

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

Date/Time: **Wednesday, October 9, 2013, 6:00 p.m.**
(or as soon thereafter as possible)

Location: **City Hall Conference Room 203**
333 Civic Center Plaza, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2008-140, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from Regular Meeting on September 11, 2013
5. Correspondence
6. Old Business
 - a. Discuss the status of the 2013 Make a Difference Day project
 - b. Review, discuss and approve the updated 2012/2013 YAC annual report
7. New Business
 - a. Review, discuss and approve the updated 2013/2014 Youth Advisory Commission's goals, objectives and work plan and assign Commissioners to each task
8. Items from Staff
 - a. Review calendar
 - Teen Lunch and a Movie 10/21
 - Senior Thanksgiving Dinner 11/25
 - Senior Winter Ball 12/16
9. Items from the Commission
10. Items from the Audience
11. Adjournment to next Regular Meeting on November 13, 2013

POSTED: October 3, 2013

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting. Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

September 11, 2013

1. **CALL TO ORDER:** The meeting was called to order by Commissioner B. Hall at 6:04 pm
2. **ROLL CALL:**
 - a. **Present:** Amador, Cho, Elmore, Fuller, Gonzaleaz, B. Hall, Khinda, Oliveri, Salaymeh, Yang
 - b. **Absent:** K.Hall
 - c. **Adult Commissioners Present:** None
 - d. **Staff Present:** Laura Johnston, Recreation Coordinator
 - e. **Recorded by:** Beatrice Amezquita- Javier, Recreation Leader III
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF MINUTES FROM REGULAR MEETING ON August 14, 2013**
 - a. **Motion to Approve:** Fuller
 - b. **Second:** Amador
 - c. **Abstain:** none
 - d. **Vote:** approved by majority vote
5. **CORRESPONDENCE:** None
6. **OLD BUSINESS:**
 - a. **Subcommittee discuss the status of the 2013 Make a Difference Day project and assign Commissioners to tasks**

The subcommittee spoke to the Commission about their ideas regarding the coin drive. Ms. Johnston encouraged discussion about the project including where the funds will be donated, the name of the project, and how and when it'll be done. The Commission chose the McHenry House to receive the collection. They chose a goal of \$100 collected per school. The Commission chose to call their coin drive "Change the World". The Commission requested to be at the Farmers' Market October 12th, 19th, in addition to October 26th. Commissioners will have the four schools' contraptions at each market. Commissioner Oliveri will create the flyer. Commissioners will create their contraptions using a marble run into a container shaped as their schools mascot's head. The dimensions of the structure will be 2X2. Each school will contact their respective leadership clubs to create the contraptions.
 - b. **Subcommittee discuss the status of the 2012-2013 YAC annual report and seek input from the Commission**

The Subcommittee will meet September 12 to discuss, brainstorm, and create a rough draft of the annual report. Ms. Johnston said that the report will be shown to the Commission at the next meeting. She also stated that the senior Commissioners will present the annual report to the Parks Commission and City Council. Ms. Johnston asked the Commission if they had any input regarding the annual report. The Commission had no input.
 - c. **Subcommittee discuss the status of the upcoming YAC annual retreat and choose a date to hold the retreat**

Ms. Johnston told the Commission that the retreat must be a separate event. The retreat is a time to have fun, create camaraderie, and brainstorm ideas for their goals and

objectives. After deliberation, the Commission decided to hold the retreat on Saturday, October 5th from 2pm-5pm. Location to be determined.

7. New business

- a. None

8. ITEMS FROM THE Staff:

- a. **Review 2013/2014 Calendar**

- September 28 - Sutter Tracy Hospital's Health Fair

- October 5 – YAC retreat from 2pm-5pm

- October 12, 19 - YAC will attend the Farmers' Market and promote the Penny Coin drive

- October 26 – Make a Difference Day Coin Drive

9. ITEMS FROM THE COMMISSION: Commissioner Oliveri mentioned Millennium High School's Haunted High that is held in the school's gym.

10. ITEMS FROM THE AUDIENCE: None

11. ADJOURNMENT: Next special meeting on **October 9, 2013**

- a. **Motion to Adjourn:** Fuller

- b. **Second:** Amador

- c. **Vote:** Approved by majority vote

- d. **Time:** 7:05 pm

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
October 9, 2013**

AGENDA ITEM 6.a.

REQUEST

**DISCUSS THE STATUS OF THE YOUTH ADVISORY COMMISSION'S
PARTICIPATION IN MAKE A DIFFERENCE DAY ON OCTOBER 26, 2013**

DISCUSSION

At the Youth Advisory Commission meeting held August 14, 2013, Commissioners voted to approve YAC's participation in the upcoming Make A Difference Day, through a coin drive aimed at assisting a local charity. This year, National Make A Difference Day will be held on October 26, 2013.

The Commission chose to call their coin drive, "Change the World", with the proceeds being donated to the McHenry House because of their commitment to Tracy families. They chose a goal to collect \$100 per school represented by YAC members. The coin drive will be conducted at upcoming Farmers' Markets and conclude at the Farmers' Market on October 26, along with other "Tracy United to Make a Difference" organizations.

A subcommittee was formed with Commissioners Elmore, Fuller and Oliveri. Commissioner Oliveri has volunteered to create the flyer for the event. Staff will upload event information and pictures on the City's Facebook pages and Instagram. Posters depicting the event will be distributed at Commissioners' respective high schools. Commissioners will contact their respective high schools' leadership clubs to assist them in making the contraptions.

RECOMMENDATION

That the subcommittee and city staff discuss the status of the Make a Difference Day project.

Prepared by: Laura Johnston, Recreation Coordinator

Approved by: Kim Scarlata, Recreation Services Program Manager

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
October 9, 2013**

AGENDA ITEM 6.b.

REQUEST

REVIEW, DISCUSS AND APPROVE THE 2012-2013 YAC ANNUAL REPORT

DISCUSSION

With the end of the 2013 fiscal year, it is necessary to report to the City Council the accomplishments, goals and any information pertinent regarding YAC. A year-end report is appropriate and should include an update and status on the following: YAC goals and accomplishments for last year's period covering July 1, 2012 to June 30, 2013 and proposed goals for 2013/2014 fiscal year.

A subcommittee of three Youth Advisory Commissioners consisting of Commissioners Amador, Hall and Khinda met with staff on September 4th, and assigned various responsibilities. The subcommittee also met on September 12th and created their power point presentation.

RECOMMENDATION

That the Commission review, discuss and approve the 2012-2013 YAC annual report.

Prepared by: Laura Johnston, Recreation Coordinator

Approved by: Kim Scarlata, Recreation Services Program Manager

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
October 9, 2013**

AGENDA ITEM 7.a.

REQUEST

DISCUSS THE STATUS OF THE 2013/2014 YOUTH ADVISORY COMMISSION GOALS, OBJECTIVES AND WORK PLAN, AND ASSIGN COMMISSIONERS TO TASKS

DISCUSSION

The Youth Advisory Commission determined their top three priority goals for the 2013/2014 fiscal year at their annual retreat held Saturday, October 5. The Commission will present their goals, objectives and work plan to the Parks and Community Services Commission and City Council in November and December respectively.

In order to accomplish their goals for 2013/2014, Commissioners will need to be assigned to each goal and its action steps. Commissioners will report on the status of their assignments at each regularly scheduled Commission meeting.

RECOMMENDATION

That the Commission discuss the status of the 2013/2014 goals, objectives and work plan, and assign commissioners to tasks.

Prepared by: Laura Johnston, Recreation Coordinator

Approved by: Kim Scarlata, Recreation Services Program Manager