

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

Date/Time: **Wednesday, June 13, 2012, 6:00 p.m.**
(or as soon thereafter as possible)

Location: **City Hall Conference Room 203**
333 Civic Center Plaza, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2008-140, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from Regular Meeting on May 9, 2012
5. Correspondence
6. New Business
 - a. None
7. Old Business
 - a. Discuss the status of the 2011/2012 YAC Annual Report that will be presented to the Parks and Community Services Commission and the Tracy City Council
 - b. Discuss the status of the Youth Advisory Commission's participation in the upcoming teen summer programs
8. Items from Staff
 - a. Review events calendar
9. Items from the Commission
10. Items from the Audience
11. Adjournment to next Regular Meeting on July 11, 2012

POSTED: June 6, 2012

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting. Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

May 9, 2012

1. **CALL TO ORDER:** The meeting was called to order by Chair Shelton at 6:01 p.m.
2. **ROLL CALL:**
 - a. **Present:** Arganbright, Gill, Goulart, McGuinness, Shelton, Shibata
 - b. **Absent:** Hong, Muscat, Mizuno, A. Shah, K. Shah
 - c. **Adult Commissioners Present:** Huffman
 - d. **Staff Present:** Laura Johnston, Recreation Coordinator
 - e. **Recorded by:** Amanda Tavares, Recreation Leader III
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF MINUTES FROM REGULAR MEETING ON April 11, 2012**
 - a. **Motion to Approve:** Gill
 - b. **Second:** Arganbright
 - c. **Abstain:** None
 - d. **Vote:** Approved by majority vote.
5. **CORRESPONDENCE:** Staff Johnston has been in touch with the library and has received feedback. The library would like to meet.
6. **NEW BUSINESS:**
 - a. **Discuss and approve Youth Advisory Commission's participation at the upcoming Children's Health & Safety Fair to be held at the Sutter Tracy Community Hospital May 12 9am-1pm**

Staff Johnston suggests having members of YAC volunteer to work the City of Tracy booth to promote camps, hand out YAC surveys and to also try to recruit other teens who may be interested in YAC. Adult Commissioner Huffman suggests that the commission not have a set time to work but instead come when they are available.

Chair Shelton motioned to approve participation at the upcoming Children's Health & Safety Fair.
Second: Goulart
 - b. **Discuss and approve YAC's participation with volunteer opportunities at upcoming summer programs**

Staff Johnston would like YAC to commit to working and participating in the teen summer camps. There are also other volunteer opportunities for YAC to participate in including Intergenerational events. Commissioner Shelton would like all YAC members to participate in at least one teen summer camp.

Chair Shelton motioned to approve YAC's participation with volunteer opportunities at upcoming summer programs.
Second: Shibata
 - c. **Discuss and select a date for an upcoming park clean-up event to include additional volunteers from local high schools**

Staff Johnston would like a commitment from commissioners to host a park clean-up in the month of June, to help fulfill goal #3.B.1. YAC could advertise at upcoming Farmer's Markets as well as promote to their fellow peers who may need community service hours.

YAC came up with two dates of June 15th from 6 to 8pm or June 16th from 8 to 10am.

Chair Shelton motioned to approve an upcoming park clean-up event on either June 15th or June 16th

Second: McGuiness

7. OLD BUSINESS:

- a. Discuss the status of the 2011/2012 YAC Annual Report that will be presented to the parks and community services commission and the Tracy City Council and receive input from commissioners**

Staff Johnston and Commissioner Shelton met on May 3rd and decided to keep the general format of last year's presentation aside from small changes. Commissioner Shelton felt that YAC has done a good job completing projects this year but would like more participation from YAC. Staff Johnston reiterated that speaking in front of the council is a positive experience and she would like a couple of commissioners to speak at the council meeting.

8. ITEMS FROM STAFF

- a. Review events calendar**

- i. May 18 BBQ Lunch, 11am-1pm Senior Center
- ii. May 23 Spring Tea, 1:30-3pm, Senior Center
- iii. May 11 Ping Pong Tournament, 3:15-5:50pm Art Freiller Elementary

- b. Website Update**

The Facebook account for YAC has been created and is in its final stages of completion.

9. ITEMS FROM THE COMMISSION:

Commissioner Arganbright, Shibata, McGuiness and Shelton had no report.

Commissioner Gill would like to donate the money earned at the Ping Pong Tournament to the child with cancer that they had wished to raise funds for at an earlier time but was unable to.

Commissioner Goulart will not be able to attend the Ping Pong Tournament on Friday.

10. ITEMS FROM THE AUDIENCE: None

11. ADJOURNMENT: Next regular meeting on **June 13th, 2012**

- a. Motion to Adjourn:** Shelton
- b. Second:** Gill
- c. Vote:** Approved by majority vote
- d. Time:** 6:41 p.m.

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
June 13, 2012**

AGENDA ITEM 7.a.

REQUEST

DISCUSS THE STATUS OF THE 2011/2012 YAC ANNUAL REPORT THAT WILL BE PRESENTED TO THE PARKS AND COMMUNITY SERVICES COMMISSION AND THE TRACY CITY COUNCIL AND RECEIVE INPUT FROM COMMISSIONERS

DISCUSSION

With the end of the fiscal year approaching, it is necessary to report to the City Council the accomplishments, goals and any information pertinent regarding YAC. A year-end report is appropriate and should include an update and status on the following: YAC goals and accomplishments for last year's period covering July 1, 2011 to June 30, 2012 and proposed goals for 2012/2013 fiscal year.

A subcommittee of three Youth Advisory Commissioners consisting of Commissioner C. Shelton, Commissioner Gill and Commissioner K. Shah met on May 3rd to create the first draft of the annual report.

RECOMMENDATION

Discuss the current status of the final draft and receive input for commissioners.

Prepared by: Laura Johnston, Recreation Coordinator

Approved by: Kim Scarlata, Recreation Services Manager

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
June 13, 2012**

AGENDA ITEM 7.b.

REQUEST

**DISCUSS THE STATUS OF THE YOUTH ADVISORY COMMISSION'S
PARTICIPATION WITH VOLUNTEER OPPORTUNITIES AT UPCOMING SUMMER
PROGRAMS**

DISCUSSION

At the Youth Advisory Commission meeting held on May 9, 2012, the Youth Advisory Commission approved supporting the following summer volunteer opportunities and committed to volunteering their time to at least one event to fulfill the Commission's goals' objectives 1.A and 1.C.. Staff requested that each commissioner email their desired event.

The events are:

1. **Intergenerational** (Senior Center)
 - a. June 4, 1:45-3:30pm
 - b. July 2, 1:45-3:30pm
 - c. August 6, 1:45-3:30pm

2. **Teen Camps**
 - a. June 19-21, 10am to 1pm - Girl Talk Event (Transit Station)
 - b. June 25-29, 9am to 12pm – Play 24/7 (Eagal Lakes)
 - c. July 9-13, 9am to 12pm – Amazing Race...Around Tracy (Transit Station)

RECOMMENDATION

That the Commission discusses the status of their individual roles in the volunteer opportunities for summer programs.

Prepared by: Laura Johnston, Recreation Coordinator

Approved by: Kim Scarlata, Recreation Services Manager