

NOTICE OF REGULAR MEETING

Pursuant to Section 54956 of the Government Code of the State of California, a Regular Meeting of the **PARKS AND COMMUNITY SERVICES COMMISSION** is hereby called for:

Date/Time: Thursday, October 1, 2020 @ 7:00 p.m.
(or as soon thereafter as possible)

Location: City Hall, 333 Civic Center Plaza, Tracy

THIS REGULAR MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT

RESIDENTS ARE STRONGLY ENCOURAGED TO PARTICIPATE REMOTELY AT THE October 1, 2020 MEETING

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Tracy City Council on any item, before or during consideration of the item, however no action shall be taken on any item not on the agenda.

Remote Access to City of Tracy Council Meeting:

In accordance with the guidelines provided in Executive Order N-29-20 on social distancing measures, the City of Tracy will allow for remote participation at the upcoming Parks Community Services Commission Meeting on Thursday, October 1, 2020.

Remote Public Comment:

*Public comment via email **will only be accepted for agenda items before the start of the Parks Commission meeting at 7:00 p.m. Please send an email to publiccomment@cityoftracy.org - identify the item you wish to comment on in your email's subject line***

During the upcoming Parks Commission Regular Meeting, public comment will be accepted via the options listed below. If you would like to comment remotely, please follow the protocols below:

- *Comments via:*
 - **Phone** by dialing (209) 831-6010, or
 - **Online by visiting** <https://cityoftracyevents.webex.com> and using the following **Event Number:** 126 790 4254 and **Event Password:** Parks1
 - ***If you would like to participate in the public comment anonymously***, you may submit your comment via phone or in WebEx by typing "Anonymous" when prompted to provide a First and Last Name and inserting Anonymous@example.com when prompted to provide an email address.

- *Protocols for submitting comments by phone:*
 - *If you wish to discuss an item under "New Business" identify the item when calling in. All requests to discuss an item under "New Business" must be submitted before the Chair announces that the time to submit such a request has expired.*
 - *Identify the item you wish to comment on to staff when calling in. Comments received by phone will be accepted for the "Items from the Audience" portions of the agenda.*
 - *Comments received by phone for the "Items from the Audience" portion of the agenda must be received by the time the Chair opens that portion of the agenda for discussion.*

- *Protocols for commenting via **WebEx**:*
 - *If you wish to comment on “New Business” or “Items from the Audience” portions of the agenda:*
 - *Listen for the Chair to open that portion of the agenda for discussion, then raise your hand to speak by clicking on the Hand icon on the Participants panel to the right of your screen.*
 - *If you no longer wish to comment, you may lower your hand by clicking on the Hand icon again.*
 - *Comments for “New Business” or “Items from the Audience” portions of the agenda will be accepted until the public comment for that item is closed.*

- *The total allotted time for public comment will be as follows:*
 - *New Business: **5 minutes***
 - *Items from the Audience: **5 minutes***

Comments received by publiccomment@cityoftracy.org, phone call, or on Webex outside of the comment periods outlined above will not be included in the record.

Full copies of the agenda are available on the City’s website: www.ci.tracy.ca.us

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. ITEMS FROM THE AUDIENCE - *In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution 2019-240, a five-minute maximum time limit per speaker will apply to all individuals speaking during “Items from the Audience/Public Comment”. For non-agendized items, Parks and Community Services Commissioners may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Parks and Community Services Commission.*
5. Approval of Meeting Minutes
 - a. Review and Approve the Regular Meeting Minutes from August 6, 2020
6. New Business
 - a. **REVIEW PROPOSAL TO INSTALL TWO (2) BENCHES WITH PLAQUES DONATED BY TRACY ROTARY AND SUNRISE ROTARY CLUBS IN THE PUBLIC RIGHT OF WAY IN DOWNTOWN TRACY AND MAKE A RECOMMENDATION TO CITY COUNCIL**
7. Parks and Recreation Director Report (Verbal Report)
 - a. Project Updates
 - i. Aquatics Center
 - ii. Legacy Fields
 - iii. Multi-Gen Rec Center
 - iv. Park Camera Project
 - v. Larson, Sullivan, and Huck Playground Renovations

8. Items from Commission
9. Items from the Audience
10. Adjournment to next Regular Meeting: **TBD**

Posted: September 24, 2020

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall (209-831-6000), at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Parks and Community Services Commission regarding any item on this agenda will be made available for public inspection in the Parks & Recreation Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
August 6, 2020**

1. CALL TO ORDER:

Vice Chair Lieberg called the meeting to order at 7:04 p.m.

2. ROLL CALL:

- a. Present: Chair Miller, Vice Chair Lieberg, and Commissioners Costa, Jimenez, Krogh, Magana, Singh
- b. Absent: None
- c. Staff Present: Brian MacDonald, Parks & Recreation Director; Richard Joaquin, Parks Planning and Development Manager, Jolene Jauregui, Recreation Services Supervisor, and Thien Nguyen, Recreation Services Supervisor
- d. Recorded By: Andrea Pedigo, Executive Assistant

3. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Vice Chair Lieberg

4. ITEMS FROM THE AUDIENCE:

No items from the audience via Webex, phone, or email.

5. APPROVAL OF MINUTES FROM

- a. Review and Approve the Regular Meeting Minutes from March 5, 2020

ACTION: A motion was made to approve the meeting minutes for March 5, 2020 by Commissioner Costa and seconded by Commissioner Jimenez. Roll call found Vice Chair Lieberg, Commissioners Magana, Krogh, Costa, and Jimenez all in favor. Chair Miller and Commissioner Singh abstained. Passed and so ordered.

- b. Review and Approve the Special Meeting Minutes from May 28, 2020

ACTION: A motion was made to approve the special meeting minutes for the May 28, 2020 by Commissioner Costa and seconded by Commissioner Magana. Roll call found Chair Miller, Vice Chair Lieberg, Commissioners Krogh, Costa, Jimenez, and Magana all in favor. Commissioner Singh abstained. Passed and so ordered.

6. NEW BUSINESS:

- a. Review and Approve changes to the 2021 City of Tracy Sports Field Handbook

Thien Nguyen, Recreation Services Supervisor presented the staff report.

Commission comments and questions followed.

Thien Nguyen answered the commission's questions.

No public comments via email, Webex, or phone.

ACTION: A motion to accept and approve the 2021 City of Tracy Sports Field Handbook with the comments to staff by commission added by Chair Miller and seconded by Commissioner Singh. Roll call found Chair Miller, Vice Chair Lieberg, and Commissioners Costa, Krogh, Jimenez, Magana, and Singh all in favor

b. Elect Parks and Community Services Commission Chair and Vice Chair

Commission Krogh stated he would serve in any roll.

Commissioner Costa nominated Vice Chair Lieberg as Chair for 2021

Commissioner Magana nominated Vice Chair Lieberg as Chair for 2021

Chair Miller commented that it would be useful to advance people in the Chair and Vice Chair so they have the opportunity to learn and manage the meetings prior to serving as Chair without any training. He would like to see a rotation happen so all get a chance to serve in these roles. Chair Miller nominated Vice Chair Lieberg as Chair for 2021 and Commissioner Magana as Vice Chair for 2020-2021.

Commissioner Jimenez thanked Chair Miller for his comments and his service as Chair for the 2019-2020 year. Commissioner Jimenez is not in favor of a co-chair, but is in favor of a rotation. Commissioner Jimenez nominated Vice Chair Lieberg as Chair for 2020-2021.

Commissioner Singh nominated Vice Chair Lieberg as Chair for 2020-2021 and Commissioner Magana as Vice Chair for 2020-2021. Commissioner Singh agrees with Chair Miller with the step up process as the Vice Chair moves into Chair and a new Vice Chair is nominated.

Comments from Director MacDonald regarding public comments. He suggested the commissioner reopen item 6.a. and wait for 2 minutes so the public has time to respond.

Vice Chair Lieberg agrees with the rotation of Chair and Vice Chair. Vice Chair Lieberg supports his nomination of serving as Chair and nominates Commissioner Magana as Vice Chair.

ACTION: A motion was made to nominate Vice Chair Lieberg for Chair for 2020-2021 and Commissioner Magana as Vice Chair for 2020-2021 by Chair Miller and seconded by Commissioner Singh and Commissioner Costa. Roll call found all in favor; passed and so ordered.

Vice Chair Lieberg reopened item 6.a - Review and Approve changes to the 2021 City of Tracy Sports Field Handbook public comment.

No public comment via email, Webex or phone after the 2 minute waiting period.

7. PARKS AND RECREATION DIRECTOR REPORT

Brian MacDonald, Parks and Recreation Director presented the directors report.

Commission questions and comments followed.

Brian MacDonald, Director of Parks and Recreation and Richard Joaquin, Parks Planning and Developed Manager answered the questions of the Commission

8. ITEMS FROM THE COMMISSION

Commissioner Costa reported that TUSD will begin distance learning on August 11, 2020 with all teachers in their classrooms. TUSD ordered approximately 8,000 computers for the students. There are enough computers at this time for all high school and junior high school students. They are awaiting the computers for the K-5 grade level students. There is an MOU in place with the Teachers Association that includes all teachers will be coming back to their classrooms to teach.

Commissioner Magana reported that she had sent Director MacDonald an email and information from New Metal Farms. The owner is interested in working with the City of Tracy that relates to recreation activities for the community. She is also interested in doing in person classes once the City is able to open up.

Commissioner Jimenez asked Commissioner Costa a question regarding sports. Commissioner Costa responded to Commissioner Jimenez's question.

Vice Chair Lieberg explained the direction from the CIF regarding sports.

Commissioner Jimenez had a question regarding the agenda item request that was asked and seconded by Commissioner Magana pertaining to disc golf at the March 5th2020 meeting. She would like for staff to look at adding this to the next agenda.

Commissioner Jimenez reported the Parks Foundation has not met so there is not report. They are looking at starting these meeting virtually and she will bring an update at that time once she attends a meeting.

Commissioner Jimenez reported that the Mickie Grove Zoological society has an education department at Mickie Grove Zoo. The zoo is closed but the education staff who provides education elementary school students are offering online classes and programs virtually.

Vice Chair Lieberg commented that the farmers market was moved to Central and it was nice to see people. Shout out to the City of Tracy and the Parks Department for the renovation of Larsen Park.

9. ITEMS FROM THE AUDIENCE

No public comments via Webex or email with two public comments via phone.

Mary Mitracos, City of Tracy residence had comments on the director's report regarding disc golf as it relates to the Nature Park. Ms. Mitracos thanked Commissioner Jimenez for her comment in recommending bringing back the discussion of disc golf as she remembers in the past that there was discussion of possibly incorporating disc golf our at Gretchen Tally or Veteran's Park. Ms. Mitracos stated that she is fully aware that the City of Tracy entered into an agreement with the Federal Government regarding Park Land stretching over 20 years to be developed. Ms. Mitracos feels that with the 86 acres of Nature Park and the 100+ additional acres available, this would be a possibility to have disc golf incorporated with the Nature Park at the north end of Legacy Fields.

Ms. Mitracos thanked Director MacDonald for his thorough report on all the Park projects and it was nice for her to hear the updates.

Ms. Mitracos ended with encouraging all Commissioners to attend the 9/1 Council Meeting regarding the Measure V discussion. She feels that it is really hard to always do public comments as she feels that City Council is not getting nearly the amount of public comments as they should. Ms. Mitracos thanked the staff for all they do.

Alice English, City of Tracy resident thanked the Commission for their time and doing their homework prior to the meeting as all her questions were answered during their discussion with staff. Ms. English asked Director MacDonald for clarification on the Legacy Fields Phase 1D project and wanted to know what that project entailed.

Director MacDonald answered her question.

Ms. English stated she encourages commission to attend the 8/18 Measure V Special Meeting at 5:30pm where they will be discussing the budget. She pointed out that the parking lot area at the soccer fields out at legacy fields really needs to be completed as it gets really muddy during the winter season. She also stated that we need to put a restroom out at the baseball fields. Ms. English strongly feels that this needs to be done prior to the start of the Aquatics center as it is shovel ready. She would appreciate all the support from the Commission.

Ms. English is happy to hear that there is \$170,000.00 in the operating budget for the security cameras in the parks. She thanked that staff for all their work and she appreciates it.

10. ADJOURNMENT:

Time: 8:32pm

ACTION: Commissioner Magana motioned to adjourn the meeting at the said time of 8:32pm and seconded by Commissioner Jimenez. All in favor; passed and so ordered.

The above agenda was posted at Tracy City Hall on July 30, 2020. The above are action minutes. A recording is available at the Parks and Recreation Department.

Brian MacDonald, Staff Liaison

**CITY OF TRACY
PARKS & COMMUNITY SERVICES COMMISSION MEETING
OCTOBER 1, 2020**

REQUEST

REVIEW PROPOSAL TO INSTALL TWO (2) BENCHES WITH PLAQUES DONATED BY TRACY ROTARY AND SUNRISE ROTARY CLUBS IN THE PUBLIC RIGHT OF WAY IN DOWNTOWN TRACY AND MAKE A RECOMMENDATION TO CITY COUNCIL

DISCUSSION

In a collaborative effort, the Rotary Club of Tracy and Tracy Sunrise Rotary Club have submitted an application to the Parks and Recreation Department to install two (2) benches with plaques to be placed in the public right of way on 10th Street in Downtown Tracy.

Rotary clubs purpose worldwide is to “bring together business and professional leaders in order to provide humanitarian service and to advance goodwill and peace around the world”. Both entities define themselves as service clubs. According to their websites, one of the best reasons for becoming a Rotarian is “the chance to do something for somebody else and to sense the self-fulfillment that comes in the process and return of that satisfaction to one’s own life”.

The clubs are requesting to donate benches with plaques to the Downtown area, to be used and enjoyed by the Tracy Community. The location of the benches are significant as they are proposed for locations on 10th Street maximizing use by patrons of the numerous restaurants and businesses Downtown. The need for additional and strategic seating options near busy storefronts is more important than ever due to the current pandemic as many businesses have expanded services outdoors and/or have asked patrons to wait outside to maintain social distancing indoors. Additionally, the benches will be located in close proximity to the recently donated and installed Rotary Clock Tower on 10th Street near 45 W. 10th Street.

Many have supported this request, including the Tracy City Center Association who supported this application and donation request at their September 10, 2020 Board Meeting.

The Parks and Recreation Department has discussed this item with the Tracy Rotary and Sunrise Rotary Club, including the design and specifications of the benches and plaques, which is incorporated into the attached proposal. The rotary clubs will donate the benches, with the plaques pre-installed. The City of Tracy Public Works Department will install the benches and will maintain these amenities going forward. Finally, the proposal meets the City standard for benches used in public spaces and parks.

RECOMMENDATION

That the Parks and Community Services Commission review and provide input on the proposal to install two benches with plaques in the public right of way of Downtown Tracy and make a recommendation to the City Council.

Prepared by: Thien Nguyen, Recreation Services Supervisor

Approved by: Jolene Jauregui-Correll, Recreation Services Manager
Richard Joaquin, Parks Planning & Development Manager
Brian MacDonald, Director of Parks and Recreation

ATTACHMENTS

Attachment A - Draft of Benches Design, Plaque, and Location by Rotary Clubs

Plaque Language (Draft)

*Donated by Tracy Sunrise Rotary Club
20xx*

*Donated by Tracy Rotary Club
20xx*

Bench Sample



PZ-01X00-72 with PZ-01XCA center arm



Bench Locations

Location 1: South of Main Street Music Inc.



Location 2: North of Tracy Optometry Group

