

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **YOUTH ADVISORY COMMISSION** is hereby called for:

Date/Time: **Wednesday, December 10, 2014, 6:00 p.m.**
(or as soon thereafter as possible)

Location: **City Hall Conference Room 203**
333 Civic Center Plaza, Tracy

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Procedures for Preparation, Posting and Distribution of Agendas and the Conduct of Public Meetings, adopted by Resolution 2008-140, any item not on the agenda brought up by the public at a meeting shall be automatically referred to staff. If staff is not able to resolve the matter satisfactorily, the member of the public may request a Commission Member to sponsor the item for discussion at a future meeting.*
4. Approval of Minutes from Regular Meeting on November 12, 2014
5. Correspondence
6. Old Business
 - a. Review and discuss the 2015 Youth Advisory Commission's goals, objectives and work plan and subcommittees provide updates
7. New Business: None
8. Items from Staff
 - a. Senior Black and White Ball 12/15, 4pm
 - b. Annual Report to City Council 12/16, 7pm
 - c. Recreation Activity Guide Winter/Spring 2015
9. Items from the Commission
10. Items from the Audience
11. Adjournment to next Regular Meeting on January 14, 2015

POSTED: December 5, 2014

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting. Any materials distributed to the majority of the Commission regarding any item on this agenda will be made available for public inspection in the Parks and Community Services Department located at 333 Civic Center Plaza, Tracy, during normal business hours.

**YOUTH ADVISORY COMMISSION
REGULAR MEETING MINUTES
November 12, 2014**

1. **CALL TO ORDER:** The meeting was called to order by Commissioner Elmore at 6:02 p.m.
2. **ROLL CALL:**
 - a. **Present:** Cho, Yang, B. Hall, Oliveri, Elmore, Adappa, Razi, Garewal, Geiss, Razi
 - b. **Absent:** Gonzaleaz
 - c. **Tardy:** None
 - d. **Adult Commissioners Present:** Huffman
 - e. **Staff Present:** Jolene Jauregui, Recreation Services Supervisor
 - f. **Recorded by:** Justin Geibig, Recreation Coordinator I
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF MINUTES FROM REGULAR MEETING ON October 8, 2014**
 - a. **Motion to Approve:** Oliveri
 - b. **Second:** Cho
 - c. **Abstain:** None
 - d. **Vote:** Approved by majority vote
5. **CORRESPONDENCE:** None
6. **OLD BUSINESS:**
 - a. **Review and discuss the 2014 YAC Annual Retreat that was presented to the Parks and Community Services Commission and will be presented to the Tracy City Council**

Commissioner Yang gave an update on the Annual Report that was presented to the Parks and Community Services Commission and mentioned that a Parks Commissioner can provide resources for college applications and scholarships. Staff Geibig mentioned that the subcommittee, scheduled to present to the Tracy City Council, will meet over the Thanksgiving break to rehearse the presentation.
 - b. **Discuss the 2014 Make a Difference Day Project that was held on October 25, 2014**

Commissioner Oliveri mentioned that students from Millennium High School participated with the "Pay it Forward" project and distributed lollipops to other students. Commissioner Elmore mentioned that Baristas ran out of the "Pay it Forward" cards. Commissioner Cho also mentioned that her school ran out of cards and suggests that the Commission reach out to more local businesses to place the jars of cards. Adult Commissioner Huffman suggests having a list of ideas to choose from, so participants can choose something they would enjoy or are capable of doing. Staff Jauregui mentioned the issue of passing out flyers at the farmers market and that for next year Staff will notify Carlos of YAC's project.
7. **NEW BUSINESS:**
 - a. **Discuss the status of the 2015 Youth Advisory Commission goals, objectives and work plan, and assign Commissioners to tasks**

Commissioner Elmore reviewed the 2015 Youth Advisory Commissions goals, objectives and work plan and surveyed the Commissioners to establish subcommittees. Commissioners Hall and Oliveri volunteered to lead the subcommittee to work with staff to implement ideas for a proposed summer camp and scheduled to meet November 18th. Commissioners Garewal, Elmore, and Adult Commissioner Huffman volunteered to lead the subcommittee to develop and implement at least 3 new programs throughout the 2015 year and scheduled to meet November 18th. Commissioners Adappa and Cho

volunteered to lead the subcommittee to plan and host an SAT/ACT Prep Course and scheduled to meet November 19th. Commissioners Hall, Yang and Oliveri volunteered to lead the subcommittee to research college or vocational school applications and scholarships and are scheduled to meet December 2nd. Commissioners Cho, Geiss, and Dr. Franco volunteered to lead the subcommittee to sponsor a Don't Text and Drive activity and scheduled to meet December 1st. Commissioners Razi, Elmore, Garewal, and Adult Commissioner Huffman volunteered to lead the subcommittee to implement new community service projects and are scheduled to meet December 10th.

8. ITEMS FROM STAFF:

Adult Commissioner Huffman mentioned he was excited and looking forward to meeting with the subcommittees.

9. ITEMS FROM THE COMMISSION : None

10. ITEMS FROM THE AUDIENCE:

Dr. Franco mentioned it's exciting to put these goals into action and looking forward to being a part of the Don't Text and Drive subcommittee. Dr. Franco suggested that there should be a sheet that can provide the Commission with upcoming dates.

11. ADJOURNMENT: Next meeting on ***December 10, 2014 at 6:00pm***

- a. **Motion to Adjourn:** Hall
- b. **Second:** Garewal
- c. **Vote:** Approved by majority vote
- d. **Time:** 6:50pm

**CITY OF TRACY
YOUTH ADVISORY COMMISSION
December 10, 2014**

AGENDA ITEM 6.a.

REQUEST

**REVIEW AND DISCUSS THE 2015 YOUTH ADVISORY COMMISSION'S GOALS,
OBJECTIVES AND WORK PLAN, AND SUBCOMMITTEES PROVIDE UPDATES**

DISCUSSION

The Youth Advisory Commission determined their top three priority goals for the 2015 fiscal year at their annual retreat held Wednesday, September 24th. It is necessary for the Commission to discuss their objectives in more detail with City staff and plan accordingly.

Commissioners were assigned to each goal and its action steps, "Attachment A." Subcommittees will report on the status of their assignments and provide the Commission with an update.

RECOMMENDATION

That the Commission discuss the status of the 2015 goals, objectives and work plan, and subcommittees provide updates.

Prepared by: Jolene Jauregui, Recreation Services Supervisor

Approved by: Kim Scarlata, Division Manager II

Attachment: Attachment "A" – Youth Advisory Commission Goals 2015



Attachment - A

Tracy Recreation Division

YOUTH ADVISORY COMMISSION GOALS - 2015

GOAL	OBJECTIVE	ACTION STEPS	Completion Date	Status (ASSIGNMENT)	
1	INTEGRATE OPPORTUNITIES FOR HEALTH AND WELLNESS ----- Develop programs for teens to stay active and make healthy choices	1.A. <i>Participate with the Recreation Division</i>	1.A.1. Work with Recreation Division Staff to Implement ideas for a proposed Summer Camp.	Feb 2015	Subcommittee: Hall (chair), Oliveri, Gonzaleaz
		1.A.2. Promote the Summer Camp with different marketing strategies.	Apr 1, 2015		
		1.A.3. Host a Summer Camp with the Recreation Division.	Aug 15, 2015		
		1.B. <i>Develop and implement at least 3 new programs throughout the 2015 year</i>	1.B.1. Work with Recreation Staff to develop 3 programs for the 2015 year.	Feb 2015	Subcommittee: Garewal (chair), Elmore, Huffman
		1.B.2. Promote new programs using social and print media.	Sep 2015		
		1.B.3. Implement programs.	Dec 2015		
<i>City Council Strategic Priority: Economic Development Goal 2, Objective 2: Increasing entertainment and recreational opportunities and events that draw people into Tracy.</i>					



Attachment - A

Tracy Recreation Division

YOUTH ADVISORY COMMISSION GOALS - 2015

GOAL	OBJECTIVE	ACTION STEPS	Completion Date	Status (ASSIGNMENT)	
2	INCREASE AWARENESS FOR HIGHER EDUCATION PREPARATION ----- Host opportunities that would raise teen awareness for higher education opportunities and potential scholarships	2.A. Plan and host an SAT/ACT Prep Course	2.A.1. Recruit an SAT/ACT Prep Course and Instructor	Jan 15, 2015	Subcommittee: Cho (chair), Adappa
			2.A.2. Promote course to local high school students	Feb 2015	
			2.A.3. Host the course on 2/28/15	Feb 28, 2015	
		2.B. Research college or vocational school applications and scholarships	2.B.1. Provide resources for college or vocational school applications and scholarships	Jul 1, 2015	Subcommittee: Oliveri (chair), Hall, Yang
			2.B.2. Determine how the information will be shared to local high school students.	Sep 1, 2015	

City Council Strategic Priority: Quality of Life Goal 1, Objective 2 Interpret city and school district demographic shifts and recommend service improvements accordingly.



Attachment - A

Tracy Recreation Division

YOUTH ADVISORY COMMISSION GOALS - 2015

GOAL					
OBJECTIVE	ACTION STEPS	Completion Date	Status (ASSIGNMENT)		
3 PARTICIPATE AND CREATE NEW SERVICE PROJECTS ----- Increase teen involvement throughout the community	3.A. Sponsor Don't Text and Drive activity	3.A.1. Each Commissioner will work with their respective high school to lead an activity	Mar 1, 2015	Subcommittee: Geiss (chair), Cho, Dr. Franco	
		3.A.2. Host an activity at each high school, after determining date with schools' activities director	Apr 30, 2015		
		3.A.3. Each Commissioner will report to the Commission on the activity that was held at their respective high school	May 2015		
	3.B. Implement new community service projects	3.B.1. Formulate a list of possible projects and marketing ideas. Select at least one new community service project	Oct 2015	Subcommittee: Elmore (chair), Razi, Garewal, Huffman	
		3.B.2. Develop a timeline to complete project	Sep 2015		
		3.B.3. Implement project and work with Recreation Staff	Oct 2015		

City Council Strategic Priority: Public Safety Goal 4, Objective 1 Conduct presentations to all local high schools regarding distracted driving and texting while driving