

**PARKS & COMMUNITY SERVICES COMMISSION  
REGULAR MEETING MINUTES  
April 4, 2019, 7:00 p.m.  
City Council Chambers, 333 Civic Center Plaza**

**1. CALL TO ORDER:**

Chair Levoit called the meeting to order at 7:02 p.m.

**2. ROLL CALL:**

- a. Present: Chair Levoit, Vice Chair Jimenez, and Commissioners Costa, Leiberg, Magana and Miller
- b. Absent: None
- c. Staff Present: Brian MacDonald, Director of Parks & Recreation; Richard Joaquin, Parks Planning and Development Manager; Jolene Jauregui, Recreation Services Supervisor; Thien Nguyen, Recreation Services Supervisor; Lauren Repetto, Recreation Coordinator; and Todd Rocha, Public Works Superintendent
- d. Recorded By: Andrea Pedigo, Executive Assistant

**3. PLEDGE OF ALLEGIANCE:**

A member of the audience led the Pledge of Allegiance

**4. ITEMS FROM THE AUDIENCE:**

None.

**5. APPROVAL OF MINUTES FROM THE REGULAR MEETING ON March 7, 2019**

**ACTION:** The Motion was made by Commissioner Leiberg and seconded by Commissioner Miller to approve the Regular Meeting minutes from March 7, 2019. Roll call vote found all in favor; passed and so ordered.

**6. OLD BUSINESS:**

- a. None

**7. NEW BUSINESS:**

- a. Review and Discuss Parks Master Plan Kick Off

John Gibbs and Peter Winch from WRT provided the presentation

Commission and audience questions and comments followed

- b. Public Works Report on Ballfield Conditions and the Process of Field Closures

Todd Rocha, Public Works Superintendent reviewed the Sports Field Closure Policy

Commission questions and comments followed

- c. Discussion to update goals and assign roles to New Commissioner Costa

Brian MacDonald, Parks & Recreation Director reported that the Commission needs to assign goals to New Commissioner, Jill Costa

**DISCUSSION:** Vice Chair Jimenez gave report on the Tracy Friends for Parks, Recreation & Community Services Foundation monthly meeting. Commissioner Costa was assigned goal 1.E.1 (Increase communications with local school district by attending monthly meetings).

- d. Appoint a representative from the Commission to attend the monthly Tracy Senior Association

Comments and questions from the audience regarding Tracy Senior Association

**DISCUSSION:** Commissioner Miller reported he would be willing to remain the representative, but still bring back the requested information asked by the audience.

**ACTION:** Chair Levoit tabled item (7d) to the next commission meeting on May 2, 2019

**8. ITEMS FROM STAFF:**

- a. Lauren Repetto, Recreation Coordinator presented the 2018-2019 Special Events Annual report.

Commission and Audience questions and comments followed

**ACTION:** Commissioner Levoit motion to approve and Commissioner Magana seconded the motion. Roll call vote found all in favor; passed and so ordered.

- b. Brian MacDonald, Director of Parks and Recreation along with Richard Joaquin, Parks Planning and Development Director gave report on the 2019-2020 CIP Process and Project updates

Commission questions and comments followed

**9. ITEMS FROM THE COMMISSION:**

- a. Commissioner Jimenez asked questions regarding the sidewalk project at Dr. Powers Park. Brian MacDonald, Director of Parks and Recreation followed up with project start date in June
- b. Commissioner Miller discussed that council two meetings ago reviewed our Commissions CDBG recommendations and had questions about our process and there was discussion on whether or not they should take back if it is not going well. Commissioner Miller would like to go to council to correct some misconceptions council had. Park Commission thought the process went well – Work session in May to discuss CDBG

Staff comments followed

- c. Commissioner Magana stated Earth Day fliers were available – She asked if we needed any booths – stated no, but public works will need some. Commissioner Magana mentioned that on April 27<sup>th</sup> is the Earth Day Event. #trash tag challenge was mentioned.

Staff comments followed

- d. Commissioner Leiberg requested more lawn mowing at the parks. In particular, Larsen Park

Staff comments followed

- e. Chair Levoit mentioned Taps on 10<sup>th</sup> – April 5<sup>th</sup>, TPAL (Tracy Police Activities League) hosting is pancake breakfast \$ 5.00 @ Moose Lodge – May 4<sup>th</sup>, and National Day of Prayer is at noon on May 2<sup>nd</sup> at City Hall

**10. ITEMS FROM THE AUDIENCE:**

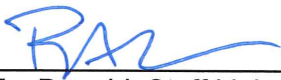
None

**11. ADJOURNMENT:**

Time 9:39 p.m.

**ACTION:** The motion was made by Chair Levoit and seconded by Commissioner Miller to adjourn at the said time of 9:39 p.m. Roll call vote found all in favor, passed and so ordered.

The above agenda was posted at Tracy City Hall on March 28, 2019. The above are action minutes. A recording is available at the Parks and Recreation Department.



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Brian MacDonald, Staff Liaison