, identify a site, potential costs, and ongoing maintenance. It was suggested that Mr. Strauss look at other cities and come back around November or December.

- b. Election of Parks and Community Services Commission Chair and Vice Chair

Commissioner Gouveia nominated Conrad Levoit as Chair.

Chair

Motion: Commissioner Gouveia
Second: Commissioner Birk
Opposed:
Vote: Approved by unanimous vote

Commissioner Gouveia nominated Janice Johnson as Vice Chair.

Vice Chair

Motion: Commissioner Gouveia
Second: Commissioner Saltzman
Opposed:
Vote: Approved by unanimous vote

7. ITEMS FROM STAFF

- a. Parks & Recreation Director’s Report – Ed Lovell reported that the Council took action regarding the Commission providing an annual report which will require a bylaw change. Ed Lovell indicated the Commission needs to decide when they would like to provide their annual report to Council. In addition, Lovell stated it was time to consider the Parks Commission Goals going forward.

- a. Recreation Division Report – The full report was included as part of the agenda packet. Jolene Jauregui provided an update. Commissioner Gouveia stated the recent community conversation with the seniors was the most positive that he has been involved in, complimenting Jolene and staff on their efforts. Commissioner Gouveia added he left the meeting content, and believed people were pleased.
- b. Community Facilities Division Report – Report was included as part of the agenda packet. Ed Lovell mentioned the Joe Wilson Pool official opening was June 3, with lessons beginning the following week.

Commissioner Saltzman asked if times were set aside for Seniors and handicapped individuals. Ed Lovell stated the pool was ADA accessible and times were listed in the Activity Guide.

Commissioner Jimenez stated she attended another event at the Community Center and noted there was still a lack of supplies and equipment to do the job they are asked to do. Commissioner Jimenez recommends the City consider negotiating an agreement with another cleaning company. Commissioner Jimenez added that this is the fourth time she has brought the situation to staff's attention.

Commissioner Gouveia added that his group has discussed purchasing their own equipment to clean up after events. Martin Morozowsky indicated it would be taken care of.

- c. Public Works Parks Maintenance Division Report – Martin Morozowsky provided the following update:
 - Irrigation controller upgrades are occurring at Community Parks
 - Legacy, Plasencia and The Sports complex fields have been fertilized for the second time this year
 - North diamond Tracy Ball Park mound has been installed
 - At Legacy Fields, the soccer fields grow-in is coming in and greening up and filling in; two remaining fields are scheduled to have compost added from Tracy Material Recovery
 - XL Landscape is working on weed chipping and trimming the Greenways (Channel Ways)
 - Foxtails have been sprayed at Dog Parks
 - The Tracy Police Department and The Transit Station had new landscape installed
 - Downtown - irrigation to the planter boxes has been fixed
 - A Cal-Fire Grant has been awarded to help create an Urban Forrest Management Plan
 - The Hoyt Park play structure is just about complete
 - The second design for the McDonald Park Splash Pad was submitted today and will be sent to Public Works and Parks with comments due June 8
 - Regarding Bailor-Hennan, Rippin, Sullivan & Huck Parks, drawings have been sent to Public Works and Parks for review (comments due June 8)
 - New Harmon & Mt. Oso drawings have been sent to Public Works and Parks for review (comments due August 9)

- The Larson Park survey is complete; it should be noted, that we show the project needs \$350,000 but only \$250,000 has been allocated. Due to other park projects listed above being a priority, this project is being pushed back.

8. ITEMS FROM THE COMMISSION:

- Commissioner Johnson, on behalf of the West Side Pioneers, gave a great big thank you Gina Garcia and Frank, from all of the students who passed through the Lammersville School House this year.
- Commissioner Gouveia, as President of the IPFES, invited everyone to the annual Espírito Santo Festa (Holy Ghost celebration), on June 18, 2017, which is open to the public.
- Commissioner Jimenez, as liaison to the Tracy Parks Foundation, stated they have received another \$1,000 dedicated for swimming lessons to those who are unable to pay.
- Commissioner Jimenez added that the Board of Directors of the Micki Grove Zoo will be having Movies at the Zoo. Scheduled are: June 10, Sing; July 8, Jungle Book; August 19, Zootopia.
- Commissioner Birk stated he was happy to have received the memo regarding cameras in the park, adding that he would like the Police Department to back the Commission on their suggestion.

9. ITEMS FROM THE AUDIENCE: None.

10. ADJOURNMENT:

- a. Motion: Jimenez
- b. Second: Birk
- c. Vote: Unanimous
- d. Time: 7:59 p.m.

Staff Liaison

CITY OF TRACY
PARKS AND COMMUNITY SERVICES COMMISSION MEETING
August 3, 2017

AGENDA ITEM 7.b.

RECREATION DIVISION UPDATE

SENIORS

By Jolene Jauregui

For the month of May there were approximately 3,197 repeat seniors and for the month of June there were approximately 3,294 that attended the Senior Center. Each week the Senior Center welcomes new participants into our programs. We had 18 new seniors visit and tour the center for the month of May and 20 for the month of June.

During the month of May, the Senior Fitness programs had 909 repeat participants and 1,231 for the month of June. A variety of fitness classes are offered Monday thru Friday. The Senior Center welcomed a new Yoga class on Tuesdays and Thursdays, which began in May and has become popular with the seniors. Each class has very little to no impact on the body and is adaptable for every fitness level.

Throughout the month of May, the Senior Center served 435 hot lunches and 445 in June with an additional 10 seniors joining in May and 8 in June with their own lunches in the Multi-purpose room. In addition, Meals on Wheels delivered meals to 41 homebound seniors in Tracy. Meals are delivered every Tuesday for a 5 day supply.

Highlights for June:

- The Grandparents & Me Picnic event was held on Wednesday, June 14. There were 22 seniors and grandchildren who enjoyed a live magician act with Ravioli the Clown & fun concession items such as cotton candy and snow cones. The event ended with an old fashion root beer float.
- The Senior Center held their summer themed "Lunch and a Movie" event at the Grand Theatre on Tuesday, June 20. Over 40 seniors were served lunch and concluded the afternoon with a movie inside the historic theater.
- The Alzheimer's Association presented, "Healthy living for Your Brain and Body" on Wednesday, June 21. Seniors learned tips on how to improve their brain and body functions with the latest research.

Highlights for July:

- To kick off "Parks & Recreation Month", the Senior Center hosted a pancake breakfast on Monday, July 3. There were 23 seniors in attendance that enjoyed flapjacks, bacon and orange juice.
- On Wednesday, July 12, the annual Senior Hawaiian Luau took place at the Senior Center. There were 70 seniors who enjoyed Hawaiian food and various dances performed by the Lokes Looks Polynesian dance group, as well as a performance by the Senior Centers Flaming Ukes.
- On Wednesday, July 19, the Seniors headed to the Oakland Coliseum to see the Oakland A's take on the Tampa Bay Rays for a day as a "Golden A's fan". There were 21 seniors who experienced America's favorite pastime.

Upcoming events and programs:

- On Wednesday August 2, the senior center will venture to the pacific coast to catch a glimpse of whales and other wild life aboard the "Sea Goddess". Prior to boarding the boat, seniors will be able to enjoy a bite at the Moss Landing Café.
- On Wednesday August 9, Cold War Patriots will be connecting former nuclear workers with the resources they need to navigate the complex Energy Employees Occupational Illness Compensation Program Act and Radiation Exposure Compensation Act, government benefit programs.

1. Grandparents & Me
2. Lunch and a Movie
3. Pancake breakfast
4. Hawaiian Luau
5. A's Game



1.



2.



3.



4.



5.

SPECIAL INTEREST

The Tracy Country Club instructed participants in both Junior Introduction and Senior Beginner Golf. A total of 9 members from 7 years of age and up were taught basic positions of the golf swing, rules and enjoyed short games.

Athletic Perfection offers a variety of classes that teach the basics of tumbling and cheer routines from ages 3 to 14 years of age. All classes are taught in a fun and safe environment.

This summer, Freshi Media offered two different camps, 'My First Video Game!' and 'Beginning Video Game Coding & Design'. Both of these camps teach participants to work with class partners in order to conceive, design and build their own video or computer game and much more!



SPECIAL EVENTS

By Jolene Jauregui

Downtown Block Party: The second Downtown Block Party Series continued with a Country Round-up themed Block Party featuring the band 'Steel Rose' on Friday, June 2. Food was available for purchase by Divine Swine and drinks were available for purchase as well.



Movies on the Plaza – Secret Life of Pets: Recreation staff kicked off the first Movies on the Plaza showing on June 23rd where we presented a showing of the Secret Life of Pets. Movies on the Plaza showings are free to the public and enjoyable for any age.



Downtown Block Party – Motown Soul: The third Downtown Block Party Series continued with a Motown Soul themed Block Party featuring the band ‘Project 4 on Friday, July 21. Food was available for purchase by Doc’s BBQ Food Truck and drinks were available for purchase as well.



Upcoming Events for Summer:

Downtown Block Party Series - 6pm-9pm

- Rockin’ & Rollin’ - August 18, 2017
- Totally Awesome 80’s - August 25, 2017

Movies on the Plaza – Begin at sundown

- Finding Dory – July 28, 2017
- Moana – August 4, 2017

TEENS

By Jolene Jauregui

The So You Think You Can Cook Camp was offered during the week of June 12 and June 19. There were 20 participants registered in total and each day the participants were taught by Chef Sydnee Kennedy. Each day participants created something different, from individual pizzas to soup and homemade bread and crackers.

The Ready, Set, Bake Camp was offered during the week of June 12 and June 19. There were 25 participants registered in total and each day participants were taught by Chef Sydnee Kennedy. Each day participants created something different, from Ladyfingers to cupcakes, and even decorating their own mini-cakes.



The Siblings Watching Siblings Camp was offered during the week of June 26. There were 10 participants registered that learned fun games and activities as well as important safety procedures when watching smaller children. The Tracy Fire Department and the Tracy Police Department presented about safety and the importance of an escape plan in case of a fire or emergency. Participants were also CPR certified on the second day of camp.

The Girl Talk camp was offered during the week of July 10th. There were 12 participants registered that learned about self-confidence, positive body images, healthy eating and workout routines during the three day camp. On the last day of camp the participants put on a mini fashion show and discussed shopping on a budget as well as how to accessorize an outfit.



**CITY OF TRACY
PARKS AND COMMUNITY SERVICES COMMISSION MEETING
August 3, 2017**

AGENDA ITEM 7.c.

AQUATICS, ATHLETICS, & COMMUNITY FACILITIES DIVISION UPDATES

OPERATIONAL UPDATES

by Christine Mabry

Football season is underway, with two teams returning to practice at the Tracy Ball Park this year, Tracy Raiders and Tracy Buccaneers.

The Tracy Community Center is now under construction and will reopen the first week of October with renovated kitchen and restrooms, and new flooring in the Main Hall.

STAFFING UPDATES

by Christine Mabry

In anticipation of a busy fall season of sports field and building rentals, the City is accepting applications for the Facility Attendant position through August 11.

City of Tracy Aquatics staff gathered together for a Staff Appreciation dinner on July 28, appropriately themed "Shark Week." August 4 marks the end of the summer season, but approximately 12 staff members will continue to work the extended programming in August and September.

ATHLETICS PROGRAM UPDATES

by Justin Geibig

Softball Leagues: Competition levels are high at the Tracy Sports Complex with teams battling for a spot in the playoffs. This season there are 27 teams registered with 16 teams in the Men's Division who play on Friday nights and 11 in the Coed who play on Monday nights. Playoffs began July 28 for the men's division, and the Coed division will conclude on August 14.

Junior Giants: The 2017 Junior Giants Baseball Season will end on August 3. This season there were 415 participants registered with over 40 coaches and volunteers. Games were held at the Tracy Sports Complex and Legacy Fields. This season Nathaniel Saenz, a participant in the 7-8 year old division, was named the *Willie Mac Award* winner for demonstrating the Junior Giants Four Bases of Character: confidence, integrity, leadership and teamwork.



AQUATICS PROGRAM UPDATES

by Justin Geibig and Christine Mabry

During the month of June, over 6,300 people came to the Joe Wilson Pool for Recreational Swim, Lap Swim, Water Exercise, and Swim Lessons. Recreational swim had a total of 5,139 participants in attendance and averaged 184 participants on a daily basis, with maximum facility capacity 286.

July 27 marked the end of Session 4 swim lessons. A course evaluation was distributed to every participant at the conclusion of each session which asks for ratings on facility safety and cleanliness, instructor knowledge, swim skill improvement, and enjoyment of class. The average evaluation score over all sessions is an impressive 4.5 out of 5, indicating high satisfaction with the City of Tracy Aquatics Program.

NEW and extended programming at Joe Wilson Pool has been announced for August and September. Information is available at the pool and has been posted on the City website and social media outlets, and class registration is now open online.

- Recreational Swim will continue on Saturdays and Sundays through September 17 (closed 9/9-9/10).
- NEW Toddler Recreational Swim, a special swim time just for adults and their children ages 4 and under, will be held on Saturdays, August 5-September 23 (closed 9/9), 10-11 am, for just \$1.
- Swim lessons sessions, Lap Swim, and Water Exercise will continue on Tuesday/Thursday evenings through late September.
- Senior Water Exercise will continue on Saturdays through September 23.
- NEW Saturday morning Private Swim Lessons, August 8-September 23, 11am-12pm.
- NEW Friday night special events at the pool, featuring special \$5 meal deals from Grillin and Chillin concessions:
 - August 11, 5:30-8 pm: Back to School Family Night Swim (\$2 entry fee)
 - September 8, 7-10 pm: Dive-In Movie – LEGO Batman! (\$5 entry fee)
 - September 22, 5-9 pm: Last Day of Summer Rec Swim Night (\$2 entry fee)
- NEW SCUBA Classes for youth and adults:
 - PADI Seal Team Camp, ages 10-14: Saturday, September 9, 9 am-5 pm
 - PADI Open Water Diver Course, ages 10 and up: September 23-34, 8 am-5 pm at Joe Wilson Pool + September 30-October 1 open water dives in Monterey, CA



SPECIAL EVENTS & MOUs

by Christine Mabry

Upcoming Special Events:

- **August 4** – Movies on the Plaza (*Moana*)
- **August 11** – Back to School Family Night Swim @ Joe Wilson Pool
- **August 11** – Music in the Park @ Downtown Plaza
- **August 13** – St. Anthony Festa Procession (Brotherhood of St. Anthony)
- **August 18** – Downtown Block Party
- **August 25** – Downtown Block Party
- **September 8** – Dive-In Movie @ Joe Wilson Pool
- **September 16** – 16th September Parade & Celebration (South Side Community Organization) @ Lincoln Park
- **September 22** – Last Day of Summer Rec Swim Night @ Joe Wilson Pool