

**PARKS & COMMUNITY SERVICES COMMISSION
SPECIAL MEETING MINUTES
November 6, 2019**

1. CALL TO ORDER:

Chair Miller called the meeting to order at 2:00 p.m.

2. ROLL CALL:

- a. Present: Chair Miller, Vice Chair Leiberg, and Commissioners Costa, Jimenez, Levoit, and Magana,
- b. Absent: Commissioners Singh

Chair Miller made note that we have a quorum

- c. Staff Present: Brian MacDonald, Parks & Recreation Director; Jolene Jauregui, Recreation Services Supervisor, and Amanda Jensen, Recreation Coordinator
- d. Recorded By: Andrea Pedigo, Executive Assistant

3. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Vice Chair Jimenez

4. ITEMS FROM THE AUDIENCE:

Diane Milligan spoke in regards to VanGo and how she scheduled a pick up and they never showed to pick her up and take her to her destination. Ms. Milligan also stated that it would be nice to have transportation on Sundays so the senior community has transportation to church.

A member of the audience (name not mentioned) stated that the senior center renovation took her breath away. She stated this is an amazing building. The one statement she had was that communication/marketing our facility needs to be better.

Brian MacDonald, Director of Parks & Recreation asked her to clarify if the concern was that we need to market our community better. Audience member stated yes. Mr. MacDonald went on to explain that this is great that we are hearing these recommendations

Carrie Vaughn expressed that since the Senior Thanksgiving dinner this year is on a Sunday, the seniors will have a difficult time getting there since there is not transportation on Sundays.

Ms. Milligan announced that they can also deliver the Thanksgiving dinner to your home.

5. NEW BUSINESS:

a. Receive and Discuss Current and Future Senior Concerns and Needs

Mr. Santos thanked the City for the beautiful construction and renovation of the Senior Center. Mr. Santos did voice that he would like to see weekend hours extended.

A member of the audience (name not mentioned) stated he would like to see ping pong hours extended. He stated how beautiful the new space is.

Brian MacDonald, Director of Parks and Recreation asked if on a nice day, if it would be nice to bring the tables outside.

The member explained that due to the weather, it is not a good idea to have them outside as the table and paddles are very expensive and would cause them damage.

Jolene Jauregui stated the current hours the Senior Center is open: Monday – Friday from 8:30 to 4:00pm and closed weekends. Jolene stated she will be taking the feedback regarding the needs and concerns and see where we can add fitness classes, add more time for ping pong, possibly extend hours if feasible due to budget. There is a lot to take in consideration and we will take this information and devise a plan and bring recommendations to commission and council for possible consideration with the next budget cycle.

Once a plan has been approved, if needed, the Commission will take this to council and present it to them and advocate for the seniors

Brain MacDonald stated that after we get the feedback, we will come back to the commission to discuss a plan regarding the senior's needs and concerns.

Cindy Gustafson with Tracy Senior Association stated how great the building is but stated how dangerous it is for the seniors to get there. Ms. Gustafson went on to explain that we need better lighting, better sidewalks with lights and striping for crossing, signs stating that this is a senior zone/area. Ms. Gustafson also stated they need workshops for seniors and adult children regarding health and navigating caregiving.

Commissioner Jimenez stated that UOP comes in and does a health fair for the seniors.

Clarification question followed by Brian MacDonald followed.

Member of the audience who was new to the building, asked how the community is notified about the activities that are happening or going to happen at the Senior Center. Is there a letter, website etc.

Brian MacDonald, Director of Parks and Recreation explained that we use social media such as Facebook. He asked if the audience had suggestions.

Commissioner Miller mentioned that we do use other communication methods other than Facebook.

Jolene Jauregui, Recreation Services Supervisor said to get better clarification of what we currently use and a tool for communication, she would like Amanda Jensen to list those and then the audience could give other suggestions.

Amanda Jensen, Recreation Coordinator explained that we currently use our quarterly activity guide, Facebook, there is a listing of upcoming activities

posted at the Senior Center, classroom announcements, bulletin board announcements coming soon, and word of mouth.

A member of the audience suggested a ½ page color add in the paper once a month listing events coming.

Commissioner Miller encouraged everyone at the meeting to use word of mouth. He stated that is the best way to get information out. He stated grab some of our activity guides and hand them out.

Commissioner Jimenez asked where else we place the activity guides besides City Hall.

Amanda Jensen responded with library, downtown businesses, other senior facilities, doctors' offices, Kaiser, and geriatric offices when allowed.

Jolene Jauregui, Recreation Services Supervisor let the audience know that we have a 3 page list of where we place them, but if you see somewhere that doesn't have them, please let us know and we can add them. Staff is really good about asking businesses to allow us to leave a flyer or activity guide.

Commissioner Magana asked if we have an outdoor bulletin board. Let us know that there was a way to text and it will give you an update on what activities are available or upcoming.

Jolene Jauregui, Recreation Services Supervisor explained that we have Active that will send out an email or text, but you have to be signed up through A. Our staff is really good about asking the seniors for their info so they can receive these messages.

Comments from Commission followed.

Jolene Jauregui suggested possibly putting an ad in the activity guide or newspaper regarding: if you would like to receive caregiver info or workshops please text or email us.

Commissioner Levoit asked how many seniors are registered now.

Jolene Jauregui, Recreation Services Supervisor stated every senior has to be registered.

Commissioner Levoit asked how many people come daily.

Amanda Jensen, Recreation Coordinator responded with 200-300 seniors come daily.

Commissioner Levoit had additional questions regarding daily attendance and stated ideas on how to track attendance for weight when asking for additional hours to stay open.

Jolene Jauregui answered the questions.

A member of the audience made a statement that some of the classes are so full that you aren't able to see the instructor, therefore, some seniors are choosing not to stay for the class. She suggested possibly doing a survey to

get feedback from the seniors on how the classes are going. She also invited the commission to come and join a class to see how full it is and some of the concerns regarding the size.

Jolene Jauregui, Recreation Services Supervisor stated that we are working on a stage. We are 90% there with getting a quote for a nonprofit organization that will be donating the stage. Stage is roughly \$8000.00. It took time due to all the regulations regarding the safety and logistics.

Jolene Jauregui stated they we have tried to do some additional times, however, as an example we have had no attendance after the Golden Agers meeting, therefore, we are asking for you to advocate for us to get the seniors to stay.

Jolene Jauregui agreed to try and do another survey since it has been sometime since we did a survey.

Commissioner Magana asked if we could broadcast it on the wall.

Jolene Jauregui, Recreation Services Supervisor took note of this suggestion and stated it is a great suggestion.

Commissioner Magana asked if the City website has a senior page so they can go on there and look at upcoming events.

Jolene Jauregui, Recreation Services Supervisor explained yes we have a senior page and we recently upgraded it and now it is easier to locate.

Jolene Jauregui, Recreation Services Supervisor stated that staff is actively seeking any volunteers who would like to teach a class, therefore, if anyone know of someone, please direct them to our staff and we will work with them.

Comments and questions from the audience followed.

Mary with Golden Agers was stating that the seniors are really excited about the facility, but one issue they have is the parking. On Tuesdays, it is really hard to park. Also, there needs to be a rail put in the back door because it is too hard for some of our seniors to walk to the front. Mary stated they have 50+ members.

Commissioner Miller thanked everyone for their comments and concerns and invited them all to attend the Parks Commission meeting should they have a concern that they would like to speak on.

Audience questions followed. Commissioner Miller answered their questions.

Jolene Jauregui, Recreation Services Supervisor reiterated that they are more than welcome to attend their meetings and please see any staff should you have a concern or suggestion. We are always available by email or phone.

Commissioner Jimenez let them know to please look at the City website under Parks Commission for our agenda and contact information should they need to get in touch with us.

Commissioner Levoit asked if the seniors are prepared in an emergency basis.

Commissioner Costa stated we need to be a center where the seniors can come for shelter.

Audience and Commission discussion followed.

Jolene Jauregui, Recreation Services Supervisor stated it would be a great idea for a workshop on emergency preparedness and what the seniors can do and go for shelter.

6. ITEMS FROM THE COMMISSION:

None

7. ITEMS FROM THE AUDIENCE:

None

8. ADJOURNMENT:

Time of Adjournment: 3:05 p.m.

ACTION: The motion was made by Commissioner Levoit and seconded by Vice Chair Leiberg to adjourn at the said time of 3:05 p.m. Roll call found all in favor, passed and so ordered.

The above agenda was posted at Tracy City Hall on November 4, 2019. The above are action minutes. A recording is available at the Parks and Recreation Department.



Brian MacDonald, Staff Liaison