

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **PARKS AND COMMUNITY SERVICES COMMISSION** is hereby called for:

Date/Time: **Thursday, November 2, 2017, 7:00 p.m.**
(or as soon thereafter as possible)

Location: **City Hall Council Chambers**
333 Civic Center Plaza, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes: Regular Meeting September 7, 2017 and
Regular Meeting October 5, 2017
5. Old Business
 - a. Provide update on Commission Goals and Objectives for Fiscal Year 2017-18
6. New Business
 - a. Review and Approve a Recommendation to City Council Regarding the Dog Park and Related Amenities/Furnishings Included in the Proposed Ellis Specific Plan Amendment
 - b. Review and Provide Input on the Annual Commission Report to City Council
7. Items from Staff
 - a. Report from Craig Bronzan, Special Advisor, Management Partners– Report Attached
 - b. Recreation Division Report – Report Attached
 - c. Aquatics, Athletics, and Community Facilities Division Report – Report Attached
 - d. Public Works Parks Maintenance Division Report - Report Attached
8. Items from the Commission
9. Items from the Audience
10. Adjournment to next special meeting on November 8, 2017

POSTED: October 26, 2017

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Parks and Community Services Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

POSTED: October 26, 2017

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PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
September 7, 2017

1. **CALL TO ORDER:** Chair Levoit called the meeting to order at 7:08 p.m.

2. **ROLL CALL:**

- a. Present: Chair Levoit, Commissioners Birk, Douglas, Jimenez, Saltzman
- b. Absent: Vice Chair Johnson, Commissioner Gouveia
- c. Staff Present: Ed Lovell, Management Analyst II; Craig Bronzan, Special Advisor; Jolene Jauregui, Recreation Services Supervisor
- d. Recorded By: Sandra Edwards, Executive Assistant

3. **ITEMS FROM THE AUDIENCE:**

Lisa Roth and Mary Mitracos, representing a group called Tracy Nature Park Advocates, indicating they have gathered approximately 600 signatures on an on-line petition, and 2,000 on paper adding they were going to attend an upcoming City Council meeting.

Commissioner Jimenez asked for clarification regarding the discussion item not being on the agenda.

Mrs. Mitracos added that their group wants a park, but were not looking at designing or building one; that is up to the Parks Commission and City Council.

Mr. Bronzan explained that the Tracy Nature Park Advocates had approached City Council regarding a nature park and will be considering the item at the October 17, 2017 meeting.

Representatives from TDO addressed the Commission regarding field allocations. The representatives were asked to hold their comments until the agenda item is presented.

4. **OLD BUSINESS – REPORTS FROM COMMISSION**

- a. Parks and Community Services Commission Goals
 - 1. Update from Sub-committees
Craig Bronzan asked that this item be discussed with Item 5.b.

5. **NEW BUSINESS**

Commissioner Gouveia joined the meeting at 7:23 p.m.

- a. Review and Provide input regarding Sports Field Reservation Handbook

Christine Mabry provided the report outlining the history of the sports field reservation handbook, along with a presentation.

Commissioner Gouveia asked who was coming to the March tournament. Mabry indicated it could be Cal North.

Rick Ruzbarsky and Pat Kirby, with TDO Baseball, stated they have concerns about how allocations are distributed, especially non-profit leagues versus for profit leagues.

Mabry indicated this concern was brought to staff and staff was seeking Commission guidance regarding prioritization of fields and any possible changes. Ed Lovell, Management Analyst II, clarified that non-profit leagues receive priority even if the league has fewer Tracy residents whereas a for-profit group may have a larger resident base but receive a lower priority.

A discussion ensued regarding field allocations, fees charged, the number of for-profit users, and proof of residency for various groups.

Mabry provided options that could be presented to the Commission which would include a survey to see what other cities are doing.

It was Commission consensus to bring the item back at the next meeting for further discussion and consideration.

b. Provide input on Commission Goals 17/18

Ed Lovell provided an introduction and stated City Council has requested that each Board and Commission provide an annual report on their accomplishments. Lovell suggested the Commission look at goals that can be accomplished within a year and are measurable.

Chair Levoit stated Commissioner Johnson will be stepping down as the liaison for the senior group.

The Commission went through their current goals and identified items that were no longer relevant.

Many suggestions were provided by the Commission, including community outreach, park safety, adopt a park program, and upon consensus it was agreed to bring the item back to the next regular meeting for further discussion and adoption.

Commissioner Birk stated he would attend the next Tracy Senior Association meeting as the liaison until a permanent replacement has been established.

6. ITEMS FROM STAFF

a. Parks & Recreation Director's Report – Craig Bronzan provided the Commissioners with an update including:

- The Parks Director position is out for recruitment
- The Lolly Hansen Senior Center will celebrate its 30th Anniversary with a pancake breakfast to start
- Fall into fun - register for upcoming classes and events
- Blues Brews & BBQ event is coming in October
- The Fall activity guide is out
- Shared that the Art Life brochure has also been published and features pictures of staff

- Skate park and nature park groups have been directed to attend the City Council meeting on October 17, 2017
- Discussions with the County are continuing regarding a regional park.

Commissioner Jimenez stated she cannot attend the City Council meeting on October 17, but wants it mentioned that we are in discussions with the County.

- b. Recreation Division Report – Jolene Jauregui highlighted the following events:
 - Monday, September 11, will be holding an ice cream social at the Senior Center
 - LDA architects have two plans to share at a future meeting to seniors
 - Community events did outstanding this summer with record attendance
 - Quarterly senior comment report was provided to the Commission but was not included in the agenda.
- c. Community Facilities Division Report – Christine Mabry highlighted the following:
 - Tracy lifeguards went to lifeguard games and came in 7th with 25 teams competing
 - Deep water exercise is the most popular new program added for the extended classes
 - Friday night Lego Batman recreational swim at 7:00 p.m., at the Joe Wilson Swimming Pool
- d. Public Works Parks Maintenance Division Report – A written report was provided to the Commission from the Public Works Department as no one was available to attend.

8. ITEMS FROM THE COMMISSION:

- Chair Levoit suggested that the lifeguard who came in second place be given a reward for representing Tracy
- Commissioner Douglas stated she was happy to be back
- Commissioner Gouveia stated he was late due to attending ethics training. Gouveia added that a community member reported finding 16 used syringes next to where kids practice at the Tracy Ball Park
- Commissioner Jimenez stated she attended the Tracy Friends for Parks Foundation meeting on August 28, where they nominated and elected Dan Green of Bank of the West as a new board member, and listed the speakers at the meeting
- Commissioner Jimenez applauded staff on the brochures and pamphlets and all the new activities, but that the cover did not represent any diversity on the cover page, requesting that staff show and reflect the City's diversity
- Commissioner Birk stated his daughter has moved to Texas and his great grandbaby will be graduating from college. Commissioner Birk asked for prayers for those affected by recent hurricanes
- Chair Levoit stated he was excited about the pool movie and asked if the Commission was getting T-Shirts and announced upcoming events: September 16 Southside Community organization; Chest of Hope October 7 a 5k run; Octoberfest at Lincoln park on October 21, encouraging everyone to attend.

- 9. ITEMS FROM THE AUDIENCE:** Lisa Roth clarified that the Friends of the Park Foundation were separate from the Tracy Tree Foundation. Ms. Roth thanked

Commissioner Birk for mentioning those in Texas and Florida. Ms. Roth stated she had "Hike inside the Triangle" t-shirts available.

10. ADJOURNMENT:

- a. Motion: Douglas
- b. Second: Gouveia
- c. Vote: Unanimous
- d. Time: 9:16 p.m.

Staff Liaison

DRAFT

PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
October 5, 2017

1. **CALL TO ORDER:** Chair Levoit called the meeting to order at 7:00 p.m.

2. **ROLL CALL:**

- a. Present: Chair Levoit, Commissioners Birk, Douglas, Jimenez, Gouveia
- b. Absent: Vice Chair Johnson, Commissioner Saltzman
- c. Staff Present: Stephanie Garrabrant-Sierra, Assistant City Manager; Ed Lovell, Management Analyst II; Christine Mabry, Management Analyst I
- d. Recorded By: Laura Borjon, Executive Assistant

3. **ITEMS FROM THE AUDIENCE:**

Mary Mitracos, representing a group called Tracy Tree Foundation, invited the Parks & Community Services Commission to a tree planting event on Making a Difference Day October 10th at 9am at Lincoln Park.

Pete Mitracos, also representing the Tracy Tree Foundation, further went on to

Robert Tanner stated that he has requested installation of a sidewalk at Dr. Powers Park a couple of years ago. Mr. Tanner voiced his safety concerns for the community due to not having a sidewalk in that area.

Ed Lovell responded to Mr. Tanner that the section of sidewalk referenced has been included in a grant funding request and is scheduled for replacement in FY17-18.

Commissioner Jimenez requested more information regarding the tree planting event.

Pete Mitracos and Don Scholl stated that there will be a small ceremony at Lincoln Park to kick off the event 9am and tree planting will proceed at various parks throughout the city. Mr. Mitracos also stated the Tree Foundation is accepting donations for the planting of trees.

4. **APPROVAL OF REGULAR MEETING MINUTES OF August 3, 2017**

- a. Motion: Commissioner Gouveia
- b. Second: Commissioner Birk
- c. Abstain: None
- d. Vote: Approved by unanimous vote

5. **OLD BUSINESS – REPORTS FROM COMMISSION**

A. Discuss/Approve updated Parks and Community Services Commission Goals

Ed Lovell provided the report outlining changes made to the Parks and Community Services Commission Goals as requested by the commission and requested that the Commissioners assign a representative for each goal.

Commissioner Jimenez volunteered to represent the Commission under the “Public Outreach at Block Party or other events” Goal. Commissioner Gouveia volunteered to represent the Commission under the “Public Outreach at Farmer’s Market” Goal.

Commissioner Jimenez volunteered to represent the Commission under the “Ensure representation with the Parks & Recreation Foundation” Goal. Commissioner Birk volunteered to represent the Commission under the “Ensure representation with the Tracy Senior Association” Goal.

Staff announced that the Senior Center Outreach meeting is scheduled for November 8, 2017 at 2pm at the Lolly Hansen Senior Center.

Commissioner Douglas volunteered to research Adopt-a-Park programs and provide recommendations to the Commission. Chair Levoit volunteered to research Park Watch programs and provide recommendations to the Commission.

- a. Motion: Commissioner Douglas
- b. Second: Commissioner Gouveia
- c. Abstain: None
- d. Vote: Approved by unanimous vote

6. NEW BUSINESS

A. Accept and Approve Changes to the 2018 City of Tracy Sports Field Reservation Handbook

- a. Motion: Commissioner Gouveia
- b. Second: Commissioner Birk
- c. Abstain: None
- d. Vote: Approved by unanimous vote

B. Discuss/Approve Recommendation to the City Council for Renaming of Sixth Street Plaza – Commission approved the recommendation for Renaming of Sixth Street Plaza to Front Street Plaza and requested to table the discussion regarding funding options for cost of the plaque to a later time.

- a. Motion: Commissioner Douglas
- b. Second: Commissioner Gouveia
- c. Abstain: None
- d. Vote: Approved by unanimous vote

7. ITEMS FROM STAFF

- A. Parks & Recreation Director’s Report – Stephanie Garrabrant-Sierra provided report.
- B. Recreation Division Report – A written report was provided to the Commission from the Recreation Division; no one was available to attend.
- C. Aquatics, Athletics, and Community Facilities Division Report – Christine Mabry provided report.
- D. Public Works Parks Maintenance Division Report – Don Scholl announced the promotion of Larry Fisk to Parks Maintenance Supervisor. Larry Fisk provided the Parks Maintenance Division report.

8. ITEMS FROM THE COMMISSION:

Commissioner Jimenez attended the Parks Foundation meeting and a question arose regarding Legacy Fields. A long-time resident asked a question about the watering at the fields. Don Scholl stated that the groundwater is shallow in that area but the quality is not good for the landscaping. Don stated that the city is pursuing a recycled water project that will be used for irrigation at Legacy Fields in the future.

Commissioner Gouveia reminded everyone that homecoming season is here and the high school parades will begin shortly.

Chairperson Levoit reported concern of tree at Lincoln Park that, when fully grown, will block the stage when it is placed in the middle of the park for events. Staff indicated that a pad was built specifically for the stage at a different location facing west and the mentioned location is an exception. Staff also mentioned that several new trees will be planted in the near future. Chairperson Levoit also mentioned that a resident requested staff to place cones out near water feature at Lincoln Park to hinder children from running in slightly flooded areas. Chairperson Levoit further requested staff to look into adding a walkway for students who run at Dr. Powers Park. Chairperson Levoit congratulated staff on a successful aquatic season at the Joe Wilson Pool. Chairperson Levoit also announced upcoming events: Chest of Hope Love Run on October 7th and Barktober Fest on October 21st. Commissioner Jimenez mentioned that she is a member of the Zoological Society and they will be having a booth at Barktoberfest.

9. ITEMS FROM THE AUDIENCE:

Bobby Young a member of the Tracy Nature Park Advocates stated the Council Chamber has assigned Councilmember Vargas as primary liaison with Councilmember Dement as back up. Chairperson Levoit asked when the meetings will be. Mr. Young stated that the first meeting is scheduled for October 10, 2017 at 7pm. Chairperson Levoit asked if he would be able to attend if he wanted to. Mr. Young stated that the more the merrier. Commissioner Jimenez asked for the meeting location. Mr. Young responded with the address.

Robert Tanner reported that the event Blues, Brews and BBQs is scheduled for October 13th.

Commissioner Birk reported that the cemetery expansion has been postponed a year.

10. ADJOURNMENT:

- a. Motion: Commissioner Gouveia
- b. Second: Commissioner Douglas
- c. Vote: Unanimous
- d. Time: 8:36 p.m.

**CITY OF TRACY
PARKS AND COMMUNITY SERVICES COMMISSION MEETING
November 2, 2017**

AGENDA ITEM 5.a.

REQUEST

PROVIDE UPDATE ON COMMISSION GOALS AND OBJECTIVES FOR FY 2017/18

DISCUSSION

At the October 5, 2017 regular Parks and Community Services Commission (Parks Commission) meeting, the commission approved their goals for the current fiscal year 2017/2018. This item will be brought back for Commission discussion on a quarterly basis in the months of January, April, July, and October.

Below are the commission goals for FY 17/18.

FY17/18 Parks and Community Services Commission Goals

	GOAL	TIMELINE	SUB-COMMITTEE
COMMUNITY OUTREACH	Public Outreach at Farmer's Market twice per year	Each month in conjunction with the City booth	Assignments made each commission meeting
	Public Outreach at Block Party or other events twice per year	As scheduled in conjunction with the City booth	Assignments made each commission meeting
	Hold a Commission Meeting at a park or other public facility twice per year	April - August	All
	Conduct a Senior Center Outreach meeting	November 8, 2017 2pm @ Sr. Center	All
	Ensure representation with the following groups: <ul style="list-style-type: none"> • Parks & Recreation Foundation • Tracy Senior Association 	Annually in July	<i>Parks Foundation Representative:</i> Jimenez <i>Tracy Senior Assoc. Representative:</i> Birk
	Provide monthly reports on the Parks Commission activities to Tracy Unified School District	Monthly	TUSD Representative (Goveia)

PROGRAM ENHANCEMENT	Research Adopt-a-Park programs and provide recommendations to the Commission	June 2018	Douglas
	Research Park Watch programs and provide recommendations to the Commission	June 2018	Levoit

FISCAL IMPACT

There is no fiscal impact to the General Fund for this item at this time.

RECOMMENDATION

That the Commission provide updates on the commission goals and objectives for FY 2017/18.

CITY OF TRACY
PARKS AND COMMUNITY SERVICES COMMISSION MEETING
November 2, 2017

AGENDA ITEM 6.a.

REQUEST

**REVIEW AND APPROVE A RECOMMENDATION TO CITY COUNCIL REGARDING
THE DOG PARK AND RELATED AMENITIES/FURNISHINGS INCLUDED IN THE
PROPOSED ELLIS SPECIFIC PLAN AMENDMENT**

BACKGROUND

The Surland Companies received approval for the Ellis Specific Plan development from the City of Tracy in January 2013. As a part of a proposed Ellis Specific Plan amendment, the Surland Companies is proposing to include a dog park across the street from the proposed aquatic complex on Summit Drive. Staff is bringing this item to the Commission as per Chapter 7.16 of the City of Tracy Municipal Code, Parks and Community Services Commission, 7.16.030 Powers and Duties (e) *Advise the Council on the subject of recreation and facility master planning and development.*

DISCUSSION

Staff from Parks and Recreation and Public Works have met with the developer and agree that the layout, amenities, and furnishings are all appropriate recommendations for inclusion in the plan for the dog park. Staff is asking the Commission to review the presentation and accompanying materials from the developer and provide input as to the layout, amenities, and furnishings as proposed.

FISCAL IMPACT

Development of the Dog Park will be a part of the development requirements of the approved Ellis Specific Plan. There is no fiscal impact to the General Fund for this item at this time.

RECOMMENDATION

Staff recommends the Commission review the proposed Dog Park including amenities and furnishings and provide a recommendation to City Council for approval.

Prepared by: Craig Bronzan, Special Advisor, Management Partners
City of Tracy Parks and Recreation Department

Attachments

**CITY OF TRACY
PARKS AND COMMUNITY SERVICES COMMISSION MEETING
November 2, 2017**

AGENDA ITEM 6.b.

REQUEST

REVIEW AND PROVIDE INPUT ON THE ANNUAL COMMISSION REPORT TO CITY COUNCIL

DISCUSSION

In February 2017, the City Council asked that all City Commissions provide an annual report to the City Council. The Parks and Community Services Commission's goals coincide with the fiscal year for the City of Tracy, July 1st through June 30th. This report contains a brief synopsis of the goals for the previous fiscal year, FY 16/17, and includes the goals the commission is working on for the current fiscal year, FY 17/18. This item is scheduled to go to City Council on December 5th, 2017.

FISCAL IMPACT

There is no fiscal impact to the General Fund.

RECOMENDATION

That the Commission review and provide input on the annual commission report to City Council.

ATTACHMENTS

Attachment A – Draft Annual Report to City Council

ATTACHMENT A – DRAFT ANNUAL REPORT TO CITY COUNCIL

REQUEST

RECEIVE THE ANNUAL REPORT OF THE PARKS AND COMMUNITY SERVICES COMMISSION

EXECUTIVE SUMMARY

The Parks and Community Services Commission was formed by the City Council for the purpose of advising the Council on the planning and development of park and recreation facilities and delivery of recreation and community service programs. At the February 7, 2017 regular City Council meeting, the Council expressed the desire to receive an annual report from all of the City's Commissions. This report is an accounting of the Parks and Community Services Commission for FY 16/17 as well as projected goals for FY 17/18.

DISCUSSION

The Parks and Community Services Commission (Parks Commission) was formed with the purpose of providing citizen and community perspective and input, and advising the Council on the planning and development of park and recreation facilities and delivery of recreation and community service programs.

In FY 16/17, the Parks Commission had three primary goals as listed below. Under each goal is the status on how successful the commissioners were in completing their objective.

- Support Efficient Policies:
In order to make sure that the City is using policies and procedures that are most effective for the users of the City facilities, the Commission participated in the review and update of the Facility Rental Handbook and the Sports Field User Handbook.
- Community Involvement:
A primary focus of the Commission is to get feedback from the public on issues related to park and recreation facilities and the delivery of recreation and community service programs. In order to achieve this, the commission participated in a numbers of outreach efforts to be out in the community and gather feedback. Some of the events the Commission participated in were:
 - Farmer's market
 - Older Americans Month
 - Senior Community Conversations
 - Senior Center Renovation Forums
 - Arbor Day Event

Additionally, the Commission held a special meeting at the Senior Center to discuss specific needs of the senior community. The Commission also had a member participate regularly at meetings of the Tracy Senior Association and the Parks Foundation.

- Park, Facility and Sports Field Safety:
The Commission wanted to explore various programs to enhance the safety of the parks, facilities, and sports fields, but was unable to make any headway in this area. Some of these programs have been included for further exploration as part of the FY17/18 goals.

The Parks Commission has already created and begun working on additional goals for FY 17/18. Their new goals as a commission for FY 17/18 are as follows:

Focus Area: COMMUNITY OUTREACH

- Public Outreach at the Farmers Market twice per year
- Public Outreach at Block Parties or other events twice per year
- Hold a Commission Meeting at a park or other public facility twice per year
- Conduct a Senior Center Outreach meeting
- Ensure representation with the following groups:
 - Parks & Recreation Foundation
 - Tracy Senior Association
- Provide monthly reports on the Parks Commission activities to Tracy Unified School District

Focus Area: PROGRAM ENHANCEMENT

- Research Adopt-a-Park programs and provide recommendations to the Commission
- Research Park Watch programs and provide recommendations to the Commission

STRATEGIC PLAN

This agenda item is a routine operational item and does not relate to the Council's Strategic Plans.

FISCAL IMPACT

There is no impact to the General Fund for this item.

RECOMMENDATION

That the City Council the annual report of the Parks and Community Services Commission.

CITY OF TRACY
PARKS AND COMMUNITY SERVICES COMMISSION MEETING
November 2, 2017

AGENDA ITEM 7.a.

REPORT FROM CRAIG BRONZAN, SPECIAL ADVISOR, MANAGEMENT PARTNERS

The following is an update on the some of the main projects I have been working on with the Parks and Recreation Department:

- City continues to move forward with recruitment to fill the Parks and Recreation Director position. Interviews will be scheduled before the end of the year in hopes of having a director on board by the end of January.
- Staff continues to work on the possibility of having a regional soccer association build additional soccer facilities at Legacy Fields.
- Staff is working to finalize the design for Legacy Fields phase 1C in hopes of having the project out to bid by the first of the year.
- The Senior Center expansion/building upgrade project continues in design with the goal of going out to bid in late winter/early spring of 2018.
- Staff is collecting information from seniors on their needs for consideration of additional projects and/or facilities related to seniors.
- Staff continues to work with San Joaquin County staff related to their desire to build a south county park somewhere near Tracy.
- The Community Center remodel project has been completed.
- The City is continuing to work on the funding options for the proposed Aquatic Complex.
- I have been working with development services staff on a number of proposed projects that may include parks in the future. The discussions at this point are related to size, location and types of parks that may be considered using the adopted Parks Master Plan as the guiding document.
- I have stated a monthly meeting with Commission Chair Levoit to review the upcoming meeting and possible changes to the agenda that would allow for a more streamlined meeting (more to come).
- Continue to work with Public Works staff on a number of projects related to the landscape maintenance contract, standards, park development and maintenance, and attendance at the California Parks and Recreation Society (CPRS) Maintenance Management School.
- Note: reminder for any Commissioners who are interested in attending the California Park and Recreation Society annual training conference in Long Beach in March to contact Laura Borjon so arrangements can be made.

CITY OF TRACY
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AGENDA ITEM 7.b.

RECREATION DIVISION UPDATE

SENIORS

By Jolene Jaurequi

For the month of September there were approximately 3,178 repeat seniors that attended the Senior Center. Each week the Senior Center welcomes new participants into our programs. We had 16 new seniors visit and tour the center for the month of September.

During the month of September, the Senior Fitness programs had 1,148 repeat participants. A variety of fitness classes are offered Monday thru Friday. Each class has very little to no impact on the body and is adaptable for every fitness level. The month of September welcomed a new "Zumba Toning" class on Tuesdays bringing in an additional 36 seniors this month.

Throughout the month of September, the Senior Center served 400 hot lunches with an additional 11 seniors joining with their own lunches in the Multi-purpose room. In addition, Meals on Wheels delivered meals to 41 homebound seniors in Tracy. Meals are delivered every Tuesday for a 5 day supply.

Highlights for September:

- On Saturday, September 30 & Saturday, October 7, the Senior Center hosted the AARP Driving Course. There were 19 seniors that learned all of the new rules of the road and how to stay safe while driving.

Highlights for October

- In honor of Breast Cancer Awareness Month, the Senior Center help to raise awareness by wearing pink and handing out information packets on self-awareness and early diagnosis.
- The Senior Center hosted an "Introduction to Genealogy" workshop on Monday, October 16. There were 17 seniors who were shown the basics on how to trace their family lineage.
- On Tuesday, October 24, the Senior Center hosted a HICAP seminar. Seniors in attendance learned about upcoming changes to Medicare coverage and medication.
- In partnership with the Lolly Hansen Senior Center, the University of the Pacific School of Pharmacy hosted a Medicare Health Fair Event on Tuesday, October 24. Seniors and other Medicare beneficiaries had an opportunity to receive FREE health screenings that included: Flu Shots, Fall Risk Prevention, and Diabetes and Bone Density screenings. There were 70 preregistered seniors who also had a comprehensive look at their current medications and/or review their Medicare Part D Plan.

Upcoming events and programs:

- On Tuesday, October 31, the Senior Center will host its annual Halloween Bash. Seniors are invited to wear their silly or scary costumes for a chance to win a prize. Seniors will enjoy dancing and munching of fun treats.
- The Senior Center will head to the Academy of Science on Wednesday, November 15. Seniors will learn about our earth, ocean and solar system while enjoying a box lunch provided by the Academy of Science.
- SCAN Healthcare will be presenting an "Eat Smart" seminar on Wednesday, November 15. Seniors will learn what foods to eat and avoid while staying healthy.
- On Tuesday, November 28, the holiday Lunch and a Movie event will take place at the Grand Theatre Center for the Arts. Seniors will enjoy an elegant lunch amongst friends and loved ones, followed by a movie and popcorn in the historical theatre.

1. Fitness & Zumba class showing their support for Breast Cancer Awareness month



SPECIAL INTEREST

By Jolene Jauregui

PiYo: PiYo is an intense calorie burning workout that combines mind and body practices of both Yoga and Pilates. This class strengthens and defines the body with or without the use of weights. For the month of October there were a total of 10 students are enrolled.

Future Stars Tennis 2000s: Future Stars Tennis staff teaches the fundamentals of tennis. Participants learn the basic strokes, volleys, serves, scoring and etiquette of the game. Classes include Junior Beginner, Tiny Tots and Junior/Adults. For the month of October there were a total of 24 participants enrolled.



SPECIAL EVENTS

By Jolene Jauregui

Blues, Brews & BBQ: Our 3rd Annual Blues, Brews & BBQ took place on Saturday, October 7th at the Downtown Plaza with performances from 3 live bands: Briefcase Full of Blues, Twice As Good and the Daniel Castro Band. The event included a Rib Cook-off with 10 teams registered, Home Brew Contest with 11 contestants and a Childrens Entertainment area. Over 1,200 community members were in attendance during the event from 12pm to 6pm. Food and drinks were available for purchase by local breweries and BBQ food vendors.



Girls Night Out – Witches & Broomsticks: The highly anticipated Girls Night Out – Witches & Broomsticks was held on Friday, October 20, 2017 from 6:00pm to 10:00pm at the Downtown Plaza. The event sold out a month prior to the event date. Over 30 vendors were present including one mobile boutique. The after party included a DJ, photo booth and more shopping!

Staff is preparing for the upcoming 2018 Downtown Block Party Series and Movies on the Plaza. Staff is continuing to assist the Senior Center with holiday events.



A.S.P. – After School Program

By Jolene Jauregui

The ASP (After School Program) is a program offered at Louis Bohn, Poet Christian and Wanda Hirsch Schools. The program continues to provide healthy snacks, homework help, recreation games and arts and crafts. For the month of October, sites had fun celebrating the spooky spirit of Halloween through crafts and games. Students made their own potato sack treat bags, searched for bones in a skeleton scavenger hunt and tested their skills in Halloween charades.

For the month of October:

Site	Full Time	Daily	Hourly
Bohn	6	0	6
Hirsch	12	2	7
Poet-Christian	8	4	14



S.A.F.E – STUDENTS ADDING FUN TO EDUCATION

By Jolene Jauregui

SAFE is an after school program located at Williams Middle School. Staff provides many activities for the teens to participate in, such as homework help, arts & crafts and recreational activities. SAFE has been very fortunate enough to have its own room to hold the program in. In addition, staff utilizes the gym and outdoor areas to offer other recreation activities. Currently the SAFE program has 51 teens enrolled this school year. For the month of October, staff and participants had fun celebrating Halloween through ghostly games and crafts. Students played the mystery madness game, got messy making monster slime and created ripped paper skeleton hands.



**CITY OF TRACY
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AGENDA ITEM 7.c.

AQUATICS, ATHLETICS, & COMMUNITY FACILITIES DIVISION UPDATES

SPORTS FIELD UPDATES

by Christine Mabry

Sports field allocations for all 2018 weekend tournaments, and January to June 2018 practices and games are underway. Applications were due October 31, and leagues were notified via email reminders and phone calls.

November 18-19 will be the final weekend tournament held at the Tracy Sports Complex ball fields for 2017. The ball fields at both the Tracy Sports Complex and Legacy Fields close annually in December and November for field rest and maintenance.

ATHLETICS PROGRAM UPDATES

by Justin Geibig

Softball Leagues: The Tracy Adult Softball League Coed division will conclude on November 6 and the Men's division will conclude on November 17. The first pitch for the winter/spring season is scheduled on Friday, February 23, 2018 with the Friday night men's division.

Junior Warriors: The City of Tracy Parks & Recreation Department in partnership with the Junior Warriors is hosting the Youth Hoops Basketball program open to participants' grades 3rd through 8th. A Skills Assessment was conducted on October 14 for all participants at Kimball High School. Currently there are 232 participants enrolled. Practices will begin the week of November 1 and the first game will be held on December 2.



SPECIAL EVENTS & MOUs

by Christine Mabry

Upcoming Special Events:

November 8 – Brighter Christmas Family Registration @ Tracy Transit Station

November 11 – Veterans Day event @ Civic Center Plaza

November 11-12 – CYSA (CalNorth) District Cup Tournament @ Legacy Fields Soccer Fields

December 2 – Tracy City Center Association (TCCA) Holiday Parade & Tree Lighting

December 9 – Tracy City Center Association (TCCA) Holiday Open House & Ornament Stroll

December 8-9 – East Union High School Lancer Pride Cup @ Legacy Fields Soccer Fields

CITY OF TRACY
PARKS AND COMMUNITY SERVICES COMMISSION MEETING
November 2, 2017

AGENDA ITEM 7.d.

PUBLIC WORKS PARKS MAINTENANCE DIVISION REPORT

Maintenance being performed in the city General Fund Parks, Sports Complex, Legacy Fields, LMD Maintenance Zones, General Fund Tree Maintenance and LMD Tree Maintenance for the month of October 2017 is as follows:

1. Staff is continuing with the pre-emergent herbicide spraying for the control of weeds around trees and shrub beds at General Fund Parks.
2. Routine maintenance in the parks including; mowing, shrub pruning, and restroom maintenance is ongoing along with playground maintenance.
3. Sports Complex is currently deep tine aerating along with over-seeding perineal rye grass for winter. This will help keep the soccer fields green and playable during the winter months. This process will be delayed for a couple of weeks due to the District State Soccer Cup Event that will be held on November 11th & 12th to ensure the fields will be in top shape for play. Three of the four soccer fields have been completed and grass is already sprouting.
4. Soccer Field deep tine aeration and over-seeding will begin the week of October 9th with two (2) soccer fields being shut down for two (2) weeks at a time for this maintenance to be performed and to rest the fields to enhance turf growth. Four (4) fields have been aerated and over-seeded with two (2) of the fields already sprouting.
5. LMD contractor, XL Landscape has been hard pruning in different zones in the streetscapes and median islands. They have also been working on LMD Parks with shrub pruning, mowing, weed removal in play grounds and weed spraying with post emergent and pre-emergent herbicides. This work is still in progress.
6. General Fund grid trimming in the areas between Holly Drive and East Street and 11th Street and Grant Line Road is complete. They are now grid trimming in Zone 9 of the LMD. There are also some trees being removed in other areas of town which are either dead or have caused property damage.