

**YOUTH ADVISORY COMMISSION
REGULAR MEETING MINUTES
February 12th, 2014**

1. **CALL TO ORDER:** The meeting was called to order by Commissioner Hall at 6:03 p.m.
2. **ROLL CALL:**
 - a. **Present:** Cho, Elmore, Fuller, Gonzaleaz, Hall B., Hall K., Oliveri, Yang
 - b. **Absent:** Hall K.
 - c. **Tardy:**
 - d. **Adult Commissioners Present:** Huffman, Souza
 - e. **Staff Present:** Jolene Jauregui, Recreation Coordinator II
 - f. **Recorded by:** Justin Geibig, Recreation Leader III, Beatrice Amezquita-Javier, Recreation Leader III
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF MINUTES FROM REGULAR MEETING ON November 13, 2013**
 - a. **Motion to Approve:** Elmore
 - b. **Second:** Yang
 - c. **Abstain:** Fuller
 - d. **Vote:** approved by majority vote
5. **CORRESPONDENCE:** None
6. **OLD BUSINESS:**
 - a. **Discuss the status of the 2014 Youth Advisory Commission's goals, objectives and work plan and assign Commissioners to tasks**

Commissioners reviewed the 2014 Youth Advisory Commission goals, objectives and work plan. Staff Jauregui went through and read the action steps and when the objectives needed to be completed. Staff then asked Commissioners to assign themselves to an objective by forming a subcommittee. Subcommittees were formed, and Staff would contact and remind Commissioners to meet. Staff Jauregui reminded the Youth Advisory Commission that each Commissioner will take a lead for the Don't Text and Drive event, while staff will be available for support. Adult Commissioner Huffman gave a suggestion that the Youth Advisory work together as a group to brainstorm ideas, and then branch off to their respective schools.
 - b. **Discuss and approve proposed summer teen camps**

Staff Jauregui suggested that the summer teen camp subcommittee meet again to discuss operational details for each summer camp. Commissioners will work on an outline of the proposed summer teen camp daily routines, a budget for supplies, and flyers and marketing strategies.
7. **NEW BUSINESS:**
 - a. **Discuss and appoint a planning subcommittee for the summer Teen Music event**

The Youth Advisory Commission established a subcommittee for the summer Teen Music event including Commissioners, Cho, Oliveri, and Elmore. Commissioners will meet on February 19th to discuss event ideas such as, marketing, finding local musicians or performers, and a date to host the event.
 - b. **Discuss and approve YAC participation in a Park Clean-Up**

Staff Jauregui announced that Public Works will establish a specific park for the event. Staff Jauregui mentioned to the Youth Advisory Commission that they may suggest dates

for the event and will need to outreach to their peers for other teen volunteers to assist with the Park Clean-Up. Adult Commissioner Huffman suggested that each Youth Commissioner bring a friend to assist with the event. The Youth Advisory Commission will come to the next meeting prepared with ideas and marketing strategies for the Park Clean-Up event. Commissioner Fuller approved the Youth Advisory Commission to participate in a Park Clean-Up event and Commissioner Cho second that motion.

8. ITEMS FROM STAFF

a. Review calendar

1. Annual Report to Parks Commission & City Council

Staff will send an email to the Youth Advisory Commission reminding them to come and support Commissioners B. Hall and Elmore during their presentation of the Annual Report on February 18th to the City Council. Staff Jauregui congratulated Commissioners B. Hall and Yang for their excellent presentation to the Parks Commission and that the Parks Commission was impressed with the Youth Advisory Commission's accomplishments.

2. YAC Applications

Staff Jauregui expressed that the final date to submit applications for the Youth Advisory Commission will be April 30th. If any Commissioners needed more applications they are to contact staff.

9. ITEMS FROM THE COMMISSION:

Commissioner Cho asked if the rule for missing four meetings has changed. Staff Jauregui replied the Youth Advisory Commission rules still apply. Commissioner Cho also asked if the Youth Advisory Commission can help with other community events. Staff Jauregui mentioned that it would have to be approved by the Commission if the Youth Advisory Commission was to participate, otherwise individuals are permitted to help with other community events. Adult Commissioner Souza stated on March 7th there will be a resource fair called Tracy Celebrates Children from 3pm-5pm and if the Youth Advisory was interested in participating.

10. ITEMS FROM THE AUDIENCE: None

11. ADJOURNMENT: Next meeting on *March 12, 2014 from 6:00pm*

- a. **Motion to Adjourn:** Fuller
- b. **Second:** Elmore
- c. **Vote:** Approved by majority vote
- d. **Time:** 7:05pm