

**PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
February 7, 2019, 7:00 p.m.**

City Council Chambers, 333 Civic Center Plaza

1. CALL TO ORDER
Chair Levoit called the meeting to order at 7:01 p.m.
2. ROLL CALL
Present: Chair Levoit, Vice Chair Jimenez, and Commissioners Costa, Lieberg, Miller, Magaña,
Absent: Brian MacDonald, Director of Parks & Recreation
Staff Present: Jolene Jauregui-Correll, Recreation Services Supervisor; Richard Joaquin, Parks Planning and Development Manager, Thien Nguyen, Recreation Services Supervisor, Vanessa Carrera, Economic Development Management Analyst, Shelley Burcham, Economic Development Manager
Recorded By: Andrea Pedigo, Executive Assistant
3. PLEDGE OF ALLEGIANCE
Mr. Ritter led the Pledge of Allegiance
4. ITEMS FROM THE AUDIENCE
None.
5. APPROVAL OF REGULAR MEETING MINUTES –Regular meeting minutes from December 6, 2018

DISCUSSION: Commissioner Leiberg mentioned he did not see item #9 where Commissioner Miller requested homelessness in the parks be on the February 7th agenda. It was concluded that there was a decision made between Mr. MacDonald and Chair Levoit to table that discussion to a future meeting due to Mr. MacDonald's absence.

ACTION: The Motion was made by Commissioner Miller and seconded by Commissioner Leiberg to approve the Regular Meeting Minutes from December 6, 2018. Roll call vote found all in favor; passed and so ordered. Vice Chair Jimenez and Commissioner Costa abstained from voting.

6. Old Business
None
7. New Business
 - a. Discuss, review and acceptance of the Parks and Community Services Commission's subcommittee ranking and funding recommendations for the allocation of Community Development Block Grant (CDBG) funds and Home Investment Partnerships Program (Home) funds for fiscal year 2019-2020 and recommend approval to City Council

Vanessa Carrera, Economic Development Management Analyst provided the presentation.

DISCUSSION: Ms. Carrera requested a discussion on whether or not Economic Development needs to make an adjustment of ranking for Chest of Hope and McHenry House. On the collective vote, they both scored a 78.3%, however, McHenry House scored a 2 and Chest of Hope scored a 4 based off council priority. Commissioners posed to leave them as they are.

ACTION: Motion made by Commissioner Leiberg to approve and fund the applications as put forth by the commissions subcommittee. Commissioner Magana seconded the motion. Roll call vote found all in favor; passed and so ordered. Ms. Jauregui asked the commission to revisit the motion for item 7a. making sure that the entire resolution was voted on. Commissioner Leiberg remade the motion to approve the allocation of CDBG funds and home funds as the subcommittee recommended at the subcommittee meeting. Commissioner Magana seconded the motion. Roll call vote found all in favor; passed and so ordered.

- b. Review and provide input on the Design of a New Park Monument Sign for the Ritter Family Ball Park.

Richard Joaquin, Park Planning and Development Manager presented the staff report.

Commission questions and comments followed.

Mr. Ritter, Representative of the Tracy Friends for Parks Recreation Community Foundation and the Ritter family gave his input to the Commissioners.

ACTION: Chair Levoit tabled the discussion of item 7b for our next Parks Commission meeting on March 7, 2019.

8. Items from Staff

- a. Receive Parks and Recreation Director Report
 - i. Ms. Jauregui introduced Andrea Pedigo, the new Executive Assistance to Parks and Recreation
 - ii. Legacy Fields: Richard Joaquin reported that Phase 1C is coming to an end as contractors are finalizing the punch list. The 90-day maintenance contract started for the newly installed landscape. By the March start date of baseball, the newly installed restroom concession stands will be operational. Email will be sent from Mr. Joaquin regarding the opening of the restroom concessions. Mr. Joaquin reported that the concession services has been offered to a contractor. Final agreement signatures are in route with the City Manager's Office and City Attorney's Office.

Questions and comments followed.

9. Items from the Commission

- a. Commissioner Leiberg requested clarification on the vacancy with the Commission. Ms. Jauregui reported that Commissioner Eder emailed her resignation to Brain MacDonald, Director of Parks and Recreation.

Commissioner Leiberg suggested having a subcommittee meet with staff and develop a scoring system that places value on answers provided, that is less subjective. This would help commissioners meet consensus on which projects are valuable.

- b. Commission Costa: No questions at this time
- c. Commissioner Magana posed the question as to how we fill the vacancy on the commission. Ms. Jauregui responded that it will be routed through the City Clerk's Office and they will post it on City website.

Commissioner Magana commended the CDBG on the presentation and thanked them.

Commissioner Magana wanted clarification on when the Ellis Park is set for completion. Mr. Joaquin will be formerly accepting the park March 19th following a ribbon cutting in April.

Commissioner Magana asked if we currently have a youth/teen center. Ms. Jauregui explained not at this time due to lack of participation.

Commissioner Magana asked where the teen programs take place. Ms. Jauregui responded with various places within the City and contract with other agencies.

Commissioner Magana asked why we don't have ASB, TLC at all the schools.

Ms. Jauregui explained that some districts have their own programs. Commissioner Magana asked if we have the Pal Program. Ms. Jauregui stated that program is through the Tracy Police Department.

Commissioner Magana asked when the City Council will propose the new fee schedule. Ms. Jauregui stated it is on the agenda for the near future, the finance department is working with the consultant who is working on the data for all departments.

Commissioner Magana asked how the Rolling Rec is coming along. Ms. Jauregui stated it is coming along and will be reaching out to the subcommittee early next week.

Commissioner Magana let the committee know that the Tracy Community Garden is having a clean-up day April 6th. Commissioner Magana asked why we don't have a Nature Program. Ms. Jauregui responded that it is difficult to get contractors to come and teach.

Commissioner Magana would love to see those programs come out in our future catalogs. Lisa Roth has connections with neighboring gardeners. Ms. Jauregui stated she has partnered with Lisa for senior activities, but she can definitely reach again.

Commissioner Jimenez welcomed Andrea Pedigo. Commissioner Jimenez stated it was a pleasure to return after two months. Gave appreciation to Mr. Joaquin for his hard work on the monuments

Commissioner Miller went on record to thank Commissioner Eder for her hard work during her time on the commission. Encouraged a subcommittee meeting before the Parks Commission Meeting to save time.

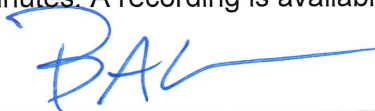
Chair Levoit thanked Commissioner Eder for her time on the commission. Chair Levoit would like to see the commission involved in the Concerts in the Park to do community outreach. Chair Levoit welcomed Commissioner Costa. Chair Levoit asked Commissioner Costa to extend the invitation that there is an adult opening on YAC Commission.

Chair Levoit helps with the Operational Helping Hands. Homelessness in the Parks will be discussed at the next month's meeting.

10. Items from the Audience
None
11. Adjournment
Time 8:53pm

ACTION: Motion made by Commissioner Miller and seconded by Commissioner Jimenez.
Roll call vote found all in favor; passed and so ordered

The above agenda was posted at Tracy City Hall on January 31, 2019. The above are action minutes. A recording is available at the Parks and Recreation Department.



Brian MacDonal, Staff Liaison