

<b>PARKS &amp; COMMUNITY SERVICES COMMISSION</b> <b>SPECIAL MEETING MINUTES</b> <b>January 7, 2021</b>
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**1. CALL TO ORDER:**

Chair Lieberg called the meeting to order at 7:18 p.m.

**2. ROLL CALL:**

- a. Present: Chair Lieberg, Vice Chair Krogh, and Commissioners Jimenez, and Singh
- b. Absent: None
- c. Staff Present: Brian MacDonald, Parks and Recreation Director; Richard, Joaquin, Parks Planning and Development Manager, Thien Nguyen, Recreation Program Services Supervisor; Justin Geibig, Recreation Leader II; and Jolene Jauregui, Recreation Program Manager
- d. Recorded By: Andrea Pedigo, Executive Assistant

**3. PLEDGE OF ALLEGIANCE:**

The pledge of allegiance was led by Chair Lieberg

**4. ITEMS FROM THE AUDIENCE:**

There were no comments from the public via Webex, phone, or email.

**5. APPROVAL OF MINUTES FROM**

- a. Review and Approve the Regular Meeting Minutes from December 3, 2020

**ACTION:** A motion was made to approve the meeting minutes for December 3, 2020 by Vice Chair Krogh and seconded by Commissioner Singh. Roll call found Chair Lieberg, Vice Chair Krogh and Commissioner Singh all in favor. Commissioner Jimenez abstained. Passed and so ordered.

**6. NEW BUSINESS:**

- a. REVIEW AND APPROVE A RECOMMENDATION TO CITY COUNCIL REGARDING A NEWLY PROPOSED SCHOOLHOUSE PARK ADJACENT TO THE FUTURE ELLIS SCHOOL SITE, AND REVIEW AND APPROVE A RECOMMENDATION TO CITY COUNCIL REGARDING PROPOSED REVISIONS TO PROGRAMMING AT THE WESTERN PARK PREVIOUSLY APPROVED THROUGH THE ELLIS SPECIFIC PLAN

Richard Joaquin, Parks Planning and Development Manger presented the staff report.

Richard Joaquin, Parks Planning and Development Manager turned the presentation over to Chris Long with Surland for his presentation.

Chris Long with Surland turned the presentation over to Linda Gates with Gates & Associates, Landscape Architect for her presentation.

There were no comments from the public via email, Webex, or phone.

Commission comments and questions followed.

Linda Gates with Gates & Associates and Chris Long with Surland answered the questions of the commission.

**ACTION:** A motion was made by Commissioner Jimenez to accept the amended details to the Western Park and to approve the Schoolhouse Park plan as presented and make recommendation to City Council. Vice Chair Krogh seconded the motion. Roll call found Chair Lieberg, Vice Chair Krogh, and Commissioners Singh and Jimenez all in favor. Passed and so ordered.

## **7. PARKS AND RECREATION DIRECTOR REPORT**

Brian MacDonald, Parks and Recreation Director presented the directors report along with Richard Joaquin, Parks Planning and Development Manager.

No commission questions or comments followed.

## **8. ITEMS FROM THE AUDIENCE**

There were no comments from the public via Webex, phone, or email.

## **9. ITEMS FROM THE COMMISSION**

Commissioner Jimenez had a question for Director MacDonald on whether or not the City will be opening a recruitment for the two (2) vacant positions since the resignation of former commissioners along with if he knew when TUSD would appoint a new board member to serve on the commission.

Director MacDonald stated the TUSD appointed Lori Souza as the new commissioner to serve on the Parks Commission and that she would be in attendance at our next meeting.

Director MacDonald stated that the two (2) open vacancies are on hold at this time, as City Council had previously directed staff to bring an item to City Council to discuss the Commissions make up and purpose, as well as a discussion as to whether or not we align the number of commissioners to 5 as City Council.

Commissioner Singh thanked Director MacDonald as he had the same question as Commissioner Jimenez.

Commissioner Krogh had no additional questions.

Chair Lieberg asked Commissioner Singh how the Youth Advisory Commission (YAC) interviews went as he was appointed to the interview panel.

Commissioner Singh stated he was thankful to be on the interview team, as he expressed how talented, knowledgeable, and passionate each interviewee was.

Commissioner Singh stated that Amanda Jensen along with the interview team selected 2 adult Commissioners and students who will be appointed to the Commission.

Chair Lieberg thanked the Parks Department and City Staff who helped in the renovation of Sullivan Park as it is now complete and looks great.

Chair Lieberg reported that he, Vice Chair Krogh, and Commissioner Singh will soon be reviewing the CDBG applications and that staff will be bringing back the update for the public discussion. Chair Lieberg also expressed that he would like for staff to work on a summary from years past as to who has been granted funds and how much was paid out in order to compare to who has applied.

Chair Lieberg has requested to staff to look into who owns the vacant property at the corner of Schulte and Tracy Blvd across from the Savemart. He would really like to see this developed as it is an eye sore and that staff should contact owner to see if he would like to sell as this is a highly traveled area.

Director MacDonald stated that this is a privately owned lot and that there has been talk in the past to develop it as it is a commercial lot, but it is limited due to low power lines. He also stated that there have been issues in the past regarding homeless that has been addresses with code enforcement. Director MacDonald is unaware of whom owns it.

**10. ADJOURNMENT:**

Time: 8:34 P.M.

**ACTION:** Vice Chair Krogh motioned to adjourn the meeting at the said time of 8:34 pm and seconded by Commissioner Jimenez. Roll call found all in favor; passed and so ordered.

The above agenda was posted at Tracy City Hall on December 31, 2020. The above are action minutes. A recording is available at the Parks and Recreation Department.

*Brian MacDonald*

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Brian MacDonald, Staff Liaison