

**PARKS & COMMUNITY SERVICES COMMISSION  
REGULAR MEETING MINUTES  
October 5, 2017**

1. **CALL TO ORDER:** Chair Levoit called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
  - a. Present: Chair Levoit, Commissioners Birk, Douglas, Jimenez, Gouveia
  - b. Absent: Vice Chair Johnson, Commissioner Saltzman
  - c. Staff Present: Stephanie Garrabrant-Sierra, Assistant City Manager; Ed Lovell, Management Analyst II; Christine Mabry, Management Analyst I; Don Scholl, Public Works Director; Larry Fisk, Parks Maintenance Supervisor
  - d. Recorded By: Laura Borjon, Executive Assistant

3. **ITEMS FROM THE AUDIENCE:**

Mary Mitracos, representing a group called Tracy Tree Foundation, invited the Parks & Community Services Commission to a tree planting event on Making a Difference Day October 10<sup>th</sup> at 9am at Lincoln Park.

Pete Mitracos, also representing the Tracy Tree Foundation, further went on to

Robert Tanner stated that he has requested installation of a sidewalk at Dr. Powers Park a couple of years ago. Mr. Tanner voiced his safety concerns for the community due to not having a sidewalk in that area.

Ed Lovell responded to Mr. Tanner that the section of sidewalk referenced has been included in a grant funding request and is scheduled for replacement in FY17-18.

Commissioner Jimenez requested more information regarding the tree planting event.

Pete Mitracos and Don Scholl stated that there will be a small ceremony at Lincoln Park to kick off the event 9am and tree planting will proceed at various parks throughout the city. Mr. Mitracos also stated the Tree Foundation is accepting donations for the planting of trees.

4. **APPROVAL OF REGULAR MEETING MINUTES OF August 3, 2017**

- a. Motion: Commissioner Gouveia
- b. Second: Commissioner Birk
- c. Abstain: None
- d. Vote: Approved by unanimous vote

5. **OLD BUSINESS – REPORTS FROM COMMISSION**

A. Discuss/Approve updated Parks and Community Services Commission Goals

Ed Lovell provided the report outlining changes made to the Parks and Community Services Commission Goals as requested by the commission and requested that the Commissioners assign a representative for each goal.

Commissioner Jimenez volunteered to represent the Commission under the "Public Outreach at Block Party or other events" Goal. Commissioner Gouveia volunteered to represent the Commission under the "Public Outreach at Farmer's Market" Goal. Commissioner Jimenez volunteered to represent the Commission under the "Ensure representation with the Tracy Friends for Parks Recreation & Community Services Foundation" Goal. Commissioner Birk volunteered to represent the Commission under the "Ensure representation with the Tracy Senior Association" Goal.

Staff announced that the Senior Center Outreach meeting is scheduled for November 8, 2017 at 2pm and all commissioners should plan to attend.

Commissioner Douglas volunteered to research Adopt-a-Park programs and provide recommendations to the Commission. Chair Levoit volunteered to research Park Watch programs and provide recommendations to the Commission.

- a. Motion: Commissioner Douglas
- b. Second: Commissioner Gouveia
- c. Abstain: None
- d. Vote: Approved by unanimous vote

## 6. NEW BUSINESS

### A. Accept and Approve Changes to the 2018 City of Tracy Sports Field Reservation Handbook

- a. Motion: Commissioner Gouveia
- b. Second: Commissioner Birk
- c. Abstain: None
- d. Vote: Approved by unanimous vote

### B. Discuss/Approve Recommendation to the City Council for Renaming of Sixth Street Plaza – Commission approved the recommendation for Renaming of Sixth Street Plaza to Front Street Plaza and requested to table the discussion regarding funding options for cost of the plaque to a later time.

- a. Motion: Commissioner Douglas
- b. Second: Commissioner Gouveia
- c. Abstain: None
- d. Vote: Approved by unanimous vote

## 7. ITEMS FROM STAFF

- A. Parks & Recreation Director's Report – Stephanie Garrabrant-Sierra provided report.
- B. Recreation Division Report – A written report was provided to the Commission from the Recreation Division; no one was available to attend.
- C. Aquatics, Athletics, and Community Facilities Division Report – Christine Mabry provided report.
- D. Public Works Parks Maintenance Division Report – Don Scholl announced the promotion of Larry Fisk to Parks Maintenance Supervisor. Larry Fisk provided the report.

**8. ITEMS FROM THE COMMISSION:**

Commissioner Jimenez attended the TFFPRCSF meeting and a question arose regarding Legacy Fields. A long-time resident asked a question about the watering at the fields. Don Scholl stated that the groundwater is shallow in that area but is not good for the landscaping. Don stated that the city is pursuing a recycled water project that will be used for irrigation at Legacy Fields in the future.

Commissioner Gouveia reminded everyone that homecoming season is here and the high school parades will begin shortly.

Chairperson Levoit reported concern of tree at Lincoln Park that, when fully grown, will block the stage when it is placed in the middle of the park for events. Staff indicated that a pad was built specifically for the stage at a different location facing west and the mentioned location is an exception. Staff also mentioned that several new trees will be planted in the near future. Chairperson Levoit also mentioned that a resident requested staff to place cones out near water feature at Lincoln Park to hinder children from running in slightly flooded areas. Chairperson Levoit further requested staff to look into adding a walkway for students who run at Dr. Powers Park. Chairperson Levoit congratulated staff on a successful aquatic season at the Joe Wilson Pool. Chairperson Levoit also announced upcoming events: Chest of Hope Love Run on October 7<sup>th</sup> and Barktober Fest on October 21<sup>st</sup>. Commissioner Jimenez mentioned that she is a member of the Zoological Society and they will be having a booth at Barktoberfest.

**9. ITEMS FROM THE AUDIENCE:**

Bobby Young a member of the Tracy Nature Park Advocates stated the Council Chamber has assigned Councilmember Vargas as primary liaison with Councilmember Dement as back up. Chairperson Levoit asked when the meetings will be. Mr. Young stated that the first meeting is scheduled for October 10, 2017 at 7pm. Chairperson Levoit asked if he would be able to attend if he wanted to. Mr. Young stated that the more the merrier. Commissioner Jimenez asked for the meeting location. Mr. Young responded with the address.

Robert Tanner reported that the event Blues, Brews and BBQs is scheduled for October.

Commissioner Birk reported that the cemetery expansion has been postponed a year.

**10. ADJOURNMENT:**

- a. Motion: Commissioner Gouveia
- b. Second: Commissioner Douglas
- c. Vote: Unanimous
- d. Time: 8:36 p.m.



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Staff Liaison