

**PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
February 1, 2018**

1. CALL TO ORDER, ROLL CALL & PLEDGE OF ALLEGIANCE

Chair Levoit called the meeting to order at 7:05 p.m. and Commissioner Jimenez led the Pledge of Allegiance.

Present: Chair Levoit, Vice Chair Jimenez, Commissioners Miller, Magaña, Eder, and Lieberg

Absent: Commissioner Gouveia

Staff Present: Brian MacDonald, Parks & Recreation Director; Todd Rocha, Superintendent of Parks, Sports Fields and Urban Forestry; Leticia Ramirez, Assistant City Attorney; Bianca Rodriguez, Deputy City Attorney; Shelley Burcham, Economic Development Manager; Barbara Harb, Economic Development Analyst

Recorded By: Laura Borjon, Executive Assistant

2. ITEMS FROM THE AUDIENCE: None.

3. ITEMS FROM STAFF

a. Brown Act Presentation

Bianca Rodriguez, Deputy City Attorney, gave the presentation.

Commission comments and questions followed.

4. CONSENT CALENDAR – Following the removal of items 3.b.i and 3.b.iv by staff and item 3.b.iii by Commissioner Lieberg, it was moved by Commissioner Lieberg and seconded by Commissioner Magaña to accept the Consent Calendar. Commissioner Eder abstained from voting on item 4.a. Roll call vote found a majority in favor; passed and so ordered.

a. APPROVAL OF REGULAR MEETING MINUTES OF JANUARY 4, 2018

b. REPORTS FROM STAFF

ii. Recreation Division Report

i. Report from Parks Director- Parks & Recreation Department Project Updates

Brian MacDonald, Parks & Recreation Director provided a verbal report. Commission comments and questions followed.

iii. Aquatics, Athletics, and Community Facilities Division Report

Brian MacDonald, Parks & Recreation Director asked if there was anything specifically that Commissioner Lieberg would like clarification on. Commissioner Lieberg stated there was not.

iv. Public Works Parks Maintenance Division Report

Todd Rocha, Superintendent of Parks, Sports Fields and Urban Forestry provided a verbal report. Commission comments and questions followed.

Alice English asked if an item pulled from the consent calendar is open for public comment. Assistant City Attorney stated that the public is able to comment on any item on the agenda.

Commissioner Magaña and Chair Levoit asked if staff will be marketing the Veterans Park brick project. Parks Director MacDonald informed the commission that staff will continue the discussion and he will return with more information.

ACTION: Motion was made by Commissioner Miller and seconded by Commissioner Eder to accept the Report from Parks Director, the Aquatics, Athletics, and Commission Facilities Division Report, and the Public Works Parks Maintenance Report. Roll call vote found all in favor; passed and so ordered.

5. REGULAR ITEMS

- a. Review and Accept the Parks and Community Services Commission's Subcommittee Ranking and Recommend Funding Allocations for the Community Development Block Grant (CDBG) Funds and HOME Investment Partnership Program Funds for the 2018/19 Fiscal Year for City Council Approval

Parks Director MacDonald clarified the intent of the agenda item was to review the Parks and Community Services Commission Subcommittee's ranking and not to re-rank the applicants, then recommend funding allocations for the Community Development Block Grant (CDBG) Funds and Home Investment Partnership Program Funds for the 2018/19 Fiscal Year to the City Council for approval.

Shelley Burcham, Economic Development Manager, provided the report. Barbara Harb, Economic Development Management Analyst, provided the presentation. Commission comments and questions followed. Commission asked to hear from the applicants.

Cindy Gustafson, representing Tracy Senior Association, described the services her organization provides and stated she attended the Special Meeting of the Parks Commission CDBG Subcommittee. Ms. Gustafson further expressed her disappointment with the handling of the agenda item and asked Commission to reconsider the funding allocation formula they select.

Darlene, Tracy Interfaith Ministries, stated she works with every organization and that the funding is very much needed by all the organizations and would not like to impede any organization from receiving funding. Chair Levoit stated that the funds available for allocation are insufficient to award all applicants.

Bill Fields, Surtec, described the objective of his organization. He further stated that 100% of the funding goes to the program recipients.

Alice English stated that she also attended the Parks Commission CDBG Subcommittee meeting and recommended the Commission reconsider the ranking given to the Tracy Senior Association.

Michelle Rosato, representing DRAIL, described the services provided by her organization and requested that the Commission consider the sustainability of the programs if they do not receive grant funding when allocating funding and further requested the Parks Commission CDBG Subcommittee provide the applicants with feedback on their applications.

Jennifer Rowl, Tracy Community Connections Center, thanked staff for their efforts in preparing sample funding allocation formulas. She expressed her confusion from the Parks Commission CDBG Subcommittee meeting due to her feeling that there was a lack of clarity on the purpose of the meeting.

Commission comments and questions followed.

Brian MacDonald, Parks Director, stated that for the FY19/20 CDBG grant review process, Commission will decide on a funding allocation formula at the Parks Commission meeting when the subcommittee is appointed.

Commissioner Miller wished to express his feelings regarding the HOME Program applicant Project titled "Tracy Homes" submitted by the Housing Authority County of San Joaquin for the record.

ACTION: Motion was made by Commissioner Miller and seconded by Commissioner Eder to accept the Parks & Community Services Commission Subcommittee Ranking and Recommend Funding Allocations using example "A" as presented by staff for the Community Development Block Grant (CDBG) Funds for the Public Service category for the 2018/19 Fiscal Year for City Council Approval with the proviso that if sufficient funds are received from the county in excess of the estimated amount that the Tracy Senior Association be awarded the minimum allocation. Roll call vote found all in favor; passed and so ordered.

Motion was made by Commissioner Eder and seconded by Commissioner Lieberg to accept the Parks & Community Services Commission Subcommittee's Recommended Funding Allocations for the Community Development Block Grant (CDBG) Funds for the Public Improvements / Public Facilities category for the 2018/19 Fiscal Year. Roll call vote found all in favor; passed and so ordered.

Motion was made by Commissioner Miller and seconded by Vice Chair Jimenez to accept the Parks & Community Services Commission Subcommittee Ranking and Funding Allocations for the HOME Investment Partnership Program Funds in the amount of \$54,000 for Eden Housing, Inc. for the 2018/19 Fiscal Year. Roll call vote found all in favor; passed and so ordered.

Motion was made by Commissioner Eder and seconded by Commissioner Lieberg to accept the Parks & Community Services Commission Subcommittee Ranking and Funding Allocations for the HOME Investment Partnership Program Funds in the amount of \$58,000 for Housing Authority County of San Joaquin Inc. for the 2018/19 Fiscal Year. Roll call vote found all in favor; passed and so ordered.

6. COMMISSIONER COMMENTS

- Commissioner Miller commended staff on making the project a more quantitative process.
- Commissioner Eder expressed she is happy to be a part of the vibrant Tracy Community.
- Vice Chair Jimenez was not able to provide an update from the Tracy Friends for Parks, Recreation and Community Services Foundation as she was unable to attend last month's meeting due to scheduling conflicts. She stated that she submitted the Parks Commission Report to the Foundation for their records. Vice Chair Jimenez asked staff to submit to her any funding needs for volunteer projects that she can return to the TFFPRCSF for their review. She further thanked staff for their assistance with the grant funding allocation process.

7. ADJOURNMENT - Time: 9:41 p.m.

ACTION: Motion was made by Commissioner Magaña and seconded by Commissioner Miller to adjourn. Roll call vote found all in favor; passed and so ordered.

The above agenda was posted at Tracy City Hall on January 26, 2018. The above are action minutes. A recording is available at the Parks and Recreation Department.



Brian MacDonald, Staff Liaison