

**PARKS & COMMUNITY SERVICES COMMISSION
SPECIAL MEETING MINUTES
December 12, 2019**

1. CALL TO ORDER:

Vice Chair Leiberg called the meeting to order at 5:04 p.m.

2. ROLL CALL:

- a. Present: Vice Chair Leiberg, and Commissioners Jimenez, Levoit and Singh
- b. Absent: Chair Miller and Commissioners Costa and Magana

Vice Chair Leiberg made note that we have a quorum

- c. Staff Present: Brian MacDonald, Parks & Recreation Director and Vanessa Carrera, Economic Development Analyst
- d. Recorded By: Andrea Pedigo, Executive Assistant

3. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Brian MacDonald, Director of Parks and Recreation

4. ITEMS FROM THE AUDIENCE:

None

5. NEW BUSINESS

- a. Appoint 3 Parks Commissioners to serve on the CDBG Subcommittee to Evaluate and Rank CDBG and Home Funds Applications and Make Funding Allocation Recommendations for FY 20/21

Vanessa Carrera, Economic Development Analyst presented the staff report to the Commission.

Commissioner questions followed. Vanessa Carrera answered the questions.

Commissioner comments followed.

Commissioner Leiberg asked if any of the absent commissioners expressed interest to be on the committee. Brian MacDonald, stated that none of the absentee commissioners responded to an email that was sent, but expressed to please take into consideration Chair Miller as he sat on the subcommittee in the past.

Commissioner comments and questions followed.

Commissioner Singh, Vice Chair Leiberg, and Chair Miller were appointed as the subcommittee for the CDBG Evaluation and Ranking of the Home Funds Applications and Make Funding Allocation recommendations for the FY 20/21. Commissioner Levoit stated he would like to be an alternate.

Commissioner questions followed. Vanessa Carrera, Economic Development Analyst answered the commissioner questions.

ACTION: Commissioner Levoit made a motion to appoint Chair Miller, Vice Leiberg, and Commissioner Singh to serve on the Subcommittee. Commissioner Jimenez seconded the motion. Roll call found all in favor, passed and so ordered.

6. ITEMS FROM THE COMMISSION:

None

7. ITEMS FROM THE AUDIENCE:

None

8. ADJOURNMENT:

Time of Adjournment: 5:20 p.m.

ACTION: The motion was made by Vice Chair Leiberg and seconded by Commissioner Levoit to adjourn at the said time of 5:20 p.m. Roll call found all in favor, passed and so ordered.

The above agenda was posted at Tracy City Hall on December 11, 2019. The above are action minutes. A recording is available at the Parks and Recreation Department.



Brian MacDonald, Staff Liaison