

# NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

**Date/Time:** **Wednesday, May 9, 2012, 6:00 p.m.**  
*(or as soon thereafter as possible)*

**Location:** **City Hall Conference Room 203**  
**333 Civic Center Plaza, Tracy**

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

## **MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2008-140, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from Regular Meeting on April 11, 2012
5. Correspondence
6. New Business
  - a. Discuss and approve the Youth Advisory Commission's participation at the upcoming Children's Health & Safety Fair to be held at the Sutter Tracy Community Hospital May 12 from 9am-1pm
  - b. Discuss and approve the Youth Advisory Commission's participation with volunteer opportunities at upcoming summer programs
  - c. Discuss and select a date for an upcoming park clean-up event to include additional teen volunteers from local high schools
7. Old Business
  - a. Discuss the status of YAC's participation in the "Don't Text and Drive" campaign
8. Items from Staff
  - a. Review events calendar
    - i. May 18 BBQ Lunch, 11am-1pm Senior Center
    - ii. May 23 Spring Tea, 1:30-3pm, Senior Center
  - b. Website update
9. Items from the Commission
10. Items from the Audience
11. Adjournment to next Regular Meeting on June 13, 2012

## **POSTED: May 3, 2012**

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary

aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting. Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

April 11, 2012

1. **CALL TO ORDER:** The meeting was called to order by Chair Shelton at 6:08 p.m.
2. **ROLL CALL:**
  - a. **Present:** Gill, Arganbright, Hong, Muscat, Goulart, Mizuno, Shah K., Shelton
  - b. **Absent:** McGuinness, Shah A., Shibata
  - c. **Adult Commissioners Present:** Shelton
  - d. **Staff Present:** Laura Johnston, Recreation Coordinator
  - e. **Recorded by:** Beatrice Amezquita, Recreation Leader III
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF MINUTES FROM REGULAR MEETING ON March 14, 2012**
  - a. **Motion to Approve:** Gill
  - b. **Second:** Goulart
  - c. **Abstain:** None
  - d. **Vote:** Approved by majority vote.
5. **CORRESPONDENCE:** None
6. **NEW BUSINESS:**
  - a. **Appoint a subcommittee to begin drafting the 2011/2012 YAC Annual Report that will be presented to the Parks and Community Services Commission and the Tracy City Council.**

Staff Johnston suggested that commissioners begin preparing for the Annual Report for presentation at the July Parks Commission meeting and the August City Council meeting. A subcommittee consisting of Commissioner Gill, K. Shah, and Shelton will create the report.
7. **7. Old Business**
  - a. **Discuss the Youth Advisory Commission's volunteer project for National Volunteer Week, April 15-21, 2012**

Commissioner Shelton announced that she had gotten in contact with the KEBO club and they suggested holding a separate event or fundraiser, and they would come and support them. Commissioner Shelton suggested that YAC hold an event similar to movies on the Plaza in which they could invite the youth and charge for admission and for popcorn and candy. The money raised will be given to the cancer patient. Staff Johnston stated that the YAC would not be hosting a volunteer project during the week of April 15-21, but in support of the volunteer opportunity in the future. Commissioner Gill stated that the ultimate goal is to help the young girl with cancer and that as a captain in the Relay for Life on May 19-20, she could possibly have a booth to raise money for the little girl. Staff Johnston suggested that YAC work in the City of Tracy booth and possibly raise funds for the student. Dr. Franco attended a Hospital Committee meeting that night and would address the possibility of raising funds at the Health Fair.
  - b. **Discuss the status of YAC's participation in the "Don't Text and Drive" campaign and assign commissioners to promote the campaign at their respective high school**

Staff Johnston stated that the first campaign will be April 18<sup>th</sup> at Millennium High School. The You Tube video will be sent to all commissioners with the goal of 1,000 by the end of the school year. Staff Johnston would like the campaign to be completed at all high schools by the end of April.
  - c. **Discuss the status of the 2011/2012 Youth Advisory Commission Goals and Work Plan**
    - 1.1.A. Staff Johnston announced that Play 24/7 will be held at Eagal Lakes the week of June 19-21. The theater camp is in progress due to no facilities available.
    - 1.1.B. The SAT prep course will be held in early fall and be offered through MCYSN.
    - 1.1.C. This includes the Play 24/7 as well as Amazing Race...Around Tracy and Girl Talk.
    - 2.1.A. All students have been assigned to a school to act a liaison.

**2.1.B.** The general survey has been completed and is posted on Survey Monkey and a list has been created to utilize identified places to market teen programs and events.

**3.3.B.** 2 more park clean ups need to be completed.

**8. Items from Staff**

**a. Review events calendar**

New May calendars were handed out and commissioners were asked to add the May 12<sup>th</sup> Health Fair as and the May 11<sup>th</sup> 3<sup>rd</sup> Annual Ping Pong Tournament. Recruitment of new YAC members begins in April and Commissioners were asked to help spread the word to their fellow students. April 30<sup>th</sup> is the last day that applications for YAC can be turned in and interviews will be held the second week of May.

**b. Website update**

The YAC Facebook page is ready to go. Staff Johnston will work with IS department to get it up and running. It will be used to advertise upcoming events, community service projects, and applications. Summer camps and “Don’t Text and Drive” campaign will also be advertised. The goal is the end of May. Commissioner’s bio and photos are still needed to finish the website. Staff Johnston will use a group picture in the meantime.

**c. Cool California Challenge**

Staff Johnston spoke about a new program sponsored by PG & E where cities earn points by logging on to the Cool California Challenge webpage. The City of Tracy is currently number 3. PG & E would possibly like YAC to support this challenge at future events.

**d. YAC Shirts**

Shirts must be green or grey with the City of Tracy logo with YAC underneath the logo and possibly on the back of the shirt.

**9. Items from the Commission**

Commissioners K. Shah, Goulart, Muscat, Gill, Arganbright, Hong and Mizuno had no report.

Commissioner Gill expressed her happiness with the progression of the Youth Advisory Commission’s projects as well as YAC’s cooperation and effort put forth towards the projects.

**10. Items from the Audience**

Dr. Franco announced that the 3<sup>rd</sup> Annual Ping Pong Tournament will be held May 11<sup>th</sup> from 3:15pm to 5:30pm at Art Freiler Elementary School. Volunteers are needed to either sell food or to play. The money that will be made from food sales will be donated to a charity of YAC’s choice. Mrs. Gosman was named as the main contact for the event. Commissioners Shelton, Gill, K. Shah and Goulart agreed to volunteer.

**11. Adjournment to next Regular Meeting on April 11th, 2012**

- a. Motion to Adjourn:** Hong
- b. Second:** K. Shah
- c. Vote:** Approved by majority vote
- d. Time:** 6:53 p.m.

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
May 9, 2012**

**AGENDA ITEM 6.a.**

REQUEST

**DISCUSS AND APPROVE THE YOUTH ADVISORY COMMISSION'S  
PARTICIPATION AT THE UPCOMING CHILDREN'S HEALTH & SAFETY FAIR TO  
BE HELD AT THE SUTTER TRACY COMMUNITY HOSPITAL**

DISCUSSION

In order to meet the goals and objectives created by the Youth Advisory Commission of implementing efficient ways to make the commission more visible, and to receive and utilize feedback from the youth in the community and to increase participation and revenue in teen services, staff is recommending that members of the Youth Advisory Commission volunteer to work in the City of Tracy booth at the Children's Health & Safety Fair, Saturday May 12 from 9am-1pm. YAC members will assist staff with setting up the booth, promote upcoming summer events for teens and youth, hand out surveys created by YAC regarding teen programming and increase awareness of the Youth Advisory Commission.

RECOMMENDATION

That the Commission discusses and approves YAC's participation at the upcoming Children's Health and Safety Fair.

Prepared by: Laura Johnston, Recreation Coordinator

Approved by: Kim Scarlata, Recreation Services Supervisor

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
May 9, 2012**

**AGENDA ITEM 6.b.**

REQUEST

**DISCUSS AND APPROVE THE YOUTH ADVISORY COMMISSION'S  
PARTICIPATION WITH VOLUNTEER OPPORTUNITIES AT UPCOMING SUMMER  
PROGRAMS**

DISCUSSION

The Youth Advisory Commission created objectives 1.A. Plan and conduct one healthy choice event and 1.C. Plan and implement one summer teen camp, in order to meet the Youth Advisory Commission's goal 1. Increase participation in teen programs. Commissioner C. Shelton, Commissioners K. Shah and A. Shah, Commissioner Gill and Commissioner Hung created a healthy choice camp called "Play 24/7" to be held at Eagal Lakes, June 25-29.

The Parks and Community Services Department conducts several other teen camps and events throughout the summer and the Commission has an opportunity to help lead the activities:

1. **Intergenerational** (Senior Center)
  - a. June 4, 1:45-3:30pm
  - b. July 2, 1:45-3:30pm
  - c. August 6, 1:45-3:30pm
  
2. **Teen Camps**
  - a. June 19-21, 10am to 1pm - Girl Talk Event (Transit Station)
  - b. June 25-29, 9am to 12pm – Play 24/7 (Eagal Lakes)
  - c. July 9-13, 9am to 12pm – Amazing Race...Around Tracy (Transit Station)

RECOMMENDATION

That the Commission discuss volunteer opportunities for summer program and approve the Youth Advisory Commission's participation.

Prepared by: Laura Johnston, Recreation Coordinator

Approved by: Kim Scarlata, Recreation Services Supervisor

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
May 9, 2012**

**AGENDA ITEM 6.c.**

REQUEST

**DISCUSS AND SELECT A DATE FOR AN UPCOMING PARK CLEAN-UP EVENT  
HOSTED BY THE YOUTH ADVISORY COMMISSION AND PROMOTED TO THE  
TRACY COMMUNITY**

DISCUSSION

In support of the Youth Advisory Commission Goal #3.B.1, staff is recommending that the Youth Advisory Commission commit to hosting a park clean-up event and promote it to the Tracy Community at upcoming Farmer's Markets and Sutter Tracy Health & Safety Fair.

The YAC Chair will need to appoint a subcommittee to meet with staff to coordinate the event and marketing details.

RECOMMENDATION

That the Commission discusses and selects a date for an upcoming park clean-up hosted by the YAC and promote to the Tracy Community.

Prepared by: Laura Johnston, Recreation Coordinator

Approved by: Kim Scarlata, Recreation Services Supervisor

**CITY OF TRACY  
YOUTH ADVISORY COMMISSION  
May 9, 2012**

**AGENDA ITEM 7.a.**

**REQUEST**

**DISCUSS THE STATUS OF THE 2011/2012 YAC ANNUAL REPORT THAT WILL BE PRESENTED TO THE PARKS AND COMMUNITY SERVICES COMMISSION AND THE TRACY CITY COUNCIL AND RECEIVE INPUT FROM COMMISSIONERS**

**DISCUSSION**

With the end of the fiscal year approaching, it is necessary to report to the City Council the accomplishments, goals and any information pertinent regarding YAC. A year-end report is appropriate and should include an update and status on the following: YAC goals and accomplishments for last year's period covering July 1, 2011 to June 30, 2012 and proposed goals for 2012/2013 fiscal year.

A subcommittee of three Youth Advisory Commissioners consisting of Commissioner C. Shelton, Commissioner Gill and Commissioner K. Shah met on May 3<sup>rd</sup> to create the first draft of the annual report.

**RECOMMENDATION**

Discuss the current status of the first draft and receive input for commissioners.

Prepared by: Laura Johnston, Recreation Coordinator

Approved by: Kim Scarlata, Recreation Services Manager