

**YOUTH ADVISORY COMMISSION
REGULAR MEETING MINUTES
September 10, 2014**

1. **CALL TO ORDER:** The meeting was called to order by Commissioner Elmore at 6:02 p.m.
2. **ROLL CALL:**
 - a. **Present:** Cho, Yang, B. Hall, Oliveri, Elmore, Adappa, Razi, Garewal, Geiss
 - b. **Absent:** Gonzaleaz
 - c. **Tardy:** None
 - d. **Adult Commissioners Present:** Huffman
 - e. **Staff Present:** Jolene Jauregui, Recreation Coordinator II
 - f. **Recorded by:** Justin Geibig, Recreation Leader III
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF MINUTES FROM REGULAR MEETING ON August 13, 2014**
 - a. **Motion to Approve:** Cho
 - b. **Second:** Oliveri
 - c. **Abstain:** None
 - d. **Vote:** Approved by majority vote
5. **CORRESPONDENCE:** None
6. **Old Business:**
 - a. **Subcommittee discuss the status of the upcoming YAC Annual Retreat and choose a date to hold the retreat**

Commissioners Hall and Oliveri gave an update of the Annual Retreat. Commissioners Hall and Oliveri described the agenda and suggested team building games that will be included. The subcommittee determined that the Annual Retreat will be a potluck style and the subcommittee will be emailing everyone with further details prior to the event. Staff will be researching a date and time that can accommodate the entire Commission.
 - b. **Subcommittee discuss the status of the 2014 Make a Difference Day project and assign Commissioners to tasks**

Commissioners Elmore, Cho, and Adappa gave an update of the proposed Make a Difference day projects. Commissioner Cho mentioned the first suggestion to host a Book and Toy Drive where the Commissioners would collect books and toys. Commissioner Cho mentioned the books would be donated to the local hospital for the pediatrics department and the toys would be donated to the local fire departments. Commissioner Elmore described the Pay it Forward project and distributed Pay it Forward cards along with cupcakes to explain to the Commission of the idea. Commissioner Elmore mentioned that the Commission will be distributing the Pay it Forward cards at their high schools and around town that include random acts of kindness attached to the cards that community are to implement. Adult Commissioner Huffman mentioned he really likes the idea and suggests that the Commission try to target specific age groups such as seniors, teachers, and local dignitaries. Adult Commissioner Huffman also mentioned that he attended the Make a Difference Day meeting and that Tracy High School has a group called the Bulldog Project and will be incorporating a flash mob at the end of the ceremony. The Bulldog Project has over 150 members and Adult Commissioner Huffman thinks YAC should reach out to this group.
 - c. **Subcommittee discuss the status of the 2014/2015 YAC Annual Report and seek input from the Commission**

The subcommittee gave an update on the Annual Report. Commissioners Yang and Elmore began to update the Annual Report PowerPoint and outreached to the Commission for additional information or pictures to add to the PowerPoint. Commissioner Elmore chose Commissioners Razi and Geiss to present the Annual Report along with Commissioners Yang and Elmore.

7. New Business: None

8. ITEMS FROM STAFF

Staff Geibig introduced the four new YAC Commissioners, Commissioner Geiss, Adapa, Razi, and Garewal, and identified which high school each new Commissioner is representing. Staff Geibig requested that the Commissioners gather the contact information of their school's activities coordinator so Staff can communicate with them for future events. Staff Jauregui mentioned that Staff will be hosting a booth at the Health Fair on September 27th to promote city events, and suggested the Youth Advisory Commission could volunteer with the event. Staff Geibig gave each of the Commissioners a copy of the Youth Advisory Commission bylaws to review. Staff Jauregui mentioned that all new and existing Commissioners should review the bylaws and note that Commissioners are only permitted to miss 4 meetings.

9. ITEMS FROM THE COMMISSION

Adult commissioner Huffman mentioned a volunteer idea that he has been working on that involves providing an online resource for places for people to volunteer. Adult Commissioner Huffman will provide the Commissioners with a link to view the site. Staff Jauregui asked Adult Commissioner Huffman if there is a cost involved. Adult Commissioner Huffman responded and said there will be a small fee for someone to maintain the website. Staff Jauregui will follow up with IS for more information. Dr. Franco knows the Public Relations staff that oversees the TUSD website and will provide their contact information. Commissioner Elmore asked who creates the Make a Difference cards. Staff Jauregui mentions that the subcommittee will create the cards and also mentions there is money in the budget for food to give away as incentives. Commissioner Garewal mentioned that he has access to input information in the Kimball High School announcements. Commissioner Adapa mentioned that her mother is working on a water conservation project and will be painting a mural. Commissioner Adapa is seeking the Commissioners for any information or ideas. Dr. Franco mentioned that Stein High School has a teacher that has experience on making designs.

10. ITEMS FROM THE AUDIENCE: None

11. ADJOURNMENT: Next meeting on **October 8, 2014 at 6:00pm**

- a. **Motion to Adjourn:** Hall
- b. **Second:** Cho
- c. **Vote:** Approved by majority vote
- d. **Time:** 7:02pm