

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **PARKS AND COMMUNITY SERVICES COMMISSION** is hereby called for:

Date/Time: Thursday, October 3, 2019, 7:00 p.m.
(or as soon thereafter as possible)

Location: City Hall Council Chambers
333 Civic Center Plaza, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Items From The Audience - *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052, any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
5. Approval of Meeting Minutes
 - a. Review and Approve the Regular Meeting Minutes from August 1, 2019
6. Old Business
 - a. None
7. New Business
 - a. None
8. Items from the Parks & Recreation Director
 - a. Parks Department and City Council Project Updates
9. Items from Staff
None
10. Items from the Commission
 - a. Commission Vision for 2020 & assign a subcommittee to review the roles and scope of the Commission and update Commission Policy & Procedures
 - b. Update FY 19/20 Goals and Objectives
11. Items from the Audience
12. Adjournment

AGENDA POSTED: September 26, 2019

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Parks and Community Services Commission regarding any item on this agenda will be made available for public inspection in the Parks and Recreation Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
August 1, 2019

1. CALL TO ORDER:

Chair Levoit called the meeting to order at 6:58 p.m.

2. ROLL CALL:

- a. Present: Chair Levoit, Vice Chair Jimenez, and Commissioners Costa, Leiberg, Magana, Miller, and Singh
- b. Absent: None
- c. Staff Present: Brian MacDonald, Parks & Recreation Director; Thien Nguyen, Recreation Services Supervisor; Jolene Jauregui, Recreation Services Supervisor, Lauren Repetto, Recreation Coordinator
- d. Recorded By: Andrea Pedigo, Executive Assistant

3. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Chair Levoit

4. ITEMS FROM THE AUDIENCE:

None

5. APPROVAL OF MINUTES FROM

- a. Review and Approve the Regular Meeting Minutes from June 6, 2019

ACTION: Commissioner Jimenez requested to amend item 9a to read: All proceeds earned are equally divided between the Tracy Community Association and the Parks Foundation. No other amendments noted. Motion to approve as amended by Commissioner Leiberg and seconded by Commissioner Jimenez. Roll call found Commissioner Levoit, Jimenez, Magana, Costa, Miller, and Leiberg all in favor; passed and so ordered. Commissioner Singh abstained.

- b. Review and Approve the Special Meeting Minutes from June 19, 2019

ACTION: Commissioner Leiberg requested clarification on whether or not Commissioner Singh was or was not in attendance as he is listed in both roll calls. Amended minutes will strike Commissioner Singh as being absent. Motion to approve as amended by Commissioner Miller and seconded by Commissioner Magana. Roll call found Commissioner Singh, Miller, Jimenez, and Magana all in favor; passed and so ordered. Commissioners Levoit, Leiberg and Costa abstained.

6. Presentations:

Brian MacDonald, Parks and Recreation Director invited new City Manager, Jenny Haruyama to the podium to introduce herself to the commission.

City Manager, Jenny Haruyama addressed the commission and thanked the commission for their service and provided the commission with background about herself.

Commissioners welcomed City Manager, Jenny Haruyama and comments followed

7. OLD BUSINESS:

a. Brian MacDonald discussed with the Commissioner about thinking about their upcoming FY19/20 goals. Brian opened this up to Commissioner Singh to volunteer for the current FY 18/19 goals. Commissioner Singh volunteered to be part of Goal 1.C Public Outreach at Community Events twice a year for the Block Parties and Blues, Brews, & BBQ. Commissioner Singh volunteered to be part of Goal 2.A. – Sponsor and Support the Revitalization of the Rollin Rec Program.

Comments from Parks & Recreation Director, Brian MacDonald followed.

b. Director, Brian MacDonald made mention that this item will not be going to council for approval, however, we need feedback from the commission on the changes that were made to the Sports Handbook. Director, Brian MacDonald turned the presentation over to Thien Nguyen, Recreation Services Supervisor.

Thien Nguyen presented the staff report to the commission asking for review and acceptance of the Sports Handbook from the Commission.

Commissioner questions and comments followed. Staff answered and addressed all questions of the commission.

ACTION: Commissioner Costa motioned to accept the changes as written in the Sports Handbook and Commissioner Jimenez seconded the motion. Roll call found all in favor; passed and so ordered.

8. NEW BUSINESS:

a. Chair Levoit thanked everyone for the last two years as chair. Commissioner Miller nominated Commissioner Leiberg and stated if he did not want to Chair he would be willing to be chair. Commissioner Magana nominated Commissioner Miller as Chair and Commissioner Leiberg as Vice Chair. Commissioner Leiberg nominated Commissioner Miller as Chair and stated he would be Vice Chair

Commissioner Miller accepted Chair position and Commissioner Leiberg accepted Vice Chair.

ACTION: Chair Levoit motioned to approve Commissioner Miller as the new 2019-2020 Chair and Commissioner Leiberg as the new 2019-2020 Vice Chair which will take reign September of 2019. Commissioner Magana seconded the motion. Roll call found all in favor; passed and so ordered.

9. ITEMS FROM STAFF:

a. Lauren Repetto, Recreation Coordinator presented the 2018-2019 Community Events annual report.

Commission question and comments followed. Staff responded and answered all questions.

10. ITEMS FROM THE COMMISSION:

a. Commissioner Magana presented on her item regarding Historical Lammersville School House located at Clyde Bland Park. Commissioner Magana would like to do a public community day to bring awareness.

John McVey, President of the Tracy Historical Museum addressed the commission presented that he would like to partner with the Parks Commission to arrange an event with the Historical Lammersville School House.

Commission questions and comments followed.

Chair Levoit had questions for staff. Staff answered all commission questions.

b. Commissioner Jimenez as a representative from the Parks Foundation spoke on the success of the special event at the Downtown Plaza. Parks Foundation purchased new coolers to keep all beverages cold. Reiterated to get a Motown band for next year.

Commissioner Miller was unable to attend the Senior Association meeting and will defer to alternate member.

Commissioner Magana spoke on the Rollin Rec event and spoke on the Racquetball team that was at the park practicing. She invited the Stockton Dance Troop group to attend the meeting. She presented that they are always out at the park practicing and inviting them to contact us to find an indoor place to practice and explained we had a grant through MCYSN that they can apply for.

Commissioner Magana also spoke on that she contacted the City of Lathrop regarding their scavenger hunt. They did something similar as we did with our # hashtag event. Their participants were able to go to the City of Lathrop to receive a t-shirt.

Commissioner Magana also spoke on while visiting park, she has noticed a lot of abandoned houses with trash near a park. She invited the commissioner to use the GOGovApp to report issues.

Commissioner Costa attended the Senior Association meeting and reported that they had many questions regarding transportation pertaining to the schedules and cost for seniors. Commissioner Costed noted that the County will be looking into cutting costs and adding more stops. She reported on the FREE rides when hot outside. Stated school starts August 6th.

Commissioner Leiberg commended the staff on a very well organized and successful Rollin Rec event @ MacDonald Park.

Chair Levoit announced that National Night Out will be on 8/6/19. Thanked the City and staff for the new sidewalk project at Dr. Power's park and stated it looks great.

11. ITEMS FROM THE AUDIENCE:

None

12. ADJOURNMENT:

Time of Adjournment: 8:24 p.m.

ACTION: Roll call found all in favor, passed and so ordered.

The above agenda was posted at Tracy City Hall on July 26, 2019. The above are action minutes. A recording is available at the Parks and Recreation Department.

PARKS COMMISSION GOALS ~ FISCAL YEAR 2018-19

Goal		Objective		Tasks		Timeline	Assignment/ Subcommittee	Status
1.	COMMUNITY OUTREACH Look for ways to get the word out; to make Commission more visible and accessible; to get feedback from community; and to widen participation keeping in mind current economic trends	1.A.	Ensure representation with the Tracy Friends for Parks, Recreation & Community Services Foundation	1.A.1	Attend monthly meetings & report back to Commission	Monthly meetings	Jimenez Alt: Miller	
		1.B.	Ensure representation with the Tracy Senior Association	1.B.1	Attend monthly meetings & report back to Commission	Monthly meetings	Miller	
		1.C.	Public outreach at community events twice per year	1.C.1	Attend Farmers Market	Twice per year	Lieberg & Levoit	
				1.C.2	Attend Block Party	Twice per year	Magaña/Singh	
				1.C.3	Attend Blues, Brews & BBQ	September	Magaña/Singh	
		1.D.	Public outreach to senior community	1.D.1	Conduct a special meeting of the Parks Commission at the Lolly Hansen Senior Center	Annually in November	All Commissioners	
		1.E.	Increase communications with local school districts	1.E.1	Attend monthly meetings & report back to Commission	Monthly meetings	Costa	
1.E.2	Attend City/School Liason meetings and report back to Commission			Quarterly meetings	Levoit Alt: Lieberg			
2.	PROGRAM ENHANCEMENT Look for ways to enhance Recreation Programs that will provide community benefit	2.A.	Sponsor and Support the Revitalization of the Rollin' Rec Program	2.A.1	Attend a Rollin' Rec Event	Twice per year	All Commissioners	
				2.A.2	Attend Rollin' Rec Planning Subcommittee Staff Meetings & report back to Commission	TBD	Magaña / Singh	
				2.A.3	Develop a survey to get feedback on the program	TBD	Magaña	
PARKING LOT:		Programming for Multi-Generational Recreation Center						