

## NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **PARKS AND COMMUNITY SERVICES COMMISSION** is hereby called for:

**Date/Time:** **Thursday, May 3, 2018, 7:00 p.m.**  
(or as soon thereafter as possible)

**Location:** **City Hall Council Chambers**  
**333 Civic Center Plaza, Tracy**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

### MEETING AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Items From The Audience - *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
5. Approval of Regular Meeting Minutes: March 1, 2018 & April 5, 2018
6. Old Business
  - a. Update on Parks and Community Services Commission Goals for 2017-2018
7. Items from Staff
  - a. Receive Report from Parks & Recreation Director
    - i. Legacy Fields
    - ii. Multi-Generational Recreation Center
    - iii. Aquatics Center
  - b. Receive Aquatics and Athletics Program Updates
  - c. Receive Public Works Parks Maintenance Division Report
8. Items from the Commission
9. Items from the Audience
10. Adjournment

AGENDA POSTED: April 26, 2018

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Parks and Community Services Commission regarding any item on this agenda will be made available for public inspection in the Parks and Recreation Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**PARKS & COMMUNITY SERVICES COMMISSION**  
**REGULAR MEETING MINUTES**  
**March 1, 2018**

1. CALL TO ORDER, ROLL CALL & PLEDGE OF ALLEGIANCE

Chair Levoit called the meeting to order at 7:00 p.m. and Commissioner Miller led the Pledge of Allegiance.

Present: Chair Levoit, Vice Chair Jimenez, Commissioners Miller, Magaña, Eder, Lieberg, and Gouveia

Absent: None

Staff Present: Brian MacDonald, Parks & Recreation Director, Jolene Jauregui-Correll, Recreation Services Supervisor, and Christine Mabry, Management Analyst I

Recorded By: Laura Borjon, Executive Assistant

2. ITEMS FROM THE AUDIENCE

3. APPROVAL OF MINUTES – from Regular Meeting on February 1, 2018

It was moved by Commissioner Eder and seconded by Commissioner Magaña to accept the minutes. Commissioner Gouveia abstained from voting. Roll call found a majority in favor, passed and so ordered.

4. NEW BUSINESS

a. Discussion on Setting Parks and Community Services Commission Goals  
Brian MacDonald provided the report. Commission comments and questions followed. Staff recommended adding the Multi-Generational Recreation Center to their Parks and Community Services Commission Goals.

b. Appoint a Representative from the Commission to Attend Monthly Tracy Senior Association Meetings

**ACTION:** Commissioner Miller nominated Commissioner Eder as the appointed representative to attend Monthly Tracy Senior Association meetings. Commissioner Miller motioned and Commissioner Gouveia seconded appointing Commissioner Eder as the representative to the Tracy Senior Association. Roll call found all in favor, passed and so ordered. Staff stated they would email the Tracy Senior Association meeting information to the commissioners.

5. ITEMS FROM STAFF

a. Receive Report from Parks Director  
Brian MacDonald, Parks & Recreation Director provided a verbal report. Commission comments and questions followed. Commissioner Jimenez recommended holding the community outreach meetings for Multi-Generational Recreation Center on Saturdays to allow residents who commute the ability to attend.

b. Receive Recreation Division Report  
Staff provided staff report.

- c. Receive Aquatics, Athletics, and Community Facilities Division Report  
Staff provided staff report. Commissioner comments and questions followed. Chair Levoit requested information regarding the bike rack that was relocated at Dr. Powers Park/Joe Wilson Pool.
- d. Receive Public Works Parks Maintenance Division Report  
No report was provided due to Public Works staff inability to attend the meeting.

6. ITEMS FROM THE COMMISSION

- Vice Chair Jimenez motioned to add an item to a future agenda to update Commission on the status of the sidewalk installation project at Dr. Powers Park. Commissioner Eder seconded the motion. Staff stated the item will be placed on the April Agenda. Commissioner Jimenez further stated that the Friends for Parks, Recreation and Community Services Foundation meeting was cancelled for the previous month and has nothing to report.
- Commissioner Miller requested to add an item to discuss the CDBG scoring sheet to a future agenda. Commissioner Gouveia seconded the motion. Staff stated the item would be added at a future meeting.
- Commissioner Magaña expressed an interest in having a nature park in or near Tracy. Commissioners Eder and Miller discussed the Nature Park Advocacy group. Director MacDonald explained that there is currently a nature park on the city's 20 Year Capital Improvement Plan and that it is now a matter of prioritizing the projects for funding. Director MacDonald further stated that the Parks Commission provides input annually as part of the Capital Improvement Project prioritizing process.
- Vice Chair Jimenez motioned an update on the proposed South County Park placed on the agenda for a future meeting. Commissioner Magaña seconded the motion. Director MacDonald stated he would include the update as part of the Director's Report for the April meeting.

7. ITEMS FROM THE AUDIENCE

8. ADJOURNMENT - Time: 8:32 p.m.

**ACTION:** Motion was made by Commissioner Eder and seconded by Commissioner Gouveia to adjourn. Roll call vote found all in favor; passed and so ordered.

The above agenda was posted at Tracy City Hall on February 23, 2018. The above are action minutes. A recording is available at the Parks and Recreation Department.

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Brian MacDonald, Staff Liaison

**PARKS & COMMUNITY SERVICES COMMISSION**  
**REGULAR MEETING MINUTES**  
**April 5, 2018**

1. CALL TO ORDER

Vice Chair Jimenez called the meeting to order at 7:00 p.m

2. ROLL CALL

Present: Vice Chair Jimenez, Commissioners Miller, Magaña, Eder, Lieberg, and Gouveia

Absent: Chair Levoit

Staff Present: Brian MacDonald, Parks & Recreation Director; Lauren Repetto, Recreation Coordinator; Todd Rocha, Parks Superintendent

Recorded By: Laura Borjon, Executive Assistant

3. PLEDGE OF ALLEGIANCE

Commissioner Gouveia led the Pledge of Allegiance.

4. ITEMS FROM THE AUDIENCE

Vice Chair requested a motion to adjust the agenda and move item 7.a. before item 6.a. Commissioner Miller motioned the adjustment to the agenda. Commissioner Gouveia seconded the motion. Roll call found all in favor, passed and so ordered.

5. APPROVAL OF MINUTES – from Regular Meeting on March 1, 2018

Brian MacDonald, Parks & Recreation Director requested deferral of the meeting minute approval to the April 5, 2018 Parks Commission Meeting.

7. NEW BUSINESS

- a. Review and Provide Input on the Design of the Avenues Central Park

Brian MacDonald, Parks & Recreation Director presented Chris Long representing Surland and Dave Gates from Gates + Associates to present the design of the Avenue's Central Park. Commission comments and questions followed.

**ACTION:** Commissioner Magaña motioned and Commissioner Gouveia seconded approval of the design of the Avenues Central Park.

6. OLD BUSINESS

- a. Finalize Parks and Community Services Commission Goals for 2017-2018

Brian MacDonald, Parks & Recreation Director requested input from Parks Commissioners to finalize the Parks and Community Services Commission Goals for 2017-2018. Commission comments and questions followed. Commissioner Eder requested the addition of Objective 1.G. Conduct Outreach for Multi-Generational Recreation Center with the Task "Attend Focus Group Meetings" on April 11, 2018. Commissioner Gouveia volunteered to participate in the Educational Focus Group Meeting. Commissioner Eder volunteered to participate in the Senior Focus Group Meeting. Commissioner Jimenez volunteered to participate in the Youth Focus Group Meeting.

8. ITEMS FROM STAFF

- a. Receive Report from Parks Director
  - i. Legacy Fields
  - ii. South County Park
  - iii. Multi-Generational Recreation Center
  - iv. Aquatics Center
  - v. Dr. Powers Park Sidewalk

Brian MacDonald, Parks & Recreation Director provided a verbal report. Commission comments and questions followed.

- b. Receive Recreation Division Updates on Upcoming Community Events  
Staff provided staff report and presented the Summer 2018 Activity Guide. Commission comments and questions followed.
- c. Receive Public Works Parks Maintenance Division Report  
Todd Rocha, Parks Superintendent provided verbal staff report. Commission comments and questions followed.

9. ITEMS FROM THE COMMISSION

- Commissioner Eder announced that she was unable to attend the Senior Association Meeting and has nothing to report.
- Commissioner Magaña asked if the splash pad at the Joe Wilson Pool would be operable on opening day. Staff will follow up. She further asked if the State's water restrictions will be in place this summer for the splash pad at Lincoln Park. Commissioner Magaña asked if staff could announce the Parks and Community Services Commission Meetings on the City's Facebook page. Staff will follow up.
- Commissioner Lieberg concurred with Commissioner Magaña's request to announce the Parks and Community Services Commission Meetings on the City's Facebook page.
- Vice Chair Jimenez complimented staff on the new format of the Summer 2018 Activity Guide.

10. ITEMS FROM THE AUDIENCE

11. ADJOURNMENT - Time: 8:54 p.m.

**ACTION:** Motion was made by Commissioner Gouveia and seconded by Commissioner Lieberg to adjourn. Roll call vote found all in favor; passed and so ordered.

The above agenda was posted at Tracy City Hall on March 29, 2018. The above are action minutes. A recording is available at the Parks and Recreation Department.

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Brian MacDonald, Staff Liaison

PARKS COMMISSION GOALS ~ FISCAL YEAR 2017/18

Item	Goal	Objective	Tasks	Timeline	Assignment/ Subcommittee
1	<b>COMMUNITY OUTREACH</b> ----- Look for ways to get the word out; to make Commission more visible and accessible; to get feedback from community; and to widen participation keeping in mind current economic trends	1.A. Ensure representation with the Tracy Friends for Parks, Recreation & Community Services Foundation		Monthly meetings	Jimenez
		1.B. Ensure representation with the Tracy Senior Association		Monthly meetings	Eder
		1.C. Public Outreach at Block Party or other city sponsored events twice per year.		As scheduled in conjunction with the City booth	Jimenez
		1.D. Public Outreach at Farmer's Market twice per year		As scheduled in conjunction with the City booth	Gouveia
		1.E. Conduct a Special Meeting at the Lolly Hansen Senior Center		Annually in November	All
		1.F. Provide monthly reports on Parks Commission activities to the Tracy Unified School District (TUSD)		Monthly meetings	Gouveia
		1.G. Conduct Outreach for Multi-Generational Recreation Center	Attend Focus Group Meetings	April 11, 2018	Education - Gouveia Seniors - Eder Youth - Jimenez
2	<b>PROGRAM ENHANCEMENT</b> ----- Look for ways to enhance Recreation Programs that will provide community benefit	2.A. Research an Adopt a Park Program		June 2018	Vacant
		2.B. Research the Park Watch Program		June 2018	Levoit
<b>PARKING LOT:</b>		Programming for Multi-Generational Recreation Center			