

**PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
November 1, 2018, 7:00 p.m.**

City Council Chambers, 333 Civic Center Plaza

1. CALL TO ORDER

Chair Levoit called the meeting to order at 7:00 p.m.

2. ROLL CALL

Present: Chair Levoit, and Commissioners Lieberg, Miller, Magaña, and Eder

Absent: Vice Chair Jimenez and Commissioner Gouveia

Staff Present: Brian MacDonald, Parks & Recreation Director; Jolene Jauregui, Recreation Services Supervisor; Todd Rocha, Superintendent of Parks, Sports Fields and Urban Forestry

Recorded By: Laura Borjon, Executive Assistant

3. PLEDGE OF ALLEGIANCE

Audience member, Pete Mitracos led the Pledge of Allegiance

4. ITEMS FROM THE AUDIENCE

Robert Tanner, 1371 Rusher Street, thanked staff and the commission for the work done to get the Dr. Powers Park sidewalk project

5. APPROVAL OF REGULAR MEETING MINUTES – September 6 and October 4, 2018

Approval of meeting minutes was deferred to the Regular meeting on December 4, 2018 to be approved by a quorum of the commissioners present at the meeting.

ACTION: Motion was made by Commissioner Eder and seconded by Commissioner Miller to approve the Regular meeting minutes from October 4, 2018. Roll call vote found all in favor; passed and so ordered.

Staff requested approval to present items 7.a., 7.b., and 8.c. before 6.a.

7. NEW BUSINESS

- a. Appoint a Three Member Subcommittee to Evaluate and Rank Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME) Funds Applications and Make Funding Allocation Recommendations for the 2019/20 Fiscal Year

Barbara Harb, Economic Development Analyst, provided the report. Commission comments and questions followed. Commissioner Miller asked for a special meeting of the Parks Commission to further discuss the CDBG process. Staff indicated that a special meeting was planned later in the month.

ACTION: Motion was made by Commissioner Eder and seconded by Chair Levoit to appoint Vice Chair Jimenez and Commissioners Miller and Lieberg with Chair Levoit as an alternate to serve as the three-member subcommittee to evaluate and rank Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME) funds applications and make funding allocation recommendations for 2019/20 fiscal year. Roll call vote found all in favor; passed and so ordered.

- b. Review and Approve the New Front Street Plaza Monument
 Brian MacDonald, Parks & Recreation Director provided the report. Commission comments and questions followed. Pete Mitracos, Westside Pioneer Association discussed the prior approval of the name change by the Parks Commission and the design of the monument.

ACTION: Motion was made by Chair Levoit and seconded by Commissioner Magaña to approve the design and location of the new Front Street Plaza Monument. Roll call vote found all in favor; passed and so ordered.

8. ITEMS FROM STAFF

- b. Receive Public Works Parks Maintenance Division Report
 Todd Rocha, Superintendent of Parks, Sports Fields and Urban Forestry provided a verbal report. Commission comments and questions followed.

6. OLD BUSINESS

- a. Discuss Commission Goals and Objectives for Fiscal Year 2018-19

Brian MacDonald, Parks & Recreation Director initiated the discussion. Commissioner comments and questions followed. The following was added to the Commission Goals and Objectives for Fiscal Year 2018-19:

Tasks		Assignment/ Subcommittee
1.A.1	Attend monthly Tracy Friends for Parks, Recreation & Community Services Foundation meetings & report back to Commission	Jimenez Alt: Miller
1.B.1	Attend monthly Tracy Senior Association meetings & report back to Commission	Eder Alt: Miller
1.C.1	Attend Farmers Market	Lieberg & Levoit
1.C.2	Attend Block Party	Magaña
1.C.3	Attend Blues, Brews & BBQ	Magaña
1.D.1	Conduct a special meeting of the Parks Commission at the Lolly Hansen Senior Center	All Commissioners
1.E.1	Attend monthly School District meetings & report back to Commission	TBD
1.E.2	Attend City/School Liason meetings and report back to Commission	Levoit Alt: Lieberg
2.A.1	Attend a Rollin' Rec Event	All Commissioners
2.A.2	Attend Rollin' Rec Planning Subcommittee Staff Meetings & report back to Commission	Magaña
2.A.3	Develop a survey to get feedback on the Rollin' Rec program	Magaña & Eder

Staff will email commission with City/School Liaison Meeting information.

Staff will email the Draft Goals and Objectives for Fiscal Year 2018-19 to the Commission.

8. ITEMS FROM STAFF

a. Receive Report from Parks Director

- i. Legacy Fields
- ii. Multi-Generational Recreation Center

Brian MacDonald, Parks and Recreation Director provided a verbal report. Commission comments and questions followed.

9. ITEMS FROM THE COMMISSION

- Commissioner Lieberg discussed the following items:
 - Participation as Urban Forestry representative
 - Arbor Day
 - Aquatics Center Launch Party
- Commissioner Magaña discussed and inquired about the following items:
 - Statistics on summer classes and programs
 - Smoking ban in parks
 - Homeless in Lincoln Park
- Commissioner Eder provided updates from Tracy Senior Association Meeting.
- Commissioner Miller discussed an acorn distribution event he participated in.

10. ITEMS FROM THE AUDIENCE

11. ADJOURNMENT - Time: 8:42 p.m.

ACTION: Motion was made by Commissioner Miller and seconded by Commissioner Eder to adjourn. Roll call vote found all in favor; passed and so ordered.

The above agenda was posted at Tracy City Hall on October 25, 2018. The above are action minutes. A recording is available at the Parks and Recreation Department.



Brian MacDonald, Staff Liaison