

NOTICE OF SPECIAL MEETING

Pursuant to Section 54956 of the Government Code of the State of California, a Special meeting of the **Measure V Residents' Oversight Committee** is hereby called for:

Date/Time: Thursday, January 23, 2020, 5:30 p.m.
(or as soon thereafter as possible)

Location: City Hall Conference Room 109
333 Civic Center Plaza, Tracy, CA 95376

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Measure V Residents' Oversight Committee on any item, before or during consideration of the item, however no action shall be taken on any item not on the agenda.

1. Call to Order
2. Roll Call
3. Items from the Audience - *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052 any item not on the agenda brought up by the public at a meeting, shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Committee Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes - 10/21/19
5. Receive Presentation Regarding City Code of Conduct and Council Meeting Protocols and Rules of Procedures
6. Selection of Chairperson and Vice-Chairperson
7. Review 4th Quarter Measure V Report and Approve Annual Council Presentation
8. Review 1st Quarter Measure V Report
9. Items from the Audience
10. Adjournment

January 22, 2020

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall (209-831-6000), at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Measure V Residents' Oversight Committee regarding any item on this agenda will be made available for public inspection in the Finance Department located at 333 Civic Center Plaza, Tracy, CA during normal business hours.

REGULAR MEETING MINUTES
MEASURE V RESIDENTS' OVERSIGHT COMMITTEE
October 21, 2019, 5:30 p.m.
City Hall Conference Room 109, 333 Civic Center Plaza
City Website: <http://www.ci.tracy.ca.us>

1. CALL TO ORDER: Michel Bazinet, Chairperson, called the meeting to order at 5:35 p.m.
2. ROLL CALL:

Present: Chairperson Michel Bazinet, Vice-Chairperson Abdul Wahid, Committee Members Allan Borwick, Ameni Alexander and Hector Jaimes

Absent: None

Staff Present: Robert Harmon, Interim Budget Officer
Karin Schnaider, Finance Director
Richard Joaquin, Parks Planning & Development Manager
Carol Zandona, Executive Assistant

Recorded By: Carol Zandona
3. ITEMS FROM THE AUDIENCE:

None
4. APPROVAL OF MINUTES:

Motion: Vice-Chairperson Wahid made a motion to approve the October 7, 2019 minutes
Second: Committee Member Jamies
All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee Members Borwick, Alexander, Jaimes
Opposed: None
5. REVIEW DRAFT ANNUAL REPORT OPTIONS DEVELOPED BY SUB-COMMITTEE

The draft Annual Report developed by the Sub-Committee, which included Chairperson Bazinet, Vice-Chairperson Wahid, and Staff Liaison Harmon, was reviewed and discussed page-by-page.
 - Update photos to Measure V projects on cover page.
 - Capitalization of titles in the role column on page 2
 - Correct spelling of multi-generational on page 3
 - Add "Over the Life of Measure V" to last line "City Staffing: \$5m," on page 4
 - Add callout over 2015-16 bar graph similar to FY 16-17 and FY 17-18, stating "No Measure V funds" on page 4

- Add similar callout to FY 2015-16 on page 5.
- Add callout to FY 2015-16 on page 6, same request as proceeding two pages.
- City provided an alternative graph (Alternative 4) for consideration and in lieu of the other three alternatives (pages 4-6) that clarifies the same information into a simplified format.
- The City will be able to provide Measure V information for FY 2018-19 prior to the report presentation in January, so the information shown on the chart chosen (alternative chart selections) could be expanded from three fiscal years to four fiscal years.
- Page 7, add footnote “Based on Fiscal Years” to graph to define fiscal year versus calendar year.
- Correct staffing titles - Parks Planning Development Manager should go above the Parks Maintenance Worker on page 8.
- Correct staffing titles on page 10 to the same as page 8.

Staff discussed with members what the committee’s role is and what is considered outside their scope, along with what the role of City Staff and City Manager is as it pertains to Measure V and budgeting.

Committee deliberated if the entire report should be presented to Council or only the pages that specifically pertained to Measure V. After completion of discussions, the following motions were made.

Motion 1: Committee Member Jaimes made a motion to not use pages 3, 4 and 5.
 Second: No second, motion failed.

Motion 2: Chairperson Bazinet made a motion to include in the report one of the three alternative charts (page 4, 5 or 6)
 Second: Vice-Chairperson Wahid
 All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee Members Borwick, and Alexander
 Opposed: Committee Member Jaimes

Motion 3: Chairperson Bazinet made a motion to include page 4, Alternative 1 chart in the report
 Second: Vice-Chairperson Wahid
 All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee Members Borwick, and Alexander
 Opposed: Committee Member Jaimes

Motion 4: Chairperson Bazinet made a motion to accept the report with changes
 Second: Committee Member Jaimes
 All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee Members Borwick, Alexander, and Jaimes
 Opposed: None

Richard Joaquin, Parks Planning & Development Manager provided to the committee a Measure V Project Update presentation that included the Senior Center renovation and Legacy Fields. The committee had requested at the Measure V meeting on October 7th, to have Mr. Joaquin return with updated photos and information so the committee members would have a choice of information to include in the annual report.

The committee discussed having Mr. Joaquin provide a separate construction update to Council following the Measure V presentation. Finance Director Schnaider informed the committee that a City staff member cannot co-present, that the report comes from the committee. Chairperson Bazinet discussed that he, as the committee chairperson, would contact the City Manager to make a request to have a Measure V Construction update presentation, provided by Mr. Joaquin, added to the Council Agenda.

Motion: Chairperson Bazinet made a motion to request the City Manager to agendaize a Measure V construction update, provided by city staff, to follow the Measure V presentation.

Second: Committee Member Alexander
All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee Members Borwick, Alexander

Opposed: Committee Member Jaimes

6. SELECTION OF JANUARY 2020 MEETING DATE

The meeting date, set by the bylaws, falls on a holiday and the committee will need to select another date in January to hold a special meeting.

Committee discussed having a special meeting prior to January to receive the 4th Quarter Measure V Report.

Motion 1: Chairperson Bazinet made a motion to hold a Special Measure V Committee meeting prior to January.

Second: Committee Member Alexander
All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee Members Borwick, Alexander, Jaimes

Opposed: None

Motion 2: Committee Member Alexander made a motion to change the date of the January 20, 2020 meeting due to the date falling on a holiday.

All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee Members Borwick, Alexander, Jaimes

Opposed: None

Executive Assistant will poll committee members individually with available dates.

Vice-Chairperson Wahid would like to discuss at the Special meeting adding recommendations and comments to the Annual Measure V Report. Finance Director Schnaider reminded the committee that they may only make recommendations on expenses that have already occurred and only to the extent that the expenses were used appropriately. She will clarify this information at the next meeting.

Motion: Vice-Chairperson Wahid made a motion to agendaize an item to discuss adding recommendations and comments to the Annual Measure V Report.

Second: Chairperson Bazinet
All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee Members Borwick, Alexander, Jaimes

Opposed: None

7. ITEMS FROM THE AUDIENCE:

None

8. ADJOURNMENT

Motion to Adjourn: Committee Member Wahid
Second: Committee Member Jaimes
All in Favor: Chairperson Bazinet, Vice-Chairperson Wahid, Committee
Members Borwick Alexander and Jaimes
Oppose: None

Adjournment: 7:35 p.m.

The above agenda was posted at the Tracy City Hall in accordance with Procedures for Preparation, Posting, and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2015-052. These are the summary and action minutes.

Measure V

2017 Q4	\$	1,911,509
2018 Q1	\$	2,210,429
2018 Q2	\$	2,492,296
2018 Q3	\$	2,200,944
2018 Q4	\$	2,118,457
2019 Q1	\$	2,831,513
2019 Q2	\$	3,067,286
2019 Q3	\$	2,450,596
2019 Q4	\$	2,503,735

Total: \$ 21,786,765

Measure V: Revenue by Quarter



4th Quarter Measure V Report (Revised)

MEASURE V REVENUE

	Actuals - Q4 2019 (Unaudited)			Forecast	Total Projected	Total Estimate		
	This quarter	Year to date ¹	Cumulative ²	(FY2020 to FY 2037)		This Period	Prior Period	Change +/-
Total Revenue	\$ 2,503,735	\$ 10,853,130	\$ 21,786,765	\$ 209,311,000	\$ 231,097,765	\$ 231,097,765	\$ 219,159,358	\$ 11,938,408

COMMITTED MEASURE V FUNDS

Amenities & Programs	Actuals - Q4 2019			Forecast	Total Projected	Total Budget			Council Mtg
	This quarter	Year to date	Cumulative ²	(FY2020 to FY 2037)		This Period	Prior Period	Change +/-	
Senior Center	\$ 95,114	\$ 834,509	\$ 950,000	\$ -	\$ 950,000	\$ 950,000	\$ 950,000	\$ -	
Senior Center Upgrade (71093/ 78155)	\$ 95,114	\$ 484,509	\$ 600,000	\$ -	\$ 600,000	\$ 600,000	\$ 600,000	\$ -	2/6/2018
Senior Center Construction Contract (71093/ 78155)	\$ -	\$ 350,000	\$ 350,000	\$ -	\$ 350,000	\$ 350,000	\$ 350,000	\$ -	7/17/2018
Legacy Fields	\$ 1,928,473	\$ 3,559,237	\$ 6,758,093	\$ 3,303,975	\$ 10,062,068	\$ 10,062,068	\$ 10,062,068	\$ -	
Legacy Fields 1D Planning (78164)	\$ 101,981	\$ 546,782	\$ 566,987	\$ 933,013	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ -	3/6/2018
Legacy Fields 1C (78163)	\$ -	\$ 483,417	\$ 3,662,068	\$ -	\$ 3,662,068	\$ 3,662,068	\$ 3,662,068	\$ -	3/6/2018
Legacy Fields 1D Construction (78164)	\$ 1,826,492	\$ 2,529,038	\$ 2,529,038	\$ 2,370,962	\$ 4,900,000	\$ 4,900,000	\$ 4,900,000	\$ -	7/17/2018
Aquatic Center	\$ -	\$ -	\$ -	\$ 30,000,000	\$ 30,000,000	\$ 30,000,000	\$ 30,000,000	\$ -	
Aquatic Center (78054)	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ -	3/6/2018
Aquatic Park - Future	\$ -	\$ -	\$ -	\$ 29,000,000	\$ 29,000,000	\$ 29,000,000	\$ 29,000,000	\$ -	
Multigenerational Facility	\$ -	\$ 110,056	\$ 110,056	\$ 39,889,944	\$ 40,000,000	\$ 40,000,000	\$ 40,000,000	\$ -	
Multigenerational Facility Planning (78178)	\$ -	\$ 110,056	\$ 110,056	\$ 3,889,944	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ -	3/6/2018
Multigenerational - Future	\$ -	\$ -	\$ -	\$ 36,000,000	\$ 36,000,000	\$ 36,000,000	\$ 36,000,000	\$ -	3/6/2018
Other	\$ 37,924	\$ 170,809	\$ 182,850	\$ 10,145,295	\$ 10,328,145	\$ 10,328,145	\$ 5,224,105	\$ 5,104,040	
1.0 FTE Parks Planning Development Manager (20 Years)	\$ 28,856	\$ 153,062	\$ 169,233	\$ 3,675,217	\$ 3,844,450	\$ 3,844,450	\$ 3,061,240	\$ 783,210	3/6/2018
1.0 FTE Senior Maintenance Worker Parks (19 Years)	\$ 9,068	\$ 17,747	\$ 13,617	\$ 2,845,585	\$ 2,859,202	\$ 2,859,202	\$ 2,162,865	\$ 696,337	9/18/2018
0.5 FTE Senior Accountant (17 Years)	\$ -	\$ -	\$ -	\$ 3,624,493	\$ 3,624,493	\$ 3,624,493	\$ -	\$ 3,624,493	12/19/2017
Total Use of Funds	\$ 2,061,511	\$ 4,674,611	\$ 8,000,999	\$ 83,339,214	\$ 91,340,213	\$ 91,340,213	\$ 86,236,173	\$ 5,104,040	

MEASURE V - AVAILABLE FUTURE COMMITMENT

	Total Estimate		
	This Period	Prior Period	Change +/-
Total Available Future Commitment	\$ 139,757,552	\$ 132,923,185	\$ 6,834,368

¹ Actual 2017/18 and 2018/19 numbers are slightly overstated/understated due to changes in B.O.E. reporting at June 30, 2018.

² Since start date of Measure V

Group	(Multiple Items)
Row Labels	Sum of JOURNAL AMOUNT
78054 - Aquatic Center	\$ (1,286,390)
	\$ (2,000,000)
Aquatic Design Group	\$ 426
Ballard King and	\$ 7,000
The Surland Company	\$ 706,184
78163 - Legacy Fields 1C	\$ 6,332,853
	\$ 58,603
4Leaf Inc	\$ 43,606
ABC Imaging of	\$ 2,262
American Reprographi	\$ 118
Central Valley Party	\$ 322
Development Services	\$ 85
Federal Express Corp	\$ 41
Five Star Print & Si	\$ 2,273
Goodland Landscape C	\$ 6,062,605
Kleinfelder Inc	\$ 32,726
Michael Scriven	\$ 91
Outdoor Creations In	\$ 7,336
Paris Printing	\$ 346
Southern Bleacher Co	\$ 49,270
State Water Resource	\$ 1,168
The Public Restroom	\$ 15,071
Thomas Ward	\$ 129
Tracy Press	\$ 390
US Bank	\$ 5,483
Verde Design, Inc.	\$ 50,928
78178 - Multigenerational Facility Planning	\$ 82,723
	\$ (64,280)
Dahlin Group, Inc.	\$ 54,017
Parks & Recreation	\$ 39
SNG & Associates Inc	\$ 27,359
Tracy Press	\$ 1,035
Tracy Unified School	\$ 146
US Bank	\$ 127
Verde Design, Inc.	\$ 64,280
71093/ 78155 - Senior Center Upgrade	\$ 2,271,082
	\$ 116,668
ABC Imaging of	\$ 2,160
Adams Ashby Group In	\$ -
BizChair.com	\$ -
BSK Associates	\$ 3,512
Capitol Builders Har	\$ 16,000
Crawford Integrated	\$ -
Development Services	\$ (0)
Diede Construction I	\$ 2,017,662
Federal Express Corp	\$ 163
Kleinfelder Inc	\$ -
LDA Partners Inc	\$ 101,130
Mark King Environmen	\$ 2,347
O'Dell Engineering	\$ -
PG&E Customer Fund M	\$ -
Ross Recreation Equi	\$ -
SNG & Associates Inc	\$ 6,000
US Bank	\$ 5,441
78164 - Legacy Fields 1D	\$ 2,266,616
	\$ 110,695
ABC Imaging of	\$ 887
Goodland Landscape C	\$ 392,950
Kleinfelder Inc	\$ 20,909
Musco Sports Lightin	\$ 1,261,307
State Water Resource	\$ 200
Tracy Press	\$ 360
US Bank	\$ 486
Verde Design, Inc.	\$ 478,821
Grand Total	\$ 9,666,885

Measure V: Revenue by Quarter



1st Quarter 2020 Measure V Report

MEASURE V REVENUE

	Actuals - Q4 2019 (Unaudited)			Forecast	Total Projected	Total Estimate		
	This quarter	Year to date ¹	Cumulative ²	(FY2020 to FY 2037)		This Period	Prior Period	Change +/-
Total Revenue	\$ 2,503,735	\$ 10,853,130	\$ 21,786,765	\$ 209,311,000	\$ 231,097,765	\$ 231,097,765	\$ 219,159,358	\$ 11,938,408

COMMITTED MEASURE V FUNDS

Amenities & Programs	Actuals - Q4 2019			Forecast	Total Projected	Total Budget			Council Mtg
	This quarter	Year to date	Cumulative ²	(FY2020 to FY 2037)		This Period	Prior Period	Change +/-	
Senior Center	\$ -	\$ -	\$ 950,000	\$ -	\$ 950,000	\$ 950,000	\$ 950,000	\$ -	
Senior Center Upgrade (71093/ 78155)	\$ -	\$ -	\$ 600,000	\$ -	\$ 600,000	\$ 600,000	\$ 600,000	\$ -	2/6/2018
Senior Center Construction Contract (71093/ 78155)	\$ -	\$ -	\$ 350,000	\$ -	\$ 350,000	\$ 350,000	\$ 350,000	\$ -	7/17/2018
Legacy Fields	\$ 10,592	\$ 10,592	\$ 6,768,685	\$ 3,293,383	\$ 10,062,068	\$ 10,062,068	\$ 10,062,068	\$ -	
Legacy Fields 1D Planning (78164)	\$ -	\$ -	\$ 566,987	\$ 933,013	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ -	3/6/2018
Legacy Fields 1C (78163)	\$ -	\$ -	\$ 3,662,068	\$ -	\$ 3,662,068	\$ 3,662,068	\$ 3,662,068	\$ -	3/6/2018
Legacy Fields 1D Construction (78164)	\$ 10,592	\$ 10,592	\$ 2,539,630	\$ 2,360,370	\$ 4,900,000	\$ 4,900,000	\$ 4,900,000	\$ -	7/17/2018
Aquatic Center	\$ -	\$ -	\$ -	\$ 30,000,000	\$ 30,000,000	\$ 30,000,000	\$ 30,000,000	\$ -	
Aquatic Center (78054)	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ -	3/6/2018
Aquatic Park - Future	\$ -	\$ -	\$ -	\$ 29,000,000	\$ 29,000,000	\$ 29,000,000	\$ 29,000,000	\$ -	
Multigenerational Facility	\$ -	\$ -	\$ 110,056	\$ 39,889,944	\$ 40,000,000	\$ 40,000,000	\$ 40,000,000	\$ -	
Multigenerational Facility Planning (78178)	\$ -	\$ -	\$ 110,056	\$ 3,889,944	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ -	3/6/2018
Multigenerational - Future	\$ -	\$ -	\$ -	\$ 36,000,000	\$ 36,000,000	\$ 36,000,000	\$ 36,000,000	\$ -	3/6/2018
Other	\$ 49,165	\$ 49,165	\$ 232,015	\$ 10,096,130	\$ 10,328,145	\$ 10,328,145	\$ 5,224,105	\$ 5,104,040	
1.0 FTE Parks Planning Development Manager (20 Years)	\$ 34,416	\$ 34,416	\$ 203,649	\$ 3,640,801	\$ 3,844,450	\$ 3,844,450	\$ 3,061,240	\$ 783,210	3/6/2018
1.0 FTE Senior Maintenance Worker Parks (19 Years)	\$ 14,749	\$ 14,749	\$ 28,366	\$ 2,830,836	\$ 2,859,202	\$ 2,859,202	\$ 2,162,865	\$ 696,337	9/18/2018
0.5 FTE Senior Accountant (17 Years)	\$ -	\$ -	\$ -	\$ 3,624,493	\$ 3,624,493	\$ 3,624,493	\$ -	\$ 3,624,493	12/19/2017
Total Use of Funds	\$ 59,757	\$ 59,757	\$ 8,060,756	\$ 83,279,457	\$ 91,340,213	\$ 91,340,213	\$ 86,236,173	\$ 5,104,040	

MEASURE V - AVAILABLE FUTURE COMMITMENT

	Total Estimate		
	This Period	Prior Period	Change +/-
Total Available Future Commitment	\$ 139,757,552	\$ 132,923,185	\$ 6,834,368

¹ Actual 2017/18 and 2018/19 numbers are slightly understated/overstated due to changes in B.O.E. reporting at June 30, 2018.

² Since start date of Measure V