

NOTICE OF REGULAR MEETING

Pursuant to Section 54956 of the Government Code of the State of California, a Regular Meeting of the **PARKS AND COMMUNITY SERVICES COMMISSION** is hereby called for:

Date/Time: Thursday, December 3, 2020 @ 7:00 p.m.
(or as soon thereafter as possible)

Location: City Hall, 333 Civic Center Plaza, Tracy

THIS REGULAR MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20 WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT

RESIDENTS ARE STRONGLY ENCOURAGED TO PARTICIPATE REMOTELY AT THE December 3, 2020 MEETING

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Parks and Community Services Commission on any item, before or during consideration of the item, however no action shall be taken on any item not on the agenda.

Remote Access to City of Tracy Council Meeting:

In accordance with the guidelines provided in Executive Order N-29-20 on social distancing measures, the City of Tracy will allow for remote participation at the upcoming Parks Community Services Commission Meeting on Thursday, December 3, 2020.

Remote Public Comment:

*Public comment, limited to 250 words or less, submitted via email **will only be accepted for agenda items before the start of the Parks Commission meeting at 7:00 p.m.** Please send an email to publiccomment@cityoftracy.org - identify the item you wish to comment on in your email's subject line.*

During the upcoming Parks Commission Regular Meeting, public comment will be accepted via the options listed below. If you would like to comment remotely, please follow the protocols below:

- *Comments via:*
 - **Phone** by dialing (209) 831-6010, or
 - **Online by visiting** <https://cityoftracyevents.webex.com> and using the following **Event Number:** 126 739 9662 and **Event Password:** Parks1
 - **If you would like to participate in the public comment anonymously**, you may submit your comment via phone or in WebEx by typing "Anonymous" when prompted to provide a First and Last Name and inserting Anonymous@example.com when prompted to provide an email address.

- *Protocols for submitting comments by **phone**:*
 - *If you wish to discuss an item under “New Business” identify the item when calling in. All requests to discuss an item under “New Business” must be submitted before the Chair announces that the time to submit such a request has expired.*
 - *Identify the item you wish to comment on to staff when calling in. Comments received by phone will be accepted for the “Items from the Audience” portions of the agenda.*
 - *Comments received by phone for the “Items from the Audience” portion of the agenda must be received by the time the Chair opens that portion of the agenda for discussion.*

- *Protocols for commenting via **WebEx**:*
 - *If you wish to comment on “New Business” or “Items from the Audience” portions of the agenda:*
 - *Listen for the Chair to open that portion of the agenda for discussion, then raise your hand to speak by clicking on the Hand icon on the Participants panel to the right of your screen.*
 - *If you no longer wish to comment, you may lower your hand by clicking on the Hand icon again.*
 - *Comments for “New Business” or “Items from the Audience” portions of the agenda will be accepted until the public comment for that item is closed.*

- *The total allotted time for public comment will be as follows:*
 - *New Business: **5 minutes***
 - *Items from the Audience: **5 minutes***

Comments received by publiccomment@cityoftracy.org, phone call, or on Webex outside of the comment periods outlined above will not be included in the record.

Full copies of the agenda are available on the City’s website: www.ci.tracy.ca.us

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. ITEMS FROM THE AUDIENCE - *In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution 2019-240, a five-minute maximum time limit per speaker will apply to all individuals speaking during “Items from the Audience/Public Comment”. For non-agendized items, Parks and Community Services Commissioners may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Parks and Community Services Commission.*

5. Approval of Meeting Minutes
 - a. Review and Approve the Regular Meeting Minutes from November 5, 2020
6. New Business
 - a. **REVIEW AND APPROVE A MEMORIAL BENCH FOR THE MOBLEY FAMILY AT VETERAN'S PARK**
 - b. **REVIEW AND APPROVE A MEMORIAL BENCH FOR THE MENDEZ FAMILY AT EL PESCADERO PARK**
 - c. **APPOINT 3 COMMISSIONERS TO SERVE ON THE CDBG SUBCOMMITTEE TO EVALUATE AND RANK CDBG AND HOME FUNDS APPLICATIONS AND MAKE FUNDING ALLOCATION RECOMMENDATIONS FOR THE 2021/2022 FISCAL YEAR**
7. Items from Audience
8. Items from the Commission
9. Adjournment to next Regular Meeting: **TBD**

Posted: November 25, 2020

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall (209-831-6000), at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Parks and Community Services Commission regarding any item on this agenda will be made available for public inspection in the Parks & Recreation Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

PARKS & COMMUNITY SERVICES COMMISSION
REGULAR MEETING MINUTES
November 5, 2020

1. CALL TO ORDER:

Chair Lieberg called the meeting to order at 7:03 p.m.

2. ROLL CALL:

- a. Present: Chair Lieberg and Commissioners Costa, Jimenez, Krogh, and Miller
- b. Absent: Commissioner Singh
- c. Staff Present: Richard Joaquin, Parks Planning and Development Manager
- d. Recorded By: Andrea Pedigo, Executive Assistant

3. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Chair Lieberg

4. ITEMS FROM THE AUDIENCE:

There were no comments from the public via Webex, phone, or email.

5. APPROVAL OF MINUTES FROM

- a. Review and Approve the Regular Meeting Minutes from October 1, 2020

ACTION: A motion was made to approve the meeting minutes for October 1, 2020 by Commissioner Krogh and seconded by Commissioner Miller. Roll call found Chair Lieberg, and Commissioners Miller, Krogh, Costa, and Jimenez all in favor. Passed and so ordered.

6. NEW BUSINESS:

- a. Review and Provide Input on Design for Alden and Yasui Parks Playground Renovation under CIP 78173.

Richard Joaquin, Parks Planning and Development Manager presented the staff report.

There were no comments from the public via Webex, Phone, or email.

Commissioner comments and questions followed.

Richard Joaquin addressed the commission's questions.

- b. Elect New Vice Chair for FY 2020/2021

There were no comments from the public via Webex, Phone, or email.

Chair Lieberg opened Commission comments and discussion.

Commissioner Costa stated she will be unable to serve as she did not win her re-election.

Commissioner Miller mentioned the previous discussion of a rotation for the Chair assignments and the commission agreed that this would be a positive approach. Commissioner Miller stated that Commissioner Krogh and Commissioner Singh have not served in this role. He would call on one of these Commissioners to serve, however, Commissioner Singh is not in attendance he felt we should

not nominate him in case he was unable or unwilling to serve. Commissioner Miller nominated Commissioner Krogh.

Commissioner Jimenez agreed with Commissioner Miller and nominated Commissioner Krogh as Commissioner Singh in not in attendance.

Chair Lieberg also nominated Commissioner Krogh and agreed with both Commissioner Miller and Commissioner Jimenez.

ACTION: A motion was made to appoint Commissioner Krogh as Vice Chair for FY 2020/2021 and seconded by Commissioner Jimenez. Roll call found all in favor, passed and so ordered.

7. PARKS AND RECREATION DIRECTOR REPORT

Richard Joaquin, Parks Planning and Development Manger presented the directors report on behalf of Director Brian MacDonald.

Commission questions and comments followed.

8. ITEMS FROM THE AUDIENCE

There were no comments from the public via Webex, phone, or email.

9. ITEMS FROM THE COMMISSION

Commissioner Krogh thanked all the Commissioner for their support and looks forward to serving as the Vice Chair.

Commissioner Jimenez congratulated Commissioner Krogh for leading us as Vice Chair as she looks forward to working with him. Commissioner Jimenez stated that the Tracy Parks Foundation did not have a full board, therefore, they did not have a meeting this month. Commissioner was awaiting some notes which she had not received. Their next meeting is scheduled November 23 and she hopes to have feedback from that meeting.

Commissioner Miller spoke about the pandemic and how it has been an unusual year for community services and public services. He mentioned how the community services which this Commission reviews will be impacted and encourages staff and the commission to invite the Economic Development staff to come and update the commission on the status of what services have been impacted and how this will impact funds for this year as well as if they see a funding cycle for the coming year.

Commissioner Miller stated that since we are in the process of a detailed needs assessment and update of the Parks and Recreation Master Plan, he encourages the commission and staff going forward to actively use the public input that was received through those processes to better inform decisions on what services to offer, and what direction Parks & Rec goes as we move into the future. He encourages the commission and staff to use the public input as an active document and reference it.

Commissioner Miller announced that as of today, November 5, he has submitted his resignation as Commissioner of the Parks and Community Services Commission as he and his wife decided to move their primary residence to the State of Washington. He thanked the Commission for their comradery with including him in the planning and decision processes that they have engaged.

Chair Lieberg thanked Commissioner Miller for his service and he is sorry to see him go as he has a wealth of knowledge and experience that will be missed. He congratulated Commissioner Krogh and looks forward to working with him. He thanked Commissioner Costa for her service to the school board and as Commissioner just in case this is her last meeting if she does not get re-elected on the TUSD Board.

10. ADJOURNMENT:

Time: 8:33pm

ACTION: Chair Lieberg motioned to adjourn the meeting at the said time of 8:33pm and seconded by roll call of Commissioners Costa, Jimenez, Krogh and Miller. All in favor; passed and so ordered.

The above agenda was posted at Tracy City Hall on October 26, 2020. The above are action minutes. A recording is available at the Parks and Recreation Department.

Brian MacDonald, Staff Liaison

CITY OF TRACY
PARKS & COMMUNITY SERVICES COMMISSION MEETING
December 3, 2020

AGENDA ITEM 6.A.

REQUEST

**REVIEW PROPOSAL TO INSTALL A BENCH AND A PLAQUE TO HONOR THE
LATE LON AND MARILYN MOBLEY IN VETERAN'S PARK AND MAKE A
RECOMMENDATION TO CITY COUNCIL**

DISCUSSION

Mr. London Mobley, has submitted an application to the Parks and Recreation Department to install a bench and plaque in Veteran's Park to honor his parents, United States Navy Veteran's Lon and Marilyn Mobley.

Mr. Lon Mobley is a lifelong Tracy resident, while Mrs. Marilyn Mobley resided in Tracy for over 50 years. The Mobley's' come from a family that has resided in Tracy for over five generations. Mr. Lon and Mrs. Marilyn Mobley both served in the United State Navy and continued to serve the country by working at the Tracy Defense Depot until they both retired. The Mobley's believed in helping others before themselves, which is a belief they instilled into their children.

For more than two decades the Mobley's contributed to the Tracy community through their volunteer efforts. Mr. Lon and Mrs. Marilyn Mobley regularly volunteered at the Tracy Portuguese Hall where they delivered sopas, a Portuguese soup to elderly friends and relatives. On one occasion Mr. Lon and Mrs. Marilyn Mobley donated a car to a homeless family and in 1984 they helped raise funds for a local travel track and field team that supported runners from Tracy and Manteca. This team had runners that earned invitations to participate in the final Junior Olympics in Florida.

London Mobley, the Mobley's son and Bench Applicant, would like to honor his parents by placing a bench and plaque at the War Memorial at Veteran's Park. The location of the bench is significant as it is proposed to be installed facing the United States Navy plaque. The bench to honor Mr. Lon and Mrs. Marilyn Mobley would replace one of the existing park benches and the City would relocate that existing bench to another location in Veteran's Park. The family feels a bench at Veteran's Park, positively contributes to the environment of the park for future use, and is an appropriate way to honor and remember Mr. Lon and Mrs. Marilyn Mobley.

The Parks and Recreation Department has discussed this item with Mr. London Mobley, including the design and specifications of the plaque, which is incorporated into the current proposal. Mr. London Mobley agrees to maintain and replace the plaque and bench in the event it is vandalized, stolen, or damaged. Finally, the proposal meets all of the City's guidelines.

RECOMMENDATION

That the Parks and Community Services Commission review and provide input on the proposal to install a bench and plaque to honor Lon and Marilyn Mobley at Veteran's Park and make a recommendation to City Council.

Prepared by: Justin Geibig, Recreation Coordinator

Reviewed by: Thien Nguyen, Recreation Supervisor
Jolene Jauregui-Correll, Recreation Program Manager

Approved by: Brian MacDonald, Director of Parks and Recreation

ATTACHMENTS

Attachment A – Bench Location and Draft of Plaque and Bench Honoring Lon and Marilyn Mobley.

ATTACHMENT A

Bench Location



Navy Plaque



Plaque Draft

*Dedicated to our Heroes
Lon and Marilyn Mobley
Forever in our Hearts*

Sample of Bench and Plaque



CITY OF TRACY
PARKS & COMMUNITY SERVICES COMMISSION MEETING
December 3, 2020

AGENDA ITEM 6.B.

REQUEST

**REVIEW PROPOSAL TO INSTALL A BENCH AND A PLAQUE TO HONOR THE
LATE ALFREDO “DITO” MENDEZ IN EL PESCADERO PARK AND MAKE A
RECOMMENDATION TO CITY COUNCIL**

DISCUSSION

Mr. Alfredo and Mrs. Nicole Mendez, have submitted an application to the Parks and Recreation Department to install a bench and plaque in El Pescadero Park to honor their late son Alfredo “Dito” Mendez.

Alfredo “Dito” Mendez was a 16-year-old Tracy resident who enjoyed surfing, dirt biking, spending time with family and taking his dog “King” to the dog park at El Pescadero Park. Alfredo “Dito” Mendez was known for always making an effort to pick up trash within the park and doing “his part” to help keep the City clean.

Alfredo “Dito” Mendez passed away in November 2017. Mr. Alfredo and Mrs. Nicole Mendez would like to honor their son by placing a bench and plaque at the dog park at El Pescadero Park. The location of the bench is significant as the location was where Alfredo “Dito” Mendez spent much of his time in the park. The proposed bench would replace an “older” park bench that no longer meets the City standard. The family feels a bench at El Pescadero Park, positively contributes to the environment of the park for future use, and is an appropriate way to honor and remember Alfredo “Dito” Mendez.

The Parks and Recreation Department has discussed this item with Mr. Alfredo and Mrs. Nicole Mendez, including the design and specifications of the plaque, which is incorporated into the current proposal. Mr. Alfredo and Mrs. Nicole Mendez agree to maintain and replace the plaque and bench in the event it is vandalized, stolen, or damaged. Finally, the proposal meets all of the City’s guidelines.

RECOMMENDATION

That the Parks and Community Services Commission review and provide input on the proposal to install a bench and plaque to honor Alfredo Mendez at El Pescadero Park and make a recommendation to City Council.

Prepared by: Justin Geibig, Recreation Coordinator

Reviewed by: Thien Nguyen, Recreation Supervisor
Jolene Jauregui-Correll, Recreation Program Manager

Approved by: Brian MacDonald, Director of Parks and Recreation

ATTACHMENTS

Attachment A – Bench Location and Draft of Plaque and Bench Honoring Alfredo Mendez.

Bench Location (current bench)



Plaque Draft

*Alfredo "Dito" Mendez
2011-2017
Forever your son King*

Sample of Proposed Bench and Plaque



CITY OF TRACY
PARKS AND COMMUNITY SERVICES COMMISSION MEETING
December 3, 2020

AGENDA ITEM 6.C.

REQUEST

APPOINT A THREE MEMBER SUBCOMMITTEE TO EVALUATE AND RANK CDBG AND HOME FUND APPLICATIONS AND MAKE FUNDING ALLOCATION RECOMMENDATIONS FOR THE 2021/22 FISCAL YEAR

BACKGROUND

Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME) funds are allocated to cities and counties by the United States Department of Housing and Urban Development (HUD) for use in projects, programs, and services that demonstrate a benefit to low and moderate income persons by providing “decent housing, a suitable living environment, and for expanding economic opportunities.” Applicants must meet one of HUD’s National objectives and criteria for eligibility.

On November 15, 2016, City Council approved the following CDBG and HOME local funding priorities through Fiscal Year 2021-2022 based on recommendations from the Parks and Community Services Commission:

CDBG Public Services Category:

- 1 Food Distribution Services
- 2 Homelessness Prevention, Intervention and Transitional Housing Services
- 3 Senior and Special Needs Services
- 4 Domestic Violence Services
- 5 Youth Education and Enrichment Services

CDBG Public Facilities/Improvements Category:

- 1 Public Parks and Facilities
- 2 Removal of Architectural Barriers (ADA)

HOME Program:

- 1 Address issues of public safety, health and welfare;
- 2 Rehabilitate residential properties occupied by low income persons; and,
- 3 Partner to construct income restricted family and senior housing facilities.

DISCUSSION

The City of Tracy’s estimated CDBG allocation for FY 2021-2022 is approximately \$488,620. Funding for CDBG public service activities is capped at 15% of the City’s annual allocation. The remaining 85% of the annual allocation will be dedicated to public facilities and public improvement projects, and program administration. Estimated dollar amounts by program category are below:

- Public Services = \$73,293
- Public Facilities / Improvements = \$353,028
- Program Administration = \$62,299

Additionally, an estimated appropriation of Federal HOME Investment Partnership Program (HOME) funds in the amount of \$165,414 will be available for general housing activities such as: homeowner housing re-construction and/or rehabilitation, new construction of affordable housing and other eligible activities.

As a grant program partner of the County, the City of Tracy will accept CDBG/HOME applications for services and projects in the city and make priority ranked funding recommendations to San Joaquin County for a final selection of grant awardees.

The role of the subcommittee will be to review received applications for consistency with adopted local funding priorities, score and prioritize the funding of applications, and make a funding allocation recommendation to the full Commission, which will then provide a formal recommended action to the City Council. The City Council will be asked to review and accept the recommendation of services and projects for final approval by the San Joaquin County Board of Supervisors.

CDBG/HOME applications for FY 2021-22 will be made available to the public on December 7, 2020. The deadline for application submittal is January 22, 2021. Staff will hold a public outreach meeting on January 7, 2021 to answer questions regarding the application requirements and process.

The CDBG subcommittee will conduct a public meeting to review, score, and rank the applications following the application deadline. The process will incorporate the CDBG/HOME scoring template and the public service category funding allocation formula approved by the Parks Commission on December 7, 2018 through Fiscal Year 2021-2022. Provided is the allocation formula:

- The top two scoring public service program applications will be funded the requested amount up to a max of \$12,000 each.
- Applications ranked 3 and 4 will be funded the requested amount up to a maximum allocation of \$8,000 each.
- Applications ranked 5 and below will receive a \$5,000 allocation in order of applicant ranking until funds are exhausted.
- Any remaining funds less than \$5,000 will be distributed to applicants 5 and below until exhausted, so long as it does not exceed Tier 2 max amounts and their funding request.
- Should the City receive more funding than estimated, additional programs maybe funded in ranking order.

The subcommittee's recommendations will be presented to the Parks and Community Services Commission in February 2021. The Commission's recommendations will go before the City Council during a public hearing in March 2021.

RECOMMENDATION

That the Commission appoint a three-member subcommittee to evaluate, score and rank the CDBG and HOME fund applications and make funding allocation recommendations for the 2021-2022 Fiscal Year.

Prepared by: Michael Nimon, Economic Development Manager

Approved by: Brian MacDonald, Parks & Recreation Director